



BOARD OF DIRECTORS MEETING

Meeting No. 01/23
 Thursday, January 19th, 2023 - 9:00 a.m.

Watershed Room, SNC

Directors Present:

Pierre Leroux, Prescott Russell, Chair
 Steve Densham, Stormont Dundas Glengarry, Vice Chair
 Catherine Kitts, City of Ottawa (*electronic participation*)
 Genevieve Lajoie, Prescott Russell
 Bill Smirle, Stormont Dundas Glengarry
 François St. Amour, Prescott Russell
 Deb Wilson, Leeds Grenville

Regrets:

George Darouze, City of Ottawa, Past Chair
 Archie Mellan, Stormont Dundas Glengarry
 Adrian Wynands, Leeds Grenville

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Cheyene Brunet, Forestry Technician
 Ronda Boutz, Secretary-Treasurer
 Michelle Cavanagh, Team Lead, Special Projects
 James Holland, Senior Planner
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 Alison McDonald, Managing Director, Approvals
 Eric McGill, Corporate Counsel
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Pat Piitz, Team Lead, Property
 Kat Watson, Water Resources Specialist





TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of January 19th, 2023 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-001/23

Moved by: François St. Amour
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the January 19th, 2023 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES DECEMBER 15TH, 2022

RESOLUTION NO. BD-002/23

Moved by: Steve Densham
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of December 15th, 2022 as submitted.

CARRIED



NEW BUSINESS

BILL 23 UPDATE AND MINISTER'S DIRECTION

RESOLUTION NO. BD-003/23

Moved by: Genevieve Lajoie
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the update on Bill 23, *More Homes Built Faster Act, 2022* and Forestry direction for conservation authorities regarding fee changes associated with planning, development, and permitting fees.

CARRIED

REQUEST FOR APPROVAL: SNC POLICIES – HOUSEKEEPING UPDATE

RESOLUTION NO. BD-004/23

Moved by: Genevieve Lajoie
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve housekeeping updates to South Nation Conservation's policies to reflect new position titles of the Management Team.

CARRIED

REQUEST FOR APPROVAL: ANNUAL AUTHORITY APPROVALS

RESOLUTION NO. BD-005/23

Moved by: Bill Smirle
Seconded by: Genevieve Lajoie

RESOLVED THAT:

WHEREAS the SNC Administrative By-laws designate signing officers for the Authority (s30.1 and 30.2); and

WHEREAS for banking purposes, the Authority's signing officers are one of: Chairman; Vice-Chairman; or Past Chairman; and one of: Chief Administrative Officer, Secretary-Treasurer; or Director of Finance.



BE IT RESOLVED THAT:

1. The signing officers are authorized to borrow up to \$1,000,000 for the operation of the South Nation River Conservation Authority, if required.

2. Staff be authorized to continue the use of alternative signatures, such as the signature stamp for signing cheques up to \$10,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software. These tools are in the custody of the Director of Finance. The Director may delegate the use of these tools to his/her delegate.

3. Staff continue to utilize various banking features to make payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".

4. The Royal Bank, Winchester Branch, be the Authority Bank and that signing officers execute the banking services contract; and

FURTHER THAT:

The Chartered Accountants Firm of Baker Tilly REO LLP, Winchester be appointed Auditors at an approximate cost of \$25,500 plus HST; and

FURTHER THAT:

The law firm of Ault & Ault LLP, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$20,000 plus HST. Where in the best interest of the Authority, staff may engage other specialized legal services.

CARRIED



REQUEST FOR APPROVAL: CITY OF OTTAWA BEAR BROOK WATERSHED STUDY

RESOLUTION NO. BD 006/23

Moved by: François St. Amour
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve entering into a multi-year contribution agreement with the City of Ottawa for the delivery of a Bear Brook Watershed Study at approximate value of \$800,000.

CARRIED

UPDATE: 2022 RESOURCE MANAGEMENT – YEAR END REPORT

RESOLUTION NO. BD-007/23

Moved by: Genevieve Lajoie
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the 2022 Resource Management – Year End Report.

CARRIED

UPDATE: 2022 PROPERTY AND APPROVALS – YEAR END REPORT

RESOLUTION NO. BD-008/23

Moved by: Genevieve Lajoie
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the 2022 Property and Approvals – Year End report.

CARRIED

REQUEST FOR APPROVAL: 2022 ORGANIZATION EFFECTIVENESS – YEAR END REPORT

RESOLUTION NO. BD-009/23

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the 2022 Organization Effectiveness Year End Report.

CARRIED



UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-010/23

Moved by: Genevieve Lajoie
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for December 2022.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-011/23

Moved by: Genevieve Lajoie
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve permits 249 through 258 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-012/23

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Issued update for December 2022.

CARRIED

**The Board of Directors recessed at 9:54 a.m.
The Board of Directors reconvened at 10:01 a.m.**

FINANCIAL REPORTS

REQUEST FOR APPROVAL: 2023 LEVY SCHEDULE AND BUDGET

RESOLUTION NO. BD-013/23

Moved by: François St. Amour
Seconded by: Steve Densham



RESOLVED THAT:

The Board of Directors approve the purchase of tree seedlings, for the 50 Million Tree Program, over the Counter sales, and Larose Forest planting sites, at an approximate cost of \$170,000, plus HST; and

FURTHER THAT:

The Board of Directors approve the purchase of 2023 tree seedlings from the three Forest Ontario approved nurseries, Ferguson Tree Nursery, Pineneedle Farms, and Sommerville Nurseries Inc., based on availability of required stock.

CARRIED

Catherine Kitts left the meeting at 10:00 a.m.

SUPPLEMENTAL AGENDA

REQUEST FOR APPROVAL: CONSERVATION ONTARIO LEVY

RESOLUTION NO. BD-016/23

Moved by: Genevieve Lajoie
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the payment of the 2023 Conservation Ontario Levy of \$35,592, payable in two installments of \$17,796.

CARRIED

**REQUEST FOR APPROVAL: CASTOR RIVER FLOOD HAZARD STUDY –
CONTRACTED SERVICES**

RESOLUTION NO. BD-017/23

Moved by: Steve Densham
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve awarding the hydrologic modelling contract for the Castor River Flood Hazard Study to Company A at an upset limit of \$30,050 plus HST.

CARRIED



CLOSED SESSION

RESOLUTION NO. BD-018/23

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following verbal update:

- Update: Legal Impacts of Bill 23

CARRIED

The Board of Directors meeting recessed at 10:18 a.m. to enter Closed Session.

OPEN SESSION

RESOLUTION NO. BD-019/23

Moved by: François St. Amour
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into open Session.

CARRIED

The Chair reconvened the Board of Directors Open Session at 10:19 a.m.

UPDATE: LEGAL IMPACTS OF BILL 23

RESOLUTION NO. BD-020/23

Moved by: Steve Densham
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the verbal update regarding Legal Impacts of Bill 23.

CARRIED

CORRESPONDENCE

a. Municipal Resolutions: SNC Board of Directors Appointments.

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- February 16th, 2023
- March 16th, 2023 (SNC AGM)
- April 20th, 2023



FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Bill Smirle requested that an update on Two Creeks Conservation Area be brought to the Board at a future meeting.

ADJOURNMENT

RESOLUTION NO. BD-021/23

Moved by: Steve Densham
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of
January 19th, 2023 be adjourned at 11:02 a.m.

CARRIED

Pierre Leroux,
Chair.

Carl Bickerdike,
Chief Administrative Officer.


















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BOARD OF DIRECTORS MEETING

Meeting No. 02/23
Thursday, February 16th, 2023 - 9:11 a.m.

Watershed Room, SNC

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 | <p>Directors Present:</p> <p>Pierre Leroux, Prescott Russell, Chair
 Steve Densham, Stormont Dundas Glengarry, Vice Chair
 George Darouze, City of Ottawa, Past Chair
 Catherine Kitts, City of Ottawa
 Genevieve Lajoie, Prescott Russell
 Linda Payant, City of Ottawa
 François St. Amour, Prescott Russell
 Bill Smirle, Stormont Dundas Glengarry
 Deb Wilson, Leeds Grenville (<i>electronic participation</i>)
 Adrian Wynands, Leeds Grenville</p> <p>Regrets:</p> <p>Archie Mellan, Stormont Dundas Glengarry</p> <p>Guest:</p> <p>Jean Saint Pierre, Vice President, Boisés Est
 Kecia Podetz, Emond Harnden, LLP</p> <p>Staff Present:</p> <p>Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Michelle Cavanagh, Team Lead, Special Projects
 Caroline Goulet, Forester
 James Holland, Senior Planner
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 Alison McDonald, Managing Director, Approvals
 Eric McGill, Corporate Counsel
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Pat Piitz, Team Lead, Property</p> <p>Guests:</p> <p>Jim Bezanson, Reserve Member, Ottawa
 Kecia Podetz, Emond Harnden
 Jean Saint Pierre, Boisés Est</p> |
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TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of February 16th, 2023 to order at 9:11 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-022/23

Moved by: George Darouze
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Members approve the February 16th, 2023 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

Catherine Kitts joined the meeting at 9:13 a.m.

Steve Densham joined the meeting at 9:16 a.m.

DELEGATION: BOISÉS EST

RESOLUTION NO. BD-023/23

Moved by: Adrian Wynands
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the Boisés Est delegation presentation.

CARRIED

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.



REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES JANUARY 19TH, 2023

RESOLUTION NO. BD-024/23

Moved by: Deb Wilson
Seconded by: Steve Densham

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of January 19th, 2023 as submitted.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: COLLECTION OF MAPLE SAP AT THE OSCHMANN FOREST

RESOLUTION NO. BD-025/23

Moved by: Bill Smirle
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve entering into a five-year agreement with Frank Heerkens, a maple syrup producer, to support the management of maple sap collection infrastructure and to purchase the maple sap collected at the Oschmann Forest in North Dundas.

CARRIED

REQUEST FOR APPROVAL: ANNUAL FORESTS ONTARIO AGREEMENT

RESOLUTION NO. BD-026/23

Moved by: Catherine Kitts
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve entering into an annual agreement with Forests Ontario for the 50 million Tree Program at an approximate 2023 amount of \$161,000.

CARRIED



REQUEST FOR APPROVAL: EXTENSION OF STUMPAGE CONTRACTS

RESOLUTION NO. BD-027/23

Moved by: François St. Amour
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors approve amending stumpage Contract No. 53-2020, for SNC 53, and Contract No. 75-2021, for SNC 75, to extend their completion dates until March 31, 2024.

CARRIED

REQUEST FOR APPROVAL: 2023 SNC FLOOD CONTINGENCY PLAN

RESOLUTION NO. BD 028/23

Moved by: Steve Densham
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approve the 2023 South Nation Conservation Flood Contingency Plan.

CARRIED

REQUEST FOR APPROVAL: PROVINCIAL OFFENCES OFFICER APPOINTMENT

RESOLUTION NO. BD-029/23

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors appoint staff member Stephan Desouches as Provincial Offences Officer to enforce Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses under Section 28 of the Conservation Authorities Act and R.R.O. 1990, Reg. 135 Conservation Areas under Section 29 of the Conservation Authorities Act.

CARRIED

UPDATE: TIMELINE REPORT FOR PERMISSIONS UNDER SECTION 28

RESOLUTION NO. BD-030/23

Moved by: Bill Smirle
Seconded by: Genevieve Lajoie



RESOLVED THAT:

The Board of Directors receive and file the timeline Report for Permissions Under Section 28 of the Conservation Authorities Act.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-031/23

Moved by: Adrian Wynands
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for January 2023.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-032/23

Moved by: Genevieve Lajoie
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve permits 1 through 6 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-033/23

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Issued Received update for January 2023.

CARRIED



FINANCIAL REPORTS

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JANUARY 2023

RESOLUTION NO. BD-034/23

Moved by: Genevieve Lajoie
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive the money received report for January 2023; and

FURTHER THAT:

The Board approve the Disbursement Register of \$654,402.99 for January 2023.

CARRIED

REQUEST FOR APPROVAL: FINDLAY CREEK BOARDWALK EXTENSION CONSTRUCTION TENDER

RESOLUTION NO. BD-035/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the construction of the Findlay Creek Boardwalk Extension at an approximate cost of \$850,000 plus HST; and

FURTHER THAT:

The Board of Directors delegate authority to the Executive Committee to award the contract.

CARRIED

The Board of Directors recessed at 10:29 a.m.
The Board of Directors reconvened at 10:39 a.m.

SUPPLEMENTAL AGENDA

NEW BUSINESS

REQUEST FOR APPROVAL: 2023-2024 INFRASTRUCTURE PROJECTS

RESOLUTION NO. BD-036/23

Moved by: Bill Smirle
Seconded by: Linda Payant



RESOLVED THAT:

The Board of Directors approve the submission to the Ministry of Natural Resources and Forestry under the 2023-2024 Water and Erosion Control Infrastructure (WECI) program for the following two projects:

Project	Approximate Amount (HST not included)
1. Chesterville Dam – Log Lifter Restoration Phase 2	\$80,000
2. Chesterville Dam – Environmental Assessment	\$50,000
Total	\$130,000

CARRIED

CORRESPONDENCE

- Municipal Resolutions: SNC Board of Directors Appointments
- Municipal Correspondence: SNC Board of Directors Appointments

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- March 16th, 2023 (SNC AGM)
- April 20th, 2023
- May 18th, 2023
- June 15th, 2023
- July – no scheduled meeting

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-036/23

Moved by: Bill Smirle
 Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following:

- Update: SNC Property Legal Matter (verbal)
- Request for Approval: Land Acquisition
- Board of Directors Training

CARRIED



The Board of Directors meeting recessed at 10:38 a.m. to enter Closed Session.

OPEN SESSION

RESOLUTION NO. BD-037/23

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into open Session.

CARRIED

The Chair reconvened the Board of Directors Open Session at 12:13 p.m.

UPDATE: SNC PROPERTY LEGAL MATTER

RESOLUTION NO. BD-038/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the verbal update regarding SNC Property Legal Matter.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-039/23

Moved by: Genevieve Lajoie
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the purchase of Property 1 (North Dundas) to an upset limit as discussed, plus ancillary costs.

CARRIED

BOARD OF DIRECTORS TRAINING

SNC staff and Kecia Podetz, Emond Harnden, LLP, delivered orientation training to the Board of Directors.



ADJOURNMENT


RESOLUTION NO. BD-040/23

Moved by: Deb Wilson
Seconded by: Bill Smirle


RESOLVED THAT:

The Board of Directors meeting of February 16th,
2023 be adjourned at 12:14 p.m.

CARRIED



Pierre Leroux,
Chair.



Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS ANNUAL GENERAL MEETING

Meeting No. 03/23
Thursday, March 16th, 2023 - 9:00 a.m.

Watershed Room, SNC



Directors Present:

Pierre Leroux, Prescott Russell, Chair
Steve Densham, Stormont Dundas Glengarry, Vice Chair
George Darouze, City of Ottawa, Past Chair
Catherine Kitts, City of Ottawa
Genevieve Lajoie, Prescott Russell
Linda Payant, City of Ottawa
Bill Smirle, Stormont Dundas Glengarry
Tom Smyth, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Deb Wilson, Leeds Grenville
Adrian Wynands, Leeds Grenville

Guest:

Charles Armstrong, Communications Committee, Chair
Ray Beauregard, Clean Water Committee and Source Protection Committee, Chair
Russell Bennett, Clean Water Committee
Craig Calder, CAO, Township of North Stormont
Malcom Clark, Fish and Wildlife Committee
Alvin Cluff-Clyburne, Fish and Wildlife Committee
Stephen Dillabough, Deputy Mayor, Edwardsburgh Cardinal
Dorothy Hamilton, Forestry Committee
Scott Hodgson, Baker Tilly, REO LLP
Ian Houle, Vincent Dagenais Gibson, LLP
Yves Laviolette, Mayor, Alfred-Plantagenet
Glenn Mackey, Forestry Committee, Chair
Owen Murdoch, Councillor Darouze Assistant, City of Ottawa
Kirk Myelde, Fish and Wildlife Committee
Dave Robertson, Forestry Committee
Cindy Saucier, Communications Committee
Jeff Shaver, Mayor, Augusta
Chris Smith, Tribune Express & Reflet Vision
Larry Smith, Fish and Wildlife Committee
Tom VanDusen, Communications Committee



SOUTH NATION
CONSERVATION
DE LA NATION SUD

Bryon Vienneau, Communications Committee

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Michelle Cavanagh, Team Lead, Special Projects
Ben Colgan, GIS-Database Analyst
James Holland, Senior Planner
Sandra Mancini, Managing Director, Natural Hazards and
Infrastructure
Alison McDonald, Managing Director, Approvals
Eric McGill, Corporate Counsel
John Mesman, Managing Director, Property, Conservation
Lands and Community Outreach
Pat Piitz, Team Lead, Property
Monique Sauve, Chief Building Official Part 8 - Septic Systems
Kat Watson, Water Resources Specialist



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors Annual General meeting of March 16th, 2023 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS ANNUAL GENERAL MEETING AGENDA

RESOLUTION NO. BD-042/23

Moved by: Bill Smirle
Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the March 16th, 2023 Board of Directors Annual General Meeting agenda with the following amendment:

- Item 5: SNC Project Update will be postponed to the April 20th, 2023 meeting.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

This item was postponed to the April 20th, 2023 Board meeting.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES FEBRUARY 16TH, 2023

RESOLUTION NO. BD-043/23

Moved by: Genevieve Lajoie
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of February 16th, 2023 as submitted.

CARRIED



B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Communications Committee meeting minutes of February 21st, 2023
- ii. Clean Water Committee meeting minutes of February 27th, 2023
- iii. Forestry Committee meeting minutes of February 28th, 2023
- iv. Fish and Wildlife Committee meeting minutes of February 28th, 2023

RESOLUTION NO. BD-044/23

Moved by: Steve Densham
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Communications Committee meeting minutes of February 21st, 2023
- ii. Clean Water Committee meeting minutes of February 27th, 2023
- iii. Forestry Committee meeting minutes of February 28th, 2023
- iv. Fish and Wildlife Committee meeting minutes of February 28th, 2023

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: 2023 BOARD OF DIRECTORS ELECTIONS (AND PROCEDURES)

RESOLUTION NO. BD-045/23

Moved by: Bill Smirle
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors appoint Carl Bickerdike, Chief Administrative Officer as the Acting Chair; and

FURTHER THAT:

SNC Administrative By-law 15.3: *'All elections shall be in accordance with the Procedures for Election of Officers – Appendix B'* and relevant *Conservation Authorities Act* requirements be adhered to.

CARRIED



Carl Bickerdike, Acting Chair, declared all positions vacant, according to SNC's Administrative By-laws.

ELECTION OF COMMITTEE CHAIR

Call for nominations three times for election of Chair (no seconder required)

First call for nominations:

Moved by: François St. Amour

Pierre Leroux be nominated for the position of Chair, South Nation Conservation.

Pierre Leroux, Prescott Russell, accepted the nomination for Chair, South Nation Conservation.

Second call for nominations: None

Third call for nominations: None

Hearing none,

RESOLUTION NO. BD-046/23

Moved by:

George Darouze

Seconded by:

Adrian Wynands

RESOLVED THAT:

Nominations be closed for the position of Chair.

CARRIED

Call for nominations three times for election of Vice Chair (no seconder required).

First Call for Nominations:

Moved by: George Darouze

Steve Densham be nominated for position of Vice Chair, South Nation Conservation.

Steve Densham, Stormont Dundas Glengarry, accepted the nomination for Vice Chair, South Nation Conservation.

Second Call for Nominations: None

Third Call for Nominations: None

Hearing none,

RESOLUTION NO. BD-047/23

Moved by:

Bill Smirle

Seconded by:

Deb Wilson



RESOLVED THAT:

Nominations be closed for the position of Vice Chair.

CARRIED

Approval of the following Motion:

RESOLUTION NO. BD-048/22

Moved by: Genevieve Lajoie
Seconded by: François St. Amour

RESOLVED THAT:

For the year 2023, and until the Annual General Meeting of 2024:

- Mr. Pierre Leroux be elected as Chair of SNC; and
- Mr. Steve Densham be elected as Vice Chair of SNC; and
- Mr. George Darouze be appointed as Past Chair of SNC.

CARRIED

REQUEST FOR APPROVAL: CONSERVATION ONTARIO VOTING DELEGATES

RESOLUTION NO. BD-049/23

Moved by: George Darouze
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors appoint the SNC Chair as the Conservation Ontario Voting Delegate for South Nation Conservation, with SNC's Vice Chair as alternate, and Chief Administrative Officer as second alternate.

CARRIED

REQUEST FOR APPROVAL: 2022 YEAR END, AUDITED FINANCIAL STATEMENT AND AUDIT LETTERS

RESOLUTION NO. BD 050/23

Moved by: George Darouze
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve and file the 2022 Draft Financial Statements, Audit



Reporting Letter, Letter of Representation and signatures by Management and Chair; and

FURTHER THAT:

The Board of Directors approve the 2022 reserve transfer to the Stabilization Reserve of \$150,000; and

FURTHER THAT:

The Board of Directors approve the 2022 reserve transfer to the Operating Reserve of \$243,965; and

FURTHER THAT:

The Board of Directors approve a 2023 transfer from reserves in the amount of \$38,688 for Chesterville Dam Ice Management Plan project approved and started in 2022 and completed in 2023; and

FURTHER THAT:

The Board of Directors approve a 2023 transfer from reserves in the amount of \$7,500 for SNC share of the Chesterville Dam stop log purchase.

CARRIED

REQUEST FOR APPROVAL: 2022 ANNUAL REPORT

RESOLUTION NO. BD-051/23

Moved by: Catherine Kitts
 Seconded by: Genevieve Lajoie

RESOLVED THAT:

That the Board of Directors approve the 2022 Annual Report; and

FURTHER THAT:

The Board of Directors direct staff to circulate copies to member municipalities, local MPs and MPPs, Conservation Authorities, and various stakeholders.

CARRIED

UPDATE: STATE OF THE NATION WATERSHED REPORT CARD

RESOLUTION NO. BD-052/23

Moved by: Linda Payant
 Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors receive and file the State of the Nation Watershed Report Card.

CARRIED

UPDATE: CONSERVATION AUTHORITY ACT: TRANSITIONING TO 2024

RESOLUTION NO. BD-053/23

Moved by: Tom Smyth
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the *Conservation Authorities Act: Transitioning to 2024* update.

CARRIED

REQUEST FOR APPROVAL: PROGRESS REPORT TO THE MINISTRY OF NATURAL RESOURCES AND FORESTRY

RESOLUTION NO. BD-054/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve Progress Report No. 4 for submission to the Ministry of Natural Resources and Forestry.

CARRIED

REQUEST FOR APPROVAL: SDG FOREST MANAGEMENT AGREEMENT

RESOLUTION NO. BD-055/23

Moved by: Genevieve Lajoie
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve new 4-year agreement with the United Counties of Stormont, Dundas and Glengarry to provide forestry services on a cost-recovery basis.

CARRIED



**REQUEST FOR APPROVAL: SOURCE PROTECTION COMMITTEE LIAISON
APPOINTMENT**

RESOLUTION NO. BD-056/23

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors appoint François St. Amour, to the Raisin-South Nation Source Protection Committee as liaison for the South Nation Source Protection Authority.

CARRIED

UPDATE: OTTAWA RIVER FLOODPLAIN MAPPING

RESOLUTION NO. BD-057/23

Moved by: Genevieve Lajoie
Seconded by: François St. Amour

RESOLVED THAT:

That the Board of Directors receive and file the Ottawa River Natural Hazards Delineation Project update; and

FURTHER THAT:

The final report and mapping for the Ottawa River Natural Hazards Delineation Project be brought to the Board of Directors meeting in April for approval.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-058/23

Moved by: Linda Payant
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for February 2023.

CARRIED



REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-059/23

Moved by: Genevieve Lajoie
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve permits 7 through 11 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-060/23

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Received update for February 2023.

CARRIED

FINANCIAL REPORTS

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY 2023

RESOLUTION NO. BD-61/23

Moved by: George Darouze
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive the money received report for February 2023; and

FURTHER THAT:

The Board approve the Disbursement Register of \$543,319.85 for February 2023.

CARRIED



DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- April 20th, 2023
- May 18th, 2023
- June 15th, 2023
- July – no scheduled meeting

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

CLOSED SESSION

RESOLUTION NO. BD-062/23

Moved by: George Darouze
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors meeting move into
Closed Session for the following:
a. Request for Approval: SNC Property
Legal Matter (Verbal)

CARRIED

**The Board of Directors meeting recessed at 10:27 a.m.
The Board of Directors reconvened in Closed Session at 10:52 a.m.**

OPEN SESSION

RESOLUTION NO. BD-063/23

Moved by: Adrian Wynands
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Chair reconvened the Board of Directors Open Session at 11:30 a.m.



REQUEST FOR APPROVAL: SNC PROPERTY LEGAL MATTER (VERBAL)

RESOLUTION NO. BD-064/23

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the continued legal proceedings as discussed, with monthly updates to the executive and to the board as required.

CARRIED

ADDRESS FROM CONSERVATION ONTARIO (VERBAL)

Angela Coleman, General Manager, Conservation Ontario provided verbal greetings and an update from Conservation Ontario. Ms. Coleman congratulated the Board Executive on their re-appointments and SNC for their 75th anniversary in 2022.

ADJOURNMENT


RESOLUTION NO. BD-065/23

Moved by: Deb Wilson
Seconded by: Catherine Kitts


RESOLVED THAT:

The Board of Directors Annual General meeting of March 16th, 2023 be adjourned at 11:35 a.m.

CARRIED



Pierre Leroux,
Chair.



Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 04/23

Thursday, April 20th, 2023 – Immediately following the Source Protection Authority Meeting

Watershed Room, SNC

Directors Present:

Pierre Leroux, Prescott Russell, Chair
 Steve Densham, Stormont Dundas Glengarry, Vice Chair
 George Darouze, City of Ottawa, Past Chair
 Catherine Kitts, City of Ottawa
 Linda Payant, City of Ottawa
 François St. Amour, Prescott Russell
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville

Regrets:

Genevieve Lajoie, Prescott Russell

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Cheyene Brunet, Forestry Technician
 Michelle Cavanagh, Team Lead, Special Projects
 Caroline Goulet, Forester
 James Holland, Senior Planner
 Hannah Jackson, Accounting & Human Resources Specialist
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 Alison McDonald, Managing Director, Approvals
 Eric McGill, Corporate Counsel
 John Mesman, Managing Director, Property, Conservation Lands and Community Outreach
 Pat Piitz, Team Lead, Property
 Monique Sauve, Chief Building Official
 Kat Watson, Water Resources Specialist

Guests:

Jim Bezanson, Reserve Member, City of Ottawa
 Owen Murdoch, Councillor Darouze Assistant, City of Ottawa





TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of March 20th, 2023 to order at 9:21 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-066/23

Moved by: George Darouze
Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the April 20th, 2023 main and supplemental agendas with the following amendment:

Supplemental Agenda item 2. a., Request for Approval: Land Acquisition (verbal) be moved to follow main Agenda item 7 a., Update: Land Acquisitions 2022.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOATD OF DIRECTORS ANNUAL GENERAL MEETING MINUTES MARCH 16TH, 2023

RESOLUTION NO. BD-067/23

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Members approve the Board of Directors Annual General Meeting minutes of March 16th, 2023 as submitted.

CARRIED



B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Joint Occupational Health and Safety Committee meeting minutes of March 22, 2023
- ii. Joint Standing Committees meeting minutes of March 23rd, 2023
- iii. Communications Committee meeting minutes of March 23rd, 2023

RESOLUTION NO. BD-068/23

Moved by: Catherine Kitts

Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Joint Occupational Health and Safety Committee meeting minutes of March 22nd, 2023.
- ii. Joint Standing Committees meeting minutes of March 23rd, 2023.
- iii. Communications Committee meeting minutes of March 23rd, 2023.

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-069/23

Moved by: Deb Wilson

Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following below:

- Update: Land Acquisitions 2022
- Request for Approval: Land Acquisition (verbal)

CARRIED

The Board of Directors recessed to enter Closed Session at 10:09 a.m.



OPEN SESSION

RESOLUTION NO. BD-070/23

Moved by: George Darouze
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED

The Chair reconvened the Board of Directors Open Session at 10:26 a.m.

UPDATE: LAND ACQUISITIONS 2022

RESOLUTION NO. BD-071/23

Moved by: Tom Smyth
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the 2022 Land Acquisitions update.

CARRIED

REQUEST FOR APPROVAL: LAND ACQUISITION (verbal)

RESOLUTION NO. BD-072/23

Moved by: Steve Densham
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the purchase of Property 1 (Casselman) to an upset limit as discussed plus ancillary costs.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: WATERSHED PROGRAMS AND SERVICES BUSINESS CASE

RESOLUTION NO. BD-073/23

Moved by: François St. Amour
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the draft Category 3: Watershed Programs and Services Business Case for municipal engagement; and



FURHTER THAT:

The Board of Directors approve entering into Category 3: Watershed Programs and Services agreements with participating municipalities as per the *Conservation Authorities Act*.

CARRIED

Chair Pierre Leroux left the meeting at 10:56 a.m., Vice Chair Steve Densham assume the Acting-Chair seat.

REQUEST FOR APPROVAL: SNC 10-YEAR FLOOD MAPPING STRATEGY

RESOLUTION NO. BD.074/23

Moved by: Deb Wilson
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the South Nation Conservation 10-year Flood Mapping Strategy.

CARRIED

REQUEST FOR APPROVAL: OTTAWA RIVER NATURAL HAZARDS MAPPING

RESOLUTION NO. BD-075/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the Ottawa River Natural Hazards Mapping reports and associated maps as the best information available to establish flood hazard and regulation limits along the Ottawa River; and

FURTHER THAT:

The Reports and maps be used by South Nation Conservations planning and regulations programs and other watershed management activities effective immediately.

CARRIED



REQUEST FOR APPROVAL: SECTION 28 REGULATION POLICIES UPDATE

RESOLUTION NO. BD 076/23

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve updates to South Nation Conservation's Section 28 Regulation Policies.

CARRIED

REQUEST FOR APPROVAL: CLARENCE ROCKLAND FORESTRY SERVICES AGREEMENT

RESOLUTION NO. BD-077/23

Moved by: George Darouze
Seconded by: Linda Payant

RESOLVED THAT:

That the Board of Directors approve entering into a Forestry Services Agreement with the City of Clarence-Rockland on a cost recovery basis subject to the acceptance of the proposal by the City of Clarence-Rockland.

CARRIED

REQUEST FOR APPROVAL: 2023 SNC INSURANCE

RESOLUTION NO. BD-078/23

Moved by: François St. Amour
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the renewal of the Authority's insurance with Marsh Canada at an upset limit of approximately \$153,632 plus taxes.

CARRIED

REQUEST FOR APPROVAL: BEAR BROOK WATERSHED STUDY WATER BUDGET ASSESSMENT- CONTRACTED SERVICES

RESOLUTION NO. BD-079/23

Moved by: George Darouze
Seconded by: Catherine Kitts



RESOLVED THAT:

The Board of Directors approve awarding the water budget assessment contract for the Bear Brook Watershed Study to Aquanty Inc. at an upset limit of \$56,100 plus HST.

CARRIED

REQUEST FOR APPROVAL: SALVAGE OPERATIO AND SALE OF BIOMASS

RESOLUTION NO. BD-080/23

Moved by: François St. Amour
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approve entering into a 1-year contract Ott Family Logging to undertake a salvage operation on SNC Property 69 and SNC Property 105; and

FURTHER THAT:

The Board of Directors approve entering into a 1-year contract with Produits Forestiers Claude Baril for sale of biomass obtained from the salvage operation on SNC Property 69 and SNC Property 105.

CARRIED

Chair Pierre Leroux joined the meeting at 11:21 a.m. and resumed his seat as Chair.

REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2023 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-081/23

Moved by: Steve Densham
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2023:



Program	2022 Encumbered Funds ¹	2023 Funds
1. Eastern Ontario Water Resources Program (EOWRP)		
a) United Counties of Prescott and Russell (UCPR) Floodplain Mapping Project	\$0	\$25,000
b) City of Ottawa: Advancing Early Warning Tools in the SNR Watershed	\$20,000	To be confirmed ²
2. UCPR Woodlot Advisory Service	\$0	\$20,000
3. SDG Woodlot Advisory Service	\$0	\$20,000
4. City of Ottawa Special Levy Programs		
a) Ottawa Ash Tree Replacement Program	\$225,980	To be confirmed ²
b) Ottawa Rural Clean Water Program	\$260,795	To be confirmed ²
5. Imagery Acquisition (LiDAR)	\$10,922	\$0
Total	\$517,697	\$65,000

¹ Funding approved in 2022 and carried forward to 2023 budget for project completion.

² 2023 special levies approval pending, report will be brought back to the Board following City Council approval.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMET REGISTER FOR MARCH 2023

RESOLUTION NO. BD-082/23

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the money received report for March 2023; and

FURTHER THAT:

The Board approve the Disbursement Register of \$1,189,831.61.

CARRIED

UPDATE: 2023 CONFERENCES

RESOLUTION NO. BD-083/23

Moved by: George Darouze
Seconded by: François St. Amour



RESOLVED THAT: The Board of Directors receive and the 2023 Conferences report; and

FURTHER THAT: The Board of Directors coordinate their conference attendance with the Secretary-Treasurer.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-084/23

Moved by: Deb Wilson
Seconded by: Linda Payant

RESOLVED THAT: The Board of Directors receive and file the Planning Activity update for March 2023.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-085/23

Moved by: Steve Densham
Seconded by: Linda Payant

RESOLVED THAT: The Board of Directors approve permits 12 through 24 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-086/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT: The Board of Directors receive and file the On-Site Sewage Permits Received update for March 2023.

CARRIED



SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR MARCH 31st, 2023

RESOLUTION NO. BD-087/23

Moved by: Steve Densham

Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for March for the year ending December 31st, 2023, as of March 31st, 2023, update.

CARRIED

REQUEST FOR APPROVAL: UCPR FORESTRY SERVICES AGREEMENT

RESOLUTION NO. BD-88/23

Moved by: Steve Densham

Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve entering into a 5-year agreement with the United Counties of Prescott and Russell (UCPR) for the delivery of forestry services on a cost-recovery basis; and

FURTHER THAT:

The Board of Directors approve disbursement of approximately \$541,000 in UCPR partnership funding for cleanup and reforestation of UCPR properties affected by the May 21, 2022, derecho storm.

CARRIED

CORRESPONDENCE

- a. Letter: Elizabethtown-Kitley to Minister of Natural Resources and Forestry – CA Board Appointments
- b. Municipal Resolution: Stormont, Dundas and Glengarry Council – SNC Board Appointments
- c. Email: Ontario Protected and Conserved Areas



DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- May 18th, 2023
- June 15th, 2023
- July – no scheduled meeting
- August 17th, 2023 (AMO Conference August 20-23)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-089/23

Moved by: George Darouze

Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors meeting of April 20th, 2023
be adjourned at 11:38 a.m.

CARRIED

Pierre Leroux,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 05/23

Thursday, May 18th, 2023 – Immediately following the Source Protection Authority Meeting

Watershed Room, SNC

Present:

- Steve Densham, Stormont Dundas Glengarry, Vice Chair
- George Darouze, City of Ottawa, Past Chair
- Catherine Kitts, City of Ottawa
- Linda Payant, City of Ottawa
- François St. Amour, Prescott Russell
- Bill Smirle, Stormont Dundas Glengarry
- Tom Smyth, Stormont Dundas Glengarry
- Deb Wilson, Leeds Grenville
- Adrian Wynands, Leeds Grenville

Regrets:

- Genevieve Lajoie, Prescott Russell
- Pierre Leroux, Prescott and Russell, Chair

Staff Present:

- Carl Bickerdike, Chief Administrative Officer
- Johanna Barkley, Director of Finance
- Brianna Brougham, Water Resources Technician
- Ronda Boutz, Secretary-Treasurer
- Michelle Cavanagh, Team Lead, Special Projects
- Donna Ferguson, Accounting Technician
- James Holland, Senior Planner
- Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
- Alison McDonald, Managing Director, Approvals
- Eric McGill, Corporate Counsel
- Pat Piitz, Team Lead, Property
- Monique Sauve, Chief Building Official

Guests:

- Owen Murdoch, Councillor Darouze Assistant, City of Ottawa





TRADITIONAL LAND ACKNOWLEDGEMENT

Ronda Boutz, Secretary-Treasurer, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Chair Pierre Leroux was regrets, Vice Chair Steve Densham called the SNC Board of Directors meeting of May 15th, 2023 to order at 9:09 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-090/23

Moved by: George Darouze
Seconded by: Linda Payant

RESOLVED THAT:

The Members approve the May 18th, 2023 main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF APRIL 20th, 2023

RESOLUTION NO. BD-091/23

Moved by: George Darouze
Seconded by: Deb Wilson

RESOLVED THAT:

The Members approve the Board of Directors Meeting minutes of April 20th, 2023 with the following amendment:

- BD-067/23 – add mover, George Darouze, and seconder Steve Densham

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: 2023 LAND SECUREMENT STRATEGY

RESOLUTION NO. BD-092/23

Moved by: Adrian Wynands
Seconded by: Linda Payant



RESOLVED THAT:

The Board of Directors approve entering into a six-year agreement with the City of Ottawa to complete the delineation of Flood Plain and Erosion Hazards within the City of Ottawa to an upset SNC contribution of approximately \$125,000 per year, plus HST, with matching contributions from the City of Ottawa.

CARRIED

REQUEST FOR APPROVAL: 2023 SNC EMERGENCY PREPAREDNESS PLANS

RESOLUTION NO. BD-096/23

Moved by: Bill Smirle
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the 2023 South Nation Conservation Emergency Preparedness Plans.

CARRIED

REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2023 PARTNERSHIP PROGRAMS

RESOLUTION NO. BD-096/23

Moved by: George Darouze
 Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approves undertaking and disbursement of funds for the following Partnership Programs in 2023:

Program	2023 Funds
1. City of Ottawa Special Levy Programs	
a) Ottawa Ash Tree Replacement Program	\$200,000
b) Ottawa Rural Clean Water Program	\$200,000
c) Eastern Ontario Water Resources Program	\$50,000
d) Ottawa Baseline Monitoring Program	\$52,500
Total	\$502,500

CARRIED



REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-097/23

Moved by: Bill Smirle
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the submission of a funding application to the Nature Smart Climate Solutions Fund through Conservation Ontario.

CARRIED

REQUEST FOR APPROVAL: VEHICLE PURCHASE AND DISPOSAL

RESOLUTION NO. BD-098/23

Moved by: Adrian Wynands
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the purchase of a light duty truck at an upset limit of approximately \$60,000 plus applicable taxes; and

FURTHER THAT:

The Board of Directors approve disposal of a surplus vehicle.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2023

RESOLUTION NO. BD-099/23

Moved by: George Darouze
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the money received report for April 2023; and

FURTHER THAT:

The Board approve the Disbursement Register of \$535,410.95 for April 2023.

CARRIED



UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-100/23

Moved by: Deb Wilson
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for April 2023.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-101/23

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve permits 25 through 35 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-102/23

Moved by: George Darouze
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Received update for April 2023.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR APRIL 30TH, 2023

RESOLUTION NO. BD-103/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year



ending December 31st, 2023, as of April 30th, 2023, update.

CARRIED

CORRESPONDENCE

None.

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- June 15th, 2023
- July – no scheduled meeting
- August 17th, 2023 (AMO Conference August 20-23)
- September 21st, 2023 (OEMC Conference September 6-8)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

CLOSED SESSION

RESOLUTION NO. BD-104/23

Moved by: François St. Amour
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following:

- Request for Approval: Land Acquisition
- Update: Potential Litigation Matter L2022-NGL-01 (verbal)

CARRIED

The Board of Directors recessed to enter Closed Session at 11:00 a.m.

OPEN SESSION

RESOLUTION NO. BD-105/23

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Open Session.

CARRIED



The Vice Chair reconvened the Board of Directors Open Session at 11:24 a.m.

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-106/23

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the acquisition of Property 1 (The Nation Municipality) to an upset limit as discussed, plus ancillary costs.

CARRIED

UPDATE: POTENTIAL LITIGATION MATTER L2022-NGL-01 (VERBAL)

RESOLUTION NO. BD-107/23

Moved by: Deb Wilson
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the Potential Litigation Matter L2022-NGL-01 verbal update.

CARRIED

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-108/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors meeting of May 18th, 2023 be adjourned at 11:25 a.m.

CARRIED

Steve Densham,
Vice Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 06/23
 Thursday, June 15th, 2023

Watershed Room, SNC

Present:

Pierre Leroux, Prescott and Russell, Chair
 Steve Densham, Stormont Dundas Glengarry, Vice Chair
 Catherine Kitts, City of Ottawa
 Linda Payant, City of Ottawa
 François St. Amour, Prescott Russell
 Bill Smirle, Stormont Dundas Glengarry
 Tom Smyth, Stormont Dundas Glengarry
 Deb Wilson, Leeds Grenville
 Adrian Wynands, Leeds Grenville

Regrets:

George Darouze, City of Ottawa, Past Chair
 Genevieve Lajoie, Prescott Russell

Staff Present:

Carl Bickerdike, Chief Administrative Officer
 Johanna Barkley, Director of Finance
 Ronda Boutz, Secretary-Treasurer
 Michelle Cavanagh, Team Lead, Special Projects
 Deborah Edwards, Accounting Assistant
 Brent Harbers, Watershed Biologist
 James Holland, Senior Planner
 Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
 Alison McDonald, Managing Director, Approvals
 Eric McGill, Corporate Counsel
 Pat Piitz, Team Lead, Property
 Jason Symington, Water Resources Specialist

Guests:

Jim Bezanson, Reserve Member, City of Ottawa





TRADITIONAL LAND ACKNOWLEDGEMENT

Ronda Boutz, Secretary-Treasurer, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of June 15th, 2023 to order at 2:00 p.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-109/23

Moved by: Adrian Wynands
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the June 15th, 2023 main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

Deb Wilson joined the meeting at 2:24 p.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF MAY 18TH 2023

RESOLUTION NO. BD-110/23

Moved by: François St. Amour
Seconded by: Catherine Kitts

RESOLVED THAT:

The Members approve the Board of Directors Meeting minutes of May 18th, 2023 as submitted.

CARRIED

SNC COMMITTEE MEETING MINUTES AND HIGHLIGHTS OF:

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Communications Committee electronic meeting minutes of May 9th, 2023
- ii. Forestry Committee meeting minutes of June 6th, 2023



- iii. Fish and Wildlife meeting minutes of June 6th, 2023
- iv. Communications Committee meeting minutes of June 7th, 2023

RESOLUTION NO. BD-111/22

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Communications Committee electronic meeting minutes of May 9th, 2023.
- ii. Forestry Committee meeting minutes of June 6th, 2023.
- iii. Fish and Wildlife Committee meeting minutes of June 6th, 2023.
- iv. Communications Committee meeting minutes of June 7th, 2023.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: PROGRESS REPORT TO THE MINISTRY OF NATURAL RESOURCES AND FORESTRY

RESOLUTION NO. BD-112/23

Moved by: Adrian Wynands
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approve Progress Report NO. 5 for submission to the Ministry of Natural Resources and Forestry.

CARRIED

REQUEST FOR APPROVAL: WATER AND EROSION CONTROL INFRASTRUCTURE PROJECT

RESOLUTION NO. BD-113/23

Moved by: Deb Wilson
Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors approve the following project under the 2023-2024 Water and Erosion Control Infrastructure Program:

- Chesterville Dam – Log Lifter Restoration Phase 2 project at approximately \$80,000 plus HST; and

FURTHER THAT:

The Board of Directors approve signing a Transfer Payment Agreement with the Ministry of Natural Resources and Forestry for the 2023-2024 Water and Erosion Control Infrastructure funding.

CARRIED

Board member Bill Smirle requested that the Meeting Minutes include a list of the Authority's water control and erosion infrastructure:

- | | |
|--------------------|--------------------|
| • Chesterville Dam | • Casselman Weir |
| • Chrysler Weir | • Seguinbourg Berm |
| • Chrysler Dyke | • Plantagenet Weir |
| • Russell Weir | |

REQUEST FOR APPROVAL: WETLAND CONSTRUCTION CONTRACTS

RESOLUTION NO. BD-114/23

Moved by: Adrian Wynands
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the construction of wetland restoration projects on SNC Property 49 and SNC Property 53, at an approximate cost of \$180,000 plus HST, fully funded by Ducks Unlimited Canada; and

FURTHER THAT:

The Board of Directors delegate authority to the Executive Committee to award contacts.

CARRIED



REQUEST FOR APPROVAL: 2024 TREE PLANTING FEE SCHEDULE

RESOLUTION NO. BD-115/23

Moved by: Steve Densham
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors approves the 2024 Tree Planting Fee Schedule.

CARRIED

REQUEST FOR APPROVAL: COMPENSATION REVIEW COMMITTEE

RESOLUTION NO. BD-116/23

Moved by: Steve Densham
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the formation of a Compensation Review Committee, with a mandate and composition as discussed.

CARRIED

Board of Directors Appointments to Compensation Review Committee:

- Steve Densham
- Adrian Wynands
- Bill Smirle
- Linda Payant

REQUEST FOR APPROVAL: REMUNERATION OF DIRECTORS

RESOLUTION NO. BD-117/23

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the increase of per diem by 2.83% effective July 1st, 2023; and

FURTHER THAT:

The Board of Directors approve the payment of two per diems per month to the SNC Chair, as remuneration for their extra duties as Chair; and

FURTHER THAT:

Board remuneration be evaluated by the Compensation Review Committee.

CARRIED



REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MAY 2023

RESOLUTION NO. BD-118/23

Moved by: François St. Amour
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the money received report for May 2023; and

FURHTER THAT:

The Board approve the Disbursement Register of \$1,112.841.33 for May 2023.

CARRIED

UPDATE: OSCHMANN FOREST MAPLE PROGRAM

RESOLUTION NO. BD-119/23

Moved by: Linda Payant
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the update on the Oschmann Forest Maple Program.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTUION NO. BD-120/23

Moved by: Adrian Wynands
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for May 2023.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-121/23

Moved by: Linda Payant
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve permits 36 through 57 issued under Ontario Regulation



170/06 Development, Interference with Wetlands
and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: ENFORCEMENT OF ONTARIO REGULATION 170/06

RESOLUTION NO. BD-122/23

Moved by: Tom Smyth
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the update
on reported regulations concerns 1 through 21 for
the months of January through May 2023.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-123/23

Moved by: François St. Amour
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the On-
Site Sewage Permits Received update for May
2023.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR MAY 31st, 2023

RESOLUTION NO. BD-124/23

Moved by: Adrian Wynands
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive and file the
Estimated Statement of Operations for the year
ending December 31st, 2023, as of May 31st,
2023 update.

CARRIED



REQUEST FOR APPROVAL: 2 BILLION TREE CONTRIBUTION AGREEMENT

RESOLUTION NO. BD-125/23

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve entering into a 5-year contribution agreement with Natural Resources Canada for approximately \$550,000 in funding under the 2 Billion Tree Program.

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-126/23

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors meeting move into Closed Session for the following report:

- Request for Approval: Hazard Land Acquisition.

CARRIED

**The Board of Directors recessed to move into Closed Session at 3:06 p.m.
The Board of Directors reconvened for Closed Session at 3:17 p.m.**

OPEN SESSION

RESOLUTION NO. BD-127/23

Moved by: Bill Smirle
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

The Board of Directors moved into Open Session at 3:39 p.m.

REQUEST FOR APPROVAL: HAZARD LAND ACQUISITION

RESOLUTION NO. BD-128/23

Moved by: Deb Wilson
Seconded by: Steve Densham



RESOLVED THAT:

The Board of Directors Board of Directors approve the acquisition of Property 1 (The Nation Municipality) to an upset limit as discussed, plus ancillary costs.

CARRIED

CORRESPONDENCE

- a. Letter Ministry of Natural Resources and Forestry RE United Counties of Prescott and Russell Board Public Appointment.
- b. Letter Ministry of Natural Resources and Forestry RE United Counties of Stormont, Dundas and Glengarry Board Public Appointment.

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- July – no scheduled meeting
- August 17th, 2023 (AMO Conference August 20-23)
- September 21st, 2023 (OEMC Conference September 6-8)
- October 19th, 2023

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT


RESOLUTION NO. BD-129/23

Moved by: François St. Amour
Seconded by: Adrian Wynands


RESOLVED THAT:

The Board of Directors meeting of June 15th, 2023 be adjourned at 3:43 p.m.

CARRIED



Pierre Leroux,
Chair.



Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 08/23
Thursday, August 17th, 2023

Watershed Room, SNC

Present:

Pierre Leroux, Prescott and Russell, Chair
Steve Densham, Stormont Dundas Glengarry, Vice Chair
Catherine Kitts, City of Ottawa
Genevieve Lajoie, Prescott Russell (*electronic participation*)
Matthew Luloff, City of Ottawa
Linda Payant, City of Ottawa
François St. Amour, Prescott Russell
Bill Smirle, Stormont Dundas Glengarry
Tom Smyth, Stormont Dundas Glengarry

Regrets:

George Darouze, City of Ottawa, Past Chair
Deb Wilson, Leeds Grenville
Adrian Wynands, Leeds Grenville

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Michelle Cavanagh, Team Lead, Special Projects
Hannah Jackson, Accounting and Human Resources Specialist
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach
Alison McDonald, Managing Director, Approvals
Eric McGill, Corporate Counsel
Pat Piitz, Team Lead, Property
Monique Sauve, Chief Building Official

Guests:

Owen Murdoch, Councillor Darouze Assistant, City of Ottawa (*electronic participation*)



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of August 17th, 2023 to order at 9:00 a.m. Chair Leroux welcome new Board member Councillor Matthew Luloff, representing the City of Ottawa.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-130/23

Moved by: François St. Amour
Seconded by: Tom Smyth

RESOLVED THAT:

The Members approve the August 17th, 2023 main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

Catherine Kitts joined the meeting at 9:04 a.m.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF JUNE 15th 2023

RESOLUTION NO. BD-131/23

Moved by: Matthew Luloff
Seconded by: Linda Payant

RESOLVED THAT:

The Members approve the Board of Directors Meeting minutes of June 15th, 2023 as submitted.

CARRIED



SNC COMMITTEE MEETING MINUTES AND HIGHLIGHTS OF:

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Leitrim Wetland Advisory Committee meeting minutes of June 20th, 2023
- ii. Clean Water Committee meeting minutes of June 26th, 2023
- iii. Joint Occupational Health and Safety Committee meeting minutes of June 28th, 2023

RESOLUTION NO. BD-132/23

Moved by: Bill Smirle
 Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Leitrim Wetland Advisory Committee meeting minutes of June 20th, 2023.
- ii. Clean Water Committee meeting minutes of June 26th, 2023.
- iii. Joint Occupational Health and Safety Committee meeting minutes of June 28th, 2023.

CARRIED

NEW BUSINESS

UPDATE: REVIEW OF SNC STANDING COMMITTEE

RESOLUTION NO. BD-133/23

Moved by: Matthew Luloff
 Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the update on the South Nation Conservation Standing Committees review.

CARRIED

The Board of Directors recessed for a break at 10:30 a.m.

The Board of Directors reconvened at 10:40 a.m.

REQUEST FOR APPROVAL: REVISED OTTAWA ASH TREE REPLACEMENT PROGRAM GUIDELINES

RESOLUTION NO. BD-134/23

Moved by: François St. Amour
 Seconded by: Bill Smirle



RESOLVED THAT:

The Board of Directors approve the revised Ottawa Tree Replacement Program Guidelines as presented.

CARRIED

REQUEST FOR APPROVAL: WOODLOT STORM RECOVERY PROGRAM DISBURSEMENTS

RESOLUTION NO. BD-135/23

Moved by: Steve Densham
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve undertaking and disbursement of funds for the Woodlot Storm Recovery Program to an upset limit of \$225,000 for 2023.

CARRIED

REQUEST FOR APPROVAL: WETLAND CONSTRUCTION CONTRACT

RESOLUTION NO. BD-136/23

Moved by: Catherine Kitts
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve hiring a contractor to complete a wetland creation project at an approximate cost of \$25,000 plus HST.

CARRIED

REQUEST FOR APPROVAL: CANOE AND KAYAK RENTAL PILOT PROJECT

RESOLUTION NO. BD-137/23

Moved by: Matthew Luloff
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve entering into a two-year property use agreement with XplorNation for the operation of recreational, non-motorized watercraft rentals on the South Nation River at High Falls Conservation Area in Casselman; and



FURTHER THAT:

The pilot project is conditional on the private business acquiring appropriate insurance coverage and entering into an acceptable cost sharing agreement for upgrades and maintenance of amenities at High Falls Conservation Area.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR JUNE & JULY 2023

RESOLUTION NO. BD-138/23

Moved by: Catherine Kitts
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors receive and file the money received report for June & July 2023; and

FURHTER THAT:

The Board approve the Disbursement Register of \$1,737,753.99.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTUION NO. BD-139/23

Moved by: Matthew Luloff
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for June and July 2023.

CARRIED

REQUEST FOR APPROVAL: DELEGATNG SECTION 28 PERMIT APPROVALS TO STAFF

RESOLUTION NO. BD-140/23

Moved by: Steve Densham
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors delegate the issuance of permits under Section 28 of the *Conservation Authorities Act* and Ontario Regulation 170/06 to the Chief Administrative Officer; Managing



Director, Natural Hazards and Infrastructure; and
Managing Director Approvals pursuant to
subsections 3 (3) and 6 (3) of Ontario Regulation
170/06.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-141/23

Moved by: Linda Payant
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve permits 58
through 120 issued under Ontario Regulation
170/06 Development, Interference with Wetlands
and Alterations to Shorelines and Watercourses.

CARRIED

UPDATE: ENFORCEMENT OF ONTARIO REGULATION 170/06

RESOLUTION NO. BD-142/23

Moved by: Catherine Kitts
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors receive and file the update
on reported regulations concerns 22 through 30
for the months of June and July 2023.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS ISSUED

RESOLUTION NO. BD-143/23

Moved by: Catherine Kitts
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the On-
Site Sewage Permits Received update for June
and July 2023.

CARRIED



SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR JUNE AND JULY 2023

RESOLUTION NO. BD-144/23

Moved by: Bill Smirle
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2023, as of July 31st, 2023 update.

CARRIED

REQUEST FOR APPROVAL: GEOTECHNICAL REVIEWS SERVICES CONTRACT

RESOLUTION NO. BD-145/23

Moved by: François St. Amour
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve extending the geotechnical reviews service contract with Palmer Environmental Consulting Group to June 2024 to an upset limit of \$100,000.

CARRIED

CORRESPONDENCE

- a. Letter: Ministry of Natural Resources and Forestry RE City of Ottawa Board Appointment Exception Request.
- b. City of Ottawa Resolution: Board of Directors Appointments.

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- September 21st, 2023 (Ontario East Municipal Conference September 6th – 8th)
- October 19th, 2023 (Latornell Symposium October 23rd – 24th)
- November 16th, 2023 (2024 Draft Budget)
- December 14th, 2023 (note: second Thursday of the month)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.



ADJOURNMENT

RESOLUTION NO. BD-146/23

Moved by: Steve Densham
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors meeting of August 17th,
2023 be adjourned at 11:15 a.m.

CARRIED

Pierre Leroux,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 09/23
Thursday, September 21st, 2023

Watershed Room, SNC



Present:

Pierre Leroux, Prescott and Russell, Chair
Steve Densham, Stormont Dundas Glengarry, Vice Chair
George Darouze, City of Ottawa, Past Chair
Catherine Kitts, City of Ottawa
Linda Payant, City of Ottawa
François St. Amour, Prescott Russell
Bill Smirle, Stormont Dundas Glengarry
Tom Smyth, Stormont Dundas Glengarry
Deb Wilson, Leeds Grenville
Adrian Wynands, Leeds Grenville

Regrets:

Genevieve Lajoie, Prescott Russell
Matthew Luloff, City of Ottawa

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Michelle Cavanagh, Team Lead, Special Projects
Donna Ferguson, Accounting Technician
Brent Harbers, Watershed Biologist
James Holland, Senior Planner
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach
Alison McDonald, Managing Director, Approvals
Eric McGill, Corporate Counsel
Pat Piitz, Team Lead, Property
Monique Sauve, Chief Building Official

Guests:

Owen Murdoch, Councillor Darouze's Assistant, City of Ottawa
Murray Inch



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of September 21st, 2023 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-147/23

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the September 21st, 2023 Board of Directors main and supplemental agendas with the following amendments:

- Supplemental Agenda Item #1.a.i., SNC Committee Meeting Highlights and Minutes, be included with Main Agenda Item #6 b., SNC Committee Meeting Highlights and Minutes.
- Supplemental Agenda Item 2.a.i-ii., Request for Approval: Labour Relations and Personal Matters about identifiable individuals (Compensation Review) be included with Main Agenda # 7., Closed Session.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.



Deb Wilson joined the meeting at 9:04 a.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 17TH 2023

RESOLUTION NO. BD-148/23

Moved by: François St. Amour
Seconded by: Steve Densham

RESOLVED THAT:

The Members approve the Board of Directors Meeting minutes of August 15th, 2023 as submitted.

CARRIED

B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Forestry Committee meeting minutes of September 5th, 2023
- ii. Fish and Wildlife Committee meeting minutes of September 5th, 2023
- iii. Communications Committee meeting minutes of September 13th, 2023
- iv. Clean Water Committee meeting minutes of September 18th, 2023

RESOLUTION NO. BD-149/23

Moved by: George Darouze
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Forestry Committee meeting minutes of September 5th, 2023.
- ii. Fish and Wildlife Committee meeting minutes of September 5th, 2023.
- iii. Communications Committee meeting minutes of September 13th, 2023.
- iv. Clean Water Committee meeting minutes of September 18th, 2023.

CARRIED



CLOSED SESSION

RESOLUTION NO. BD-150/23

Moved by: Bill Smirle
Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- Update: Land Acquisitions
- Update: Litigation Matter L2022NGL-01 (verbal)
- Request for Approval: Labour Relations and Personal Matters about identifiable individuals (Compensation Review):
 - i. Recommendations of the Compensation Review Committee: Employees
 - ii. Recommendations of the Compensation Review Committee: Board

CARRIED

The Board of Directors convened closed session at 9:31 a.m.

OPEN SESSION

RESOLUTION NO. BD-151/23

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors move into open session.

CARRIED

The Board of Directors recessed from closed session with a break at 10:06 a.m.

The Board of Directors reconvened open session at 10:15 a.m.

UPDATE: LAND ACQUISITIONS

RESOLUTION NO. BD-152/23

Moved by: Steve Densham
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the 2023 Land Acquisition update; and



FURTHER THAT:

The Board of Directors approve staff to proceed with upset limit as discussed.

CARRIED

UPDATE: LITIGATION MATTER L2022-NGL-01 (VERBAL)

RESOLUTION NO. BD-153/23

Moved by: Adrian Wynands
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the verbal update on Litigation Matter L2022-NGL-01.

CARRIED

REQUEST FOR APPROVAL: LABOUR RELATIONS AND PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS (COMPENSATION REVIEW)

RECOMMENDATIONS OF THE COMPENSATION REVIEW COMMITTEE: EMPLOYEES

RESOLUTION NO. BD-154/23

Moved by: Catherine Kitts
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve the recommendations of the Compensation Review Committee; and

FURTHER THAT:

The updated Salary Grid and Personnel Policy be brought to the Board for approval in October; and

FURTHER THAT:

The Board of Directors approve the addition of the National Day for Truth and Reconciliation as a Statutory Holiday under the Personnel Policy, on the same terms as Remembrance Day, with immediate effect.

CARRIED

REQUEST FOR APPROVAL: LABOUR RELATIONS AND PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS (COMPENSATION REVIEW)

RECOMMENDATIONS OF THE COMPENSATION REVIEW COMMITTEE: BOARD

RESOLUTION NO. BD-155/23

Moved by: Bill Smirle
Seconded by: Deb Wilson



RESOLVED THAT:

The Board of Directors approve the recommendations of the Compensation Review Committee; and

FURTHER THAT:

A full report detailing the changes to Board Compensation along with an outline of Per Diem policy be brought in October for approval.

CARRIED

NEW BUSINESS

REQUEST FOR APPROVAL: PROGRESS REPORT TO THE MINISTRY OF NATURAL RESOURCES AND FORESTRY

RESOLUTION NO. BD-156/23

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve Progress Report No. 6 for submission to the Ministry of Natural Resources and Forestry.

CARRIED

REQUEST FOR APPROVAL: REQUEST TO MINISTRY FOR TRANSITION DATE EXTENSION

RESOLUTION NO. BD-157/23

Moved by: Linda Payant
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve submitting a request to the Ministry of Natural Resources and Forestry for an extension of time beyond the January 1, 2024, transition date to conclude cost apportioning agreements with participating municipalities for Category 3 Watershed Programs and Services.

CARRIED



REQUEST FOR APPROVAL: 2024 LEVY AND BUDGET SCHEDULE

RESOLUTION NO. BD-158/23

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve the 2024 Levy and Budget Schedule as presented.

CARRIED

REQUEST FOR APPROVAL: WATERSHED ADVISORY COMMITTEE TERMS OF REFERENCE

RESOLUTION NO. BD-159/23

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the establishment of the Watershed Advisory Committee and its Terms of Reference, effective January 1st, 2024, with the following amendment:

- Article 7.2 - The Vice Chair shall be appointed by the Committee for a two-year term.

AND FURTHER THAT:

The Board of Directors dissolve the Clean Water Committee, Communications Committee, Fish and Wildlife Committee, and Forestry Committee effective December 31st, 2023.

CARRIED

REQUEST FOR APPROVAL: OAK VALLEY SHORELINE STABILIZATION PROJECT

RESOLUTION NO. BD-160/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve entering into a two-year contribution agreement with Environment and Climate Change Canada to receive \$95,000 for the Oak Valley Shoreline Stabilization Project; and



FURTHER THAT:

The Board of Directors approve undertaking the Oak Valley Shoreline Stabilization Project at an approximate cost of \$191,250; and

FURTHER THAT:

The Board of Directors delegate authority to the Executive Committee to award the contract.

CARRIED

REQUEST FOR APPROVAL: GEOTECHNICAL SERVICES CONTRACT

RESOLUTION NO. BD-161/23

Moved by: Bill Smirle
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approves retaining BGC Engineering Inc. to complete a desktop assessment of the Clarence-Rockland Potential Retrogressive Landslide Area at an approximate cost of \$25,000 plus tax.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR AUGUST 2023

RESOLUTION NO. BD-162/23

Moved by: Linda Payant
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the money received report for August 2023; and

FURHTER THAT:

The Board approve the Disbursement Register of \$869,723.71 for August 2023.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTUION NO. BD-163/23

Moved by: George Darouze
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors receive and file the
Planning Activity update for August 2023.

CARRIED

REQUEST FOR APPROVAL: PERMITS ISSUED

RESOLUTION NO. BD-164/23

Moved by: Steve Densham
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the update
on permits issued under Ontario Regulation 170/06
for August 2023.

CARRIED

UPDATE: ENFORCEMENT OF ONTARIO REGULATION 170/06

RESOLUTION NO. BD-165/23

Moved by: Catherine Kitts
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the update
on reported regulations concerns 31 through 39 for
the month of August 2023.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-166/23

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the On-Site
Sewage Permits Received update for August 2023.

CARRIED



SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR AUGUST 31ST, 2023

RESOLUTION NO. BD-167/23

Moved by: Adrian Wynands
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2023, as of August 31st, 2023 update.

CARRIED

REQUEST FOR APPROVAL: VEHICLE PURCHASE AND DISPOSAL

RESOLUTION NO. BD-168/23

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the purchase of a Crossover-type vehicle at an upset limit of approximately \$30,000 plus HST; and

FURTHER THAT:

The Board of Directors approve disposal of a surplus vehicle.

CARRIED

REQUEST FOR APPROVAL: SNC'S WEBSITE DEVELOPMENT PROJECT

RESOLUTION NO. BD-169/23

Moved by: George Darouze
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors delegate authority to the Executive Committee to award a contract to design and create the new South Nation Conservation website, with an upset limit as budgeted.

CARRIED



CORRESPONDENCE

a. Memo: Agriculture Vacancy on Source Water Protection Committee

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m. unless indicated otherwise:

- October 19th, 2023 (Latornell Symposium October 23rd – 24th)
- November 16th, 2023 (2024 Draft Budget)
- December 14th, 2023 (note: second Thursday of the month)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT

RESOLUTION NO. BD-170/23

Moved by: George Darouze
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors meeting of September 21st,
2023 be adjourned at 11:13 a.m.

CARRIED

Pierre Leroux,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 10/23
Thursday, October 19th, 2023

Watershed Room, SNC



Present:

Pierre Leroux, Prescott and Russell, Chair
Steve Densham, Stormont Dundas Glengarry, Vice Chair
George Darouze, City of Ottawa, Past Chair
Catherine Kitts, City of Ottawa (*electronic participation*)
Matthew Luloff, City of Ottawa (*electronic participation*)
Linda Payant, City of Ottawa (*electronic participation*)
François St. Amour, Prescott Russell
Tom Smyth, Stormont Dundas Glengarry
Deb Wilson, Leeds Grenville
Adrian Wynands, Leeds Grenville

Regrets:

Genevieve Lajoie, Prescott Russell
Bill Smirle, Stormont Dundas Glengarry

Staff Present:

Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Cheyene Brunet, Forester (Associate)
Michelle Cavanagh, Team Lead, Special Projects
Debbie Edwards, Accounting Assistant
James Holland, Senior Planner
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach
Alison McDonald, Managing Director, Approvals
Eric McGill, Corporate Counsel
Monique Sauve, Chief Building Official

Guests:

Owen Murdoch, Councillor Darouze's Assistant, City of Ottawa (*electronic participation*)
Murray Inch



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of October 19th, 2023 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-171/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the October 19th, 2023 Board of Directors main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

Matt Luloff joined the meeting virtually at 9:06 a.m.

Catherine Kitts joined the meeting virtually at 9:29 a.m.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 21ST, 2023

RESOLUTION NO. BD-172/23

Moved by: Deb Wilson
Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the Board of Directors Meeting minutes of September 21st, 2023 as submitted.

CARRIED



B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Joint Occupational Health and Safety Committee meeting minutes of September 20th, 2023

RESOLUTION NO. BD-173/23

Moved by: Adrian Wynands
 Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Joint Occupational Health and Safety Committee meeting minutes of September 20th, 2023.

CARRIED

NEW BUSINESS

UPDATE: LEVY 2024

RESOLUTION NO. BD-174/23

Moved by: George Darouze
 Seconded by: Catherine Kitts

RESOLVED THAT:

The Board of Directors receive the proposed 2024 General levy, at approximately \$4,487,634 to review and comment; and

FURTHER THAT:

Staff be directed to circulate to member municipalities for their review and comment, prior to final approval of the Board in January 2024; and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the Ottawa Rural Clean Water Program (ORCWP); and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the Ottawa Tree Replacement Program (OTRP); and

FURTHER THAT:

The City of Ottawa be special levied \$72,150 for their share of the Eastern Ontario Water Resource Program (EOWRP); and

FURTHER THAT:

The City of Ottawa be special levied \$46,000 for the Ottawa Baseline Monitoring Program.

CARRIED



RECOMMENDATIONS OF THE COMPENSATION REVIEW COMMITTEE: SALARY GRID

RESOLUTION NO. BD-175/23

Moved by: Linda Payant
Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors approve the updated salary grid as per the recommendations of the Compensation Review Committee and Board Resolution BD-154/23, effective the first payroll of November 2023.

CARRIED

RECOMMENDATIONS OF THE COMPENSATION REVIEW COMMITTEE: BOARD OF DIRECTORS RENUMERATION

RESOLUTION NO. BD-176/23

Moved by: Linda Payant
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the recommendations of the Compensation Review Committee as follows:

- Per Diem will remain at \$90.48
- Per Diem rate for attendance at public committees (Watershed Advisory Committee) will be 80% of the full rate for both Board and public members of the committee
- The SNC Chair will receive an annual honorarium of \$2,500, pro-rated and paid quarterly
- The SNC Vice-Chair will be provided with an annual honorarium of \$1,250, prorated and paid quarterly
- Honorariums will be effective January 1st, 2024 and will replace previously approved extra Per Diems for the Chair
- COLA will be applied annually to Per Diem and Honorariums at the same time and rate as the staff increase with an update to the Board at the July meeting
- Annual allowance for Board Member conference attendance will be set at \$1,500 per year for all conferences, accruable through a Member's term



- Expenses for attendance at Conservation Ontario Council Meetings will be extra.

CARRIED

REQUEST FOR APPROVAL: FORESTS ONTARIO 50 MILLION TREE PROGRAM AGREEMENT

RESOLUTION NO. BD-177/23

Moved by: Adrian Wynands
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors approve entering into a six-year funding agreement with Forests Ontario for the 50 Million Tree Program for an approximate annual amount of \$85,000.

CARRIED

REQUEST FOR APPROVAL: 2024 FEE SCHEDULES

RESOLUTION NO. BD-178/23

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the 2024 Approvals Fee Schedules as presented; and

FURTHER THAT:

The Board of Directors approve the revised 2024 Tree Planting Fee Schedule as presented.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSIONS

RESOLUTION NO. BD-179/23

Moved by: François St. Amour
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. **Habitat Conservation Stamp Initiative:** requesting \$90,000 for Locally Significant Wetland Mapping in SDG.
2. **Wetlands Conservation Partnership Program:** requesting \$45,000 for European Water Chestnut Monitoring and Control.



3. **Flood Hazard Identification Mapping Program:** requesting \$250,000 for the Quaille Creek Hazards Mapping.
4. **Flood Hazard Identification Mapping Program:** requesting \$100,000 for the South Castor River and Tributaries Floodplain Mapping – Phase 1.
5. **Flood Hazard Identification Mapping Program:** requesting \$200,000 for the Tributary of the Ottawa River Natural Hazards Delineation.
6. **Priority Climate Data, Services, and Assessments:** requesting \$300,000 for a Pilot Project – Watershed Impact Assessment.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR SEPTEMBER 2023

RESOLUTION NO. BD-180/23

Moved by: George Darouze
 Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the money received report for September 2023; and

FURHTER THAT:

The Board approve the Disbursement Register of \$1,261,870.41 for September 2023.

CARRIED

The Board of Directors recessed for a break at 10:03 a.m.

The Board of Directors reconvened at 10:12 a.m.

UPDATE: CASSELMAN TO LEMIEUX POTENTIAL RETROGRESSIVE LANDSLIDE AREA

RESOLUTUION NO. BD-181/23

Moved by: François St. Amour
 Seconded by: Steve Densham



RESOLVED THAT:

The Board of Directors receive and file the Summary of Actions 2011-2023: Casselman to Lemieux Potential Retrogressive Landslide Area.

CARRIED

REQUEST FOR APPROVAL: SECTION 28 HEARING GUIDELINES UPDATE

RESOLUTUION NO. BD-182/23

Moved by: Adrian Wynands
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve updates to the Hearing Guidelines for Section 28 of the Conservation Authorities Act and Ontario Regulation 170/06.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTUION NO. BD-183/23

Moved by: Deb Wilson
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for September 2023.

CARRIED

UPDATE: PERMITS ISSUED

RESOLUTION NO. BD-184/23

Moved by: François St. Amour
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Ontario Regulation 170/06 for September 2023.

CARRIED



UPDATE: ENFORCEMENT OF ONTARIO REGULATION 170/06

RESOLUTION NO. BD-185/23

Moved by: Steve Densham
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the update on reported regulations concerns for the month of September 2023.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-186/23

Moved by: Deb Wilson
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Received update for September 2023.

CARRIED

SUPPLEMENTAL AGENDA

RECOMMENDATIONS OF THE COMPENSATION REVIEW COMMITTEE: EMPLOYEE BENEFITS

RESOLUTION NO. BD-187/23

Moved by: Adrian Wynands
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors the updated Personnel Policy (attached), as per the recommendations of the Compensation Review Committee and Board Resolution BD-154/23; and

FURTHER THAT:

The Board of Directors approve increasing employee dental coverage, subject to approval from South Nation Conservation's group benefits provider.

CARRIED



UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR SEPTEMBER 30TH, 2023

RESOLUTION NO. BD-188/23

Moved by: George Darouze
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2023, as of September 30th, 2023 update.

CARRIED

REQUEST FOR APPROVAL: BEAR BROOK WATERSHED FLUVIAL GEOMORPHOLOGY CONTRACTED SERVICES

RESOLUTION NO. BD-189/23

Moved by: George Darouze
Seconded by: Tom Smyth

RESOLVED THAT:

The Board of Directors approve awarding the fluvial geomorphology assessment contract for the Bear Brook Watershed Study to Company A at an upset limit of \$44,115 plus HST.

CARRIED

REQUEST FOR APPROVAL: SOUTH BRANCH OF THE SOUTH NATION RIVER FLOODPLAIN MAPPING TECHNICAL REVIEW

RESOLUTION NO. BD-190/23

Moved by: François St. Amour
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors approve the purchase of professional services from Stantec Consulting Ltd., to complete the technical review of the South Branch of the South Nation River Floodplain Mapping, at an approximate cost of \$25,262 plus HST.

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-191/23

Moved by: George Darouze
Seconded by: François St. Amour



RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- Update: Legal Matter (verbal)

CARRIED

The Board of Directors convened closed session at 10:50 a.m.

OPEN SESSION

RESOLUTION NO. BD-192/23

Moved by:

George Darouze

Seconded by:

François St. Amour

RESOLVED THAT:

The Board of Directors move into open session.

CARRIED

The Board of Directors reconvened open session at 10:59 a.m.

UPDATE: LEGAL MATTER (VERBAL)

RESOLUTION NO. BD-193/23

Moved by:

George Darouze

Seconded by:

Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the verbal update on the legal matter.

CARRIED

CORRESPONDENCE

None.

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m. unless indicated otherwise:

- November 16th, 2023 (2024 Draft Budget)
- December 14th, 2023 (note: second Thursday of the month)
- January 18th (2024 Final Budget)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.



SOUTH NATION
CONSERVATION
DE LA NATION SUD

ADJOURNMENT

RESOLUTION NO. BD-194/23

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors meeting of October 19th,
2023 be adjourned at 11:01 a.m.

CARRIED

Pierre Leroux,
Chair.

Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 11/23
Thursday, November 16th, 2023

Watershed Room, SNC



Present: Pierre Leroux, Prescott and Russell, Chair
Steve Densham, Stormont Dundas Glengarry, Vice Chair (*electronic participation*)
George Darouze, City of Ottawa, Past Chair (*electronic participation*)
Catherine Kitts, City of Ottawa (*electronic participation*)
Genevieve Lajoie, Prescott Russell
Matthew Luloff, City of Ottawa (*electronic participation*)
Linda Payant, City of Ottawa
Bill Smirle, Stormont Dundas Glengarry
François St. Amour, Prescott Russell
Deb Wilson, Leeds Grenville
Adrian Wynands, Leeds Grenville

Regrets: Tom Smyth, Stormont Dundas Glengarry

Staff Present: Carl Bickerdike, Chief Administrative Officer
Johanna Barkley, Director of Finance
Ronda Boutz, Secretary-Treasurer
Cheyene Brunet, Forester (Associate)
Michelle Cavanagh, Team Lead, Special Projects
Donna Ferguson, Accounting Technician
James Holland, Senior Planner
Sandra Mancini, Managing Director, Natural Hazards and Infrastructure
John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach
Alison McDonald, Managing Director, Approvals
Pat Piitz, Team Lead, Property
Katherine Watson, Coordinator - Early Warning Systems and Watershed Plans

Guests: Murray Inch



TRADITIONAL LAND ACKNOWLEDGEMENT

John Mesman, Managing Director, Property, Conservation Lands, and Community Outreach, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of November 16th, 2023 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-195/23

Moved by: François St. Amour
Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the November 16th, 2023 main and supplemental agendas with the following amendment:

- Main Agenda item 7a. "For Discussion: 2024 Draft Budget" be moved to follow Main Agenda item 4. "Declaration of Conflict of Interest".

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

Catherine Kitts joined the meeting virtually at 9:02 a.m.

Matt Luloff joined the meeting virtually at 9:05 a.m.

FOR DISCUSSION: 2024 DRAFT BUDGET

RESOLUTION NO. BD-196/23

Moved by: Bill Smirle
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors receive the Draft 2024 Budget; and



FURTHER THAT:

The Draft 2024 Budget be circulated to member municipalities prior to final approval of the Board in January 2024; and

FURTHER THAT:

Staff update the final 2024 Draft Budget to reflect a \$50,000 capital levy; and

FURTHER THAT:

If future debates on the 2024 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget [therefore not affecting the 2024 Levy amounts]; and

FURTHER THAT:

If surplus funds are identified during future debates on the 2024 Budget, the surplus be directed to the SNC Reserves.

CARRIED

**George Darouze, Catherine Kitts, and Matt Luloff left the meeting at 9:30 a.m.
The Board of Directors recessed for a break at 10:03 a.m.
The Board of Directors reconvened at 10:10 a.m.**

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF OCTOBER 19TH, 2023

RESOLUTION NO. BD-197/23

Moved by: Genevieve Lajoie
Seconded by: Adrian Wynands

RESOLVED THAT:

The Members approve the Board of Directors Meeting minutes of October 19th, 2023 as submitted.

CARRIED



NEW BUSINESS

REQUEST FOR APPROVAL: EROSION CONTROL PROJECT MANAGEMENT AGREEMENT

RESOLUTION NO. BD-198/23

Moved by: Genevieve Lajoie
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approve entering into a service agreement with the Township of Russell to manage an erosion control project on East York Creek for approximately \$120,000, plus HST, over two years.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-199/23

Moved by: Adrian Wynands
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approves the submission of a funding application to Ontario Power Generation's Regional Biodiversity Grant Program requesting \$50,000/year for 3 years, for habitat restoration projects on SNC lands.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER 2023

RESOLUTION NO. BD-200/23

Moved by: Bill Smirle
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the money received report for October 2023; and

FURHTER THAT:

The Board approve the Disbursement Register of \$894,279.34 for October 2023.

CARRIED



UPDATE: PLANNING ACTIVITY

RESOLUTION NO. BD-201/23

Moved by: Steve Densham
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for October 2023.

CARRIED

UPDATE: PERMITS ISSUED

RESOLUTION NO. BD-202/23

Moved by: François St. Amour
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Ontario Regulation 170/06 for October 2023.

CARRIED

UPDATE: ENFORCEMENT OF ONTARIO REGULATION 170/06

RESOLUTION NO. BD-203/23

Moved by: Adrian Wynands
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the update on reported regulations concerns for the month of October 2023.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-204/23

Moved by: Bill Smirle
Seconded by: Genevieve Lajoie



RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Received update for October 2023.

CARRIED

SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR OCTOBER 31ST, 2023

RESOLUTION NO. BD-205/23

Moved by: Adrian Wynands
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2023, as of October 31st, 2023 update.

CARRIED

REQUEST FOR APPROVAL: SALE OF WOOD

RESOLUTION NO. BD-206/23

Moved by: Bill Smirle
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors delegate authority to sell standing timber on SNC 61 to the Chief Administrative Officer.

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-207/23

Moved by: Bill Smirle
Seconded by: Deb Wilson



RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- Request for Approval: Land Acquisitions
- Update: Legal Matter (verbal)

CARRIED

The Board of Directors convened closed session at 11:02 a.m.

OPEN SESSION

RESOLUTION NO. BD-208/23

Moved by: Adrian Wynands
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors move into open session.

CARRIED

The Board of Directors reconvened open session at 11:17 a.m.

REQUEST FOR APPROVAL: LAND ACQUISITIONS

RESOLUTION NO. BD-209/23

Moved by: Geneveive Lajoie
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the acquisition of Property 1 (City of Ottawa) and Property 2 (City of Ottawa) as discussed in the report.

CARRIED

UPDATE: LEGAL MATTER (VERBAL)

RESOLUTION NO. BD-210/23

Moved by: Linda Payant
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors receive and file the verbal update on the legal matter.

CARRIED



CORRESPONDENCE

None.

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m. unless indicated otherwise:

- December 14th, 2023 (note: second Thursday of the month)
- January 18th (2024 Final Budget)

FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT


RESOLUTION NO. BD-211/23

Moved by: Adrian Wynands
Seconded by: Bill Smirle


RESOLVED THAT:

The Board of Directors meeting of November 16th,
2023 be adjourned at 11:18 a.m.

CARRIED



Pierre Leroux,
Chair.



Carl Bickerdike,
Chief Administrative Officer.

/rb



BOARD OF DIRECTORS MEETING

Meeting No. 12/23
Thursday, December 14th, 2023

Watershed Room, SNC



- Present:**
- Pierre Leroux, Prescott and Russell, Chair
 - Steve Densham, Stormont Dundas Glengarry, Vice Chair
 - George Darouze, City of Ottawa, Past Chair (*electronic participation*)
 - Catherine Kitts, City of Ottawa (*electronic participation*)
 - Genevieve Lajoie, Prescott Russell
 - Matthew Luloff, City of Ottawa (*electronic participation*)
 - Linda Payant, City of Ottawa
 - Bill Smirle, Stormont Dundas Glengarry
 - François St. Amour, Prescott Russell
 - Deb Wilson, Leeds Grenville
 - Adrian Wynands, Leeds Grenville
- Regrets:**
- Tom Smyth, Stormont Dundas Glengarry
- Staff Present:**
- Carl Bickerdike, Chief Administrative Officer
 - Johanna Barkley, Director of Finance
 - Ronda Boutz, Secretary-Treasurer
 - Cheyene Brunet, Forester (Associate)
 - Chris Craig, Senior Forestry Technician
 - Deborah Edwards, Accounting Assistant
 - Caroline Goulet, Forester
 - James Holland, Senior Planner
 - Hannah Jackson, Accounting and Human Resources Specialist
 - Naomi Langlois-Anderson, Sr Fish and Wildlife Technician
 - Elise Lefebvre, Administrative Assistant
 - Tavish MacLeod, Forestry Assistant
 - Alison McDonald, Managing Director, Approvals
 - Katherine Watson, Coordinator - Early Warning Systems and Watershed Plans
- Guests:**
- Owen Murdoch, Councillor Darouze's Assistant, City of Ottawa (*electronic participation*)



TRADITIONAL LAND ACKNOWLEDGEMENT

Ronda Boutz, Secretary-Treasurer, read an Indigenous land acknowledgement.

CHAIRS REMARKS

Pierre Leroux, Chair, called the SNC Board of Directors meeting of December 14th, 2023 to order at 9:00 a.m.

APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-212/23

Moved by: Bill Smirle

Seconded by: François St. Amour

RESOLVED THAT:

The Members approve the December 14th, 2023 main and supplemental agendas as submitted.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There were no Declarations of Conflict of Interest.

Catherine Kitts joined the meeting virtually at 9:05 a.m.

Matt Luloff joined the meeting virtually at 9:06 a.m.

SNC PROJECT UPDATE – POWERPOINT PRESENTATION

Staff presented project and program updates.

REQUEST FOR APPROVAL:

A. BOARD OF DIRECTORS MEETING MINUTES OF NOVEMBER 16TH, 2023

RESOLUTION NO. BD-213/23

Moved by: Adrian Wynands

Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Members approve the Board of Directors Meeting minutes of November 16th, 2023 as submitted.

CARRIED



B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:

- i. Clean Water Committee meeting minutes of November 27th, 2023
- ii. Joint Occupational Health and Safety Committee meeting minutes of November 29th, 2023
- iii. Leitrim Wetland Advisory Committee meeting minutes of December 1st, 2023

RESOLUTION NO. BD-214/23

Moved by: Deb Wilson
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the following Committees meetings:

- i. Clean Water Committee meeting minutes of November 27th, 2023
- ii. Joint Occupational Health and Safety Committee meeting minutes of November 29th, 2023
- iii. Leitrim Wetland Advisory Committee meeting minutes of December 1st, 2023

CARRIED

NEW BUSINESS

RECOGNITION: YEARS OF SERVICE

RESOLUTION NO. BD-215/23

Moved by: Bill Smirle
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors recognize and thank Naomi Langlois-Anderson, Chris Craig, Deborah Edwards, Elise Lefebvre, Katherine Watson, Cheyene Brunet, James Holland, Caroline Goulet, and Tavish MacLeod for their years of service working with South Nation Conservation.

CARRIED

George Darouze joined the meeting virtually at 9:59 a.m.



REQUEST FOR APPROVAL: PURCHASING POLICY UPDATE

RESOLUTION NO. BD-216/23

Moved by: Adrian Wynands
Seconded by: Matt Luloff

RESOLVED THAT:

The Board of Directors approve the Purchasing Policy as updated.

CARRIED

REQUEST FOR APPROVAL: FUNDING SUBMISSION

RESOLUTION NO. BD-217/23

Moved by: George Darouze
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors approves the submission of the following funding applications:

1. **Community Emergency Preparedness Grant:** requesting \$32,775 for a Flood Forecasting and Warning Surveillance Project.
2. **Climate-Resilient Coastal Communities Program:** requesting \$1,030,965 for a Climate Change Risk Assessment and Adaptation Action along the St. Lawrence River project.

CARRIED

REQUEST FOR APPROVAL: 2024 TREE PLANTING PROGRAM EXPENDITURES

RESOLUTION NO. BD-218/23

Moved by: Steve Densham
Seconded by: Smirle

RESOLVED THAT:

The Board of Directors delegate authority to the Executive to award tree planting contracts at an approximate cost of \$90,000 plus HST; and

FURTHER THAT:

Tree planting contracts may be awarded to multiple contractors and be reallocated between contractors, if necessary, to meet planting deadlines and to allow for contractor capacity; and



FURTHER THAT:

The Board of Directors approve the purchase of tree seedlings, for the 50 Million Tree Program, Municipal Tree Giveaways, Over the Counter sales, and the Woodlot Storm Recovery Program at approximately \$130,000, plus HST; and

FURTHER THAT:

The Board of Directors approve the purchase of 2024 tree seedlings from the three Forest Ontario approved nurseries, Ferguson Tree Nursery, Pineneedle Farms, and Sommerville Nurseries Inc., based on availability of required stock.

CARRIED

REQUEST FOR APPROVAL: 2024 STUDENT AND RECENT GRADUATE HIRING PROGRAM

RESOLUTION NO. BD-219/23

Moved by: Adrian Wynands
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors approve the student and recent graduate hiring program, at an approximate cost of \$117,572 (pending successful fundraising efforts and approval of the 2024 budget); and

FURHTER THAT:

The Board of Directors approve applying for additional grants received in the past, including but not limited to:

- Agriculture and Agri-Food Canada- Youth Employment and Skills Program: \$5,000
- Canada Parks and Recreation – Green Job Initiative Program: \$5,000
- ECO Canada – Internship Program: \$30,000
- National Trust Canada-Young Canada Works program: \$5,000
- Service Canada-Canada Summer Jobs: \$10,000

CARRIED



REQUEST FOR APPROVAL: 2023 AUDIT PLANNING

RESOLUTION NO. BD-220/23

Moved by: Deb Wilson
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors receive and file the Draft 2023 Audit Planning letter attached from Baker Tilly; and

FURTHER THAT:

The Chair sign the 2023 Audit Planning and Engagement letters.

CARRIED

REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR NOVEMBER 2023

RESOLUTION NO. BD-221/23

Moved by: Steve Densham
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the money received report for November 2023; and

FURHTER THAT:

The Board approve the Disbursement Register of \$ 785,562.25 for November 2023.

CARRIED

UPDATE: PLANNING ACTIVITY

RESOLUTUION NO. BD-222/23

Moved by: Deb Wilson
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update for November 2023.

CARRIED



UPDATE: PERMITS ISSUED

RESOLUTION NO. BD-223/23

Moved by: Adrian Wynands
Seconded by: Linda Payant

RESOLVED THAT:

The Board of Directors receive and file the update on permits issued under Ontario Regulation 170/06 for November 2023.

CARRIED

UPDATE: ENFORCEMENT OF ONTARIO REGULATION 170/06

RESOLUTION NO. BD-224/23

Moved by: Steve Densham
Seconded by: François St. Amour

RESOLVED THAT:

The Board of Directors receive and file the update on reported regulations concerns for the month of November 2023.

CARRIED

UPDATE: ON-SITE SEWAGE PERMITS RECEIVED

RESOLUTION NO. BD-225/23

Moved by: George Darouze
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board of Directors receive and file the On-Site Sewage Permits Received update for November 2023.

CARRIED

**The Board of Directors recessed for a break at 10:31 a.m.
The Board of Directors reconvened at 10:36 a.m.**



SUPPLEMENTAL AGENDA

UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR NOVEMBER 30TH, 2023

RESOLUTION NO. BD-226/23

Moved by: Genevieve Lajoie
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31st, 2023, as of November 30th, 2023 update.

CARRIED

UPDATE: REGULATIONS MAPPING

RESOLUTION NO. BD-227/23

Moved by: George Darouze
Seconded by: Adrian Wynands

RESOLVED THAT:

The Board of Directors receive and file the Floodplain and Regulations Mapping Series Update Overview.

CARRIED

CLOSED SESSION

RESOLUTION NO. BD-228/23

Moved by: Genevieve Lajoie
Seconded by: Bill Smirle

RESOLVED THAT:

The Board of Directors move into Closed Session for the following:

- Request for Approval: Land Acquisition
- Update: Legal Matter (verbal)

CARRIED

The Board of Directors convened closed session at 10:40 a.m.



OPEN SESSION

RESOLUTION NO. BD-229/23

Moved by: Bill Smirle
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors move into open session.

CARRIED

The Board of Directors reconvened open session at 10:51 a.m.

REQUEST FOR APPROVAL: LAND ACQUISITION

RESOLUTION NO. BD-230/23

Moved by: George Darouze
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors accept the land donation for Property 1 (North Dundas).

CARRIED

UPDATE: LEGAL MATTER (VERBAL)

RESOLUTION NO. BD-231/23

Moved by: Adrian Wynands
Seconded by: Genevieve Lajoie

RESOLVED THAT:

The Board approve the Chair and Chief Administrative Officer to sign an amending agreement with Elizabethtown-Kitley to transfer responsibility for Part 8 of the Building Code back to the Municipality, effective January 1st, 2024.

CARRIED

CORRESPONDENCE3

a. Annual Letters RE: Potential Retrogressive Landslide Area (English versions)

DATES OF UPCOMING MEETINGS

Third Thursday, at 9:00 a.m. unless indicated otherwise:

- January 18th (2024 Final Budget, ROMA Jan 21st-23rd)
- February 15th
- March 21st (AGM)



FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

None.

ADJOURNMENT


RESOLUTION NO. BD-232/23

Moved by: Adrian Wynands
Seconded by: Deb Wilson

RESOLVED THAT:

The Board of Directors meeting of November 16th,
2023 be adjourned at 10:54 a.m.

CARRIED



Pierre Leroux,
Chair.



Carl Bickerdike,
Chief Administrative Officer.

/rb