



**BOARD OF DIRECTORS MEETING**

Meeting No. 10/21  
 Thursday, September 16<sup>th</sup>, 2021 - 9:00 a.m.

By Electronic Participation

**Directors Present:**

George Darouze, City of Ottawa, Chair  
 Pierre Leroux, Prescott Russell, Vice Chair  
 Bill Smirle, Stormont Dundas Glengarry, Past Chair  
 Michael Brown, City of Ottawa  
 Steve Densham, Stormont Dundas Glengarry  
 Dana Farcasiu, Leeds Grenville  
 John Hunter, Leeds Grenville  
 Gerrie Kautz, City of Ottawa  
 Archie Mellan, Stormont Dundas Glengarry  
 François St. Amour, Prescott Russell  
 Mario Zanth, Prescott Russell

**Regrets:**

Catherine Kitts, City of Ottawa

**Staff Present:**

Angela Coleman, General Manager/Secretary-Treasurer  
 Saber Ansari, Water Resources Specialist, Engineering  
 Carl Bickerdike, Team Lead, Corporate Services  
 Ronda Boutz, Team Lead, Special Projects  
 Michelle Cavanagh, Team Lead, Stewardship  
 Mostafa Ghiyasvand, GIS Analyst  
 Caroline Goulet, Forester  
 Shannon Gutoskie, Communications Specialist  
 Brent Harbers, Watershed Biologist  
 Linda Hutchinson, Director, Organization Effectiveness  
 Dianne MacMillan, Administrative Assistant  
 Sandra Mancini, Team Lead, Engineering  
 Alison McDonald, Team Lead, Approvals  
 Eric McGill, Corporate Counsel  
 John Mesman, Team Lead, Communications and Outreach  
 Geoff Owens, Regulations Officer





SOUTH NATION  
CONSERVATION  
DE LA NATION SUD

Pat Piitz, Team Lead, Property  
Julian Ward, Co-op Student  
Shahin Zand, Water Resources Specialist, Engineering

Guests: Rachel Putnins, City of Ottawa



**CHAIRS REMARKS**

George Darouze, Chair, called the SNC Board of Directors meeting of September 16<sup>th</sup>, 2021 to order at 9:00 a.m. Chair Darouze introduced and welcomed new Board Member Mario Zanth, Mayor of Clarence Rockland. Mayor Zanth thanked the Chair and stated that he looked forward to working with SNC Board Members and staff.

**Michael Brown, City of Ottawa joined the meeting at 9:04 a.m.**

**APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-164/21

Moved by: Pierre Leroux  
Seconded by: Bill Smirle

RESOLVED THAT:

The Members approve the September 16<sup>th</sup>, 2021 Board of Directors main and supplemental agendas with the following amendment:

- a. Supplemental Agenda Items #1 a. and b., *SNC Committee Meeting Highlights and Minutes*, be included with Main Agenda Item #5 b., *SNC Committee Meeting Highlights and Minutes*.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 19<sup>th</sup>, 2021 AND THE BOARD OF DIRECTORS SPECIAL MEETING MINUTES OF SEPTEMBER 2<sup>ND</sup>, 2021**

RESOLUTION NO. BD-165/21

Moved by: Pierre Leroux  
Seconded by: François St. Amour





**NEW BUSINESS**

**UPDATE: CONSERVATION AUTHORITY PROGRAMS: WATER AND EROSION  
INFRASTRUCTURE AND NATURAL HAZARDS MANAGEMENT**

RESOLUTION NO. BD-167/21

Moved by: Gerrie Kautz  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the Conservation Authority Programs: Water and Erosion Infrastructure and Natural Hazards Management update.

CARRIED

**REQUEST FOR APPROVAL: ENVIRONMENTAL IMPACT STATEMENT SERVICE  
AGREEMENT**

RESOLUTION NO. BD-168/21

Moved by: Steve Densham  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors approve entering into a service agreement with the Township of South Stormont to complete an Environmental Impact Statement for the Long Sault East Industrial Park for a total of approximately \$16,960 plus HST.

CARRIED

**REQUEST FOR APPROVAL: 2022 FEE SCHEDULE**

RESOLUTION NO. BD-169/21

Moved by: Mario Zanth  
Seconded by: John Hunter

RESOLVED THAT:

The Board of Directors approve the 2022 Fee Schedule as presented.

CARRIED



**REQUEST FOR APPROVAL: 2022 TREE PLANTING CONTRACT**

RESOLUTION NO. BD-170/21

Moved by: Pierre Leroux  
Seconded by: Mario Zanth

RESOLVED THAT:

The Board of Directors award Contractor B the 2022 tree planting contract for private land, refill, and sites with 500 or more trees at an approximate cost of \$40,000 plus HST; and

FURTHER THAT:

Contractor A be awarded the 2022 tree planting contract for Larose Forest as well as remaining refill and private planting sites not allocated to Contractor B to an approximate cost of \$120,000 plus HST; and

FURTHER THAT:

Tree planting can be reallocated between Contractor A and B, if necessary to meet planting deadlines and to allow for contractor capacity.

CARRIED

**UPDATE: ON-SITE SEWAGE PERMITS ISSUED**

RESOLUTION NO. BD-171/21

Moved by: Michael Brown  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the On-site Sewage Permits Issued update.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-172/21

Moved by: John Hunter  
Seconded by: Steve Densham



RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-173/21

Moved by: Dana Farcasiu  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The SNC Board of Directors approve permits 127 through 149 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**FINANCIAL REPORTS**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR AUGUST 2021**

RESOLUTION NO. BD-174/21

Moved by: John Hunter  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the money received report for August 2021; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 465,168.28 for August 2021.

CARRIED

**REQUEST FOR APPROVAL: ACCOUNTING AND HUMAN RESOURCE SUPPORT**

RESOLUTION NO. BD-175/21

Moved by: Pierre Leroux  
Seconded by: John Hunter



RESOLVED THAT:

The Board of Directors approve acquiring temporary accounting and human resource support services at an approximate cost of \$65,000 plus HST.

CARRIED

### **SUPPLEMENTAL AGENDA**

#### **UPDATE: ESTIMATED STATEMENT OF OPERATIONS FOR AUGUST 31<sup>ST</sup>, 2021**

RESOLUTION NO. BD-176/21

Moved by: Dana Farcasiu  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the Estimated Statement of Operations for the year ending December 31<sup>st</sup>, 2021, as of August 31<sup>st</sup>, 2021 update.

CARRIED

### **DATES OF UPCOMING MEETINGS**

Third Thursday, at 9:00 a.m., unless indicated otherwise:

- October 21<sup>st</sup>, 2021 (*OEMC Virtual Conference – October 20<sup>th</sup> – 21<sup>st</sup>, 2021*)
- November 18<sup>th</sup>, 2021 (*SNC 2022 Budget Presentation*)
- December 16<sup>th</sup>, 2021
- January 20<sup>th</sup>, 2022 (*ROMA Conference: January 23<sup>rd</sup> – 25<sup>th</sup>, 2022*)

### **FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

#### **Archie Mellan, Stormont Dundas Glengarry**

- Memo distributed to partner Municipalities updating them on the status of the Ministry of Environment, Conservation, and Parks amendments to the *Conservation Authorities Act*.

#### **John Hunter, Leeds Grenville**

- Proposal to work with Municipalities in the evaluation for removal of road way hazardous trees (e.g., dead ash trees)





Steve Densham, Stormont Dundas Glengarry

- Consideration of the option for Board Members to occasionally attend Board meetings virtually in future

**ADJOURNMENT**

RESOLUTION NO. BD-177/21

Moved by: Bill Smirle  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting of  
September 16<sup>th</sup>, 2021 be adjourned at 10:51 a.m.

CARRIED

George Darouze,  
Chair.

Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm