



**Board of Directors Meeting**

Meeting No. 01/19  
 Thursday, February 21<sup>st</sup>, 2019 – 9:00 a.m.

Watershed Room, SNC



**Directors Present:**

Bill Smirle, Stormont Dundas Glengarry, Interim Chair  
 Doug Thompson, City of Ottawa, Past Chair  
 Michael Brown, City of Ottawa  
 George Darouze, City of Ottawa  
 Steve Densham, Stormont Dundas Glengarry  
 Dana Farcasiu, Leeds Grenville  
 Magda Kubasiewicz, City of Ottawa  
 Daniel Lafleur, Prescott Russell  
 Pierre Leroux, Prescott Russell  
 Archie Mellan, Stormont Dundas Glengarry  
 Stéphane Sarrazin, Prescott Russell  
 Peggy Taylor, Leeds Grenville

**Regrets:**

Stephen Blais, City of Ottawa

**Staff Present:**

Angela Coleman, General Manager/Secretary-Treasurer  
 Carl Bickerdike, Team Lead, Corporate Services  
 Ronda Boutz, Team Lead, Special Projects  
 Cheyene Brunet, Forestry Technician  
 Taylor Campbell, Communications Specialist  
 Raymond Co, Engineering Assistant  
 Laura Crites, Planning Assistant  
 Sylvie Fracassi, Sewage Systems Inspector  
 Caroline Goulet, Forestry Technician  
 Brent Harbers, Watershed Biologist  
 Kiersti Havekes, GIS Analyst  
 Lorie Henderson, Administrative Assistant II  
 James Holland, Watershed Planner  
 Linda Hutchinson, Director, Organization Effectiveness  
 Omar Kana'n, Water Resources Analyst  
 Josiane Lafleur, Approvals and Administrative Assistant  
 Tavish MacLeod, Property and Approvals Assistant I  
 Dianne MacMillan, Administrative Assistant II  
 Sandra Mancini, Team Lead, Engineering  
 Alison McDonald, Team Lead, Approvals  
 Eric McGill, Corporate Counsel  
 Hannah McMillan, Accounting Analyst



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Michael Melaney, Hydrogeologist  
John Mesman, Team Lead, Communications and Outreach  
Geoff Owens, Regulations Officer  
Karen Paquette, Fisheries Technician  
Pat Piitz, Team Lead, Property  
Claire-Mérodie Pilault, Water Resources Analyst  
Monique Sauve, Lead, Sewage Systems Inspections  
David Scholz, Approvals and Administrative Assistant  
Kelsey Smith, Stewardship and Outreach Assistant  
Samantha Sprague, GIS Co-op Student  
Jason Symington, Environmental Technologist  
Simon Thibeault, Accountant  
Lisa Van De Ligt, Communications Specialist  
Graham Waugh, Water Resources Engineer  
Bradley Wright, Watershed Planner

Guests:

Lawrence Levere, Chair, Communications Committee  
Megan Beehler, Policy Advisor, Councillor Darouze



**OPENING REMARKS**

Bill Smirle, Interim Chair, called the February 21<sup>st</sup>, 2019 Board of Directors meeting to order at 9:00 a.m., and updated the Members on the following items:

- Introduction and welcome of new Board Members
- On behalf of previous Chair Fernand Dicaire: Thank you to SNC Board Members and staff for invaluable assistance and support during his term as SNC Chairman
- Attended MVCA General Manager Paul Lehman's retirement event
- SNC Standing Committee's joint meeting day: March 7<sup>th</sup>, 2019
- SNC Municipal Information Day: March 20<sup>th</sup>, 2019
- SNC Annual General Meeting: March 21<sup>st</sup>, 2019

**APPROVAL OF SNC BOARD OF DIRECTORS AGENDA**

RESOLUTION NO. BD-001/19

Moved by: Doug Thompson  
Seconded by: Michael Brown

RESOLVED THAT:

The Members approve the Board of Directors meeting agenda of February 21<sup>st</sup>, 2019 as submitted.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

**RECOGNITION FOR YEARS OF SERVICE**

The Board of Directors recognized and thanked Carl Bickerdike and Monique Sauve for their years of service working with South Nation Conservation.

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**APPROVAL OF:**

a. **BOARD OF DIRECTORS MEETING MINUTES OF DECEMBER 20<sup>TH</sup>, 2018**

RESOLUTION NO. BD-002/19

Moved by: George Darouze  
Seconded by: Peggy Taylor



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of December 20<sup>th</sup>, 2018 as submitted.

CARRIED

**b. SNC STANDING COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:**

i. Communications Committee meeting of January 30<sup>th</sup>, 2019

RESOLUTION NO. BD-003/19

Moved by: Archie Mellan  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Communications Committee meeting minutes of January 30<sup>th</sup>, 2019.

CARRIED

**CONSENT AGENDA ITEMS**

- a. Update: Flood Risk Mapping Open Houses
- b. Request for Approval: Permits Issued

RESOLUTION NO. BD-004/19

Moved by: Pierre Leroux  
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

a. The Board of Directors receive and file the Flood Risk Mapping Update for: York Creek; McKinnons Creek; McFadden Creek; East Savage Creek; and South Bear Brook; and Further That: The final reports, with feedback received at the upcoming January 30<sup>th</sup> and 31<sup>st</sup> Open Houses, be brought to the February Board of Directors meeting for approval; and

b. The SNC Board of Directors approve permits 1 and 2 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses; and  
The SNC Board of Directors approve permits 3-14 issued under Ontario Regulation 170/06



Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**NEW BUSINESS**

**UPDATE: BOARD COMPOSITION AND TRAINING**

RESOLUTION NO. BD-005/19

Moved by: Doug Thompson  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the Board Composition and Training Update report.

CARRIED

**REQUEST FOR APPROVAL: ANNUAL AUTHORITY APPROVALS**

RESOLUTION NO. BD-006/19

Moved by: Michael Brown  
Seconded by: Pierre Leroux

RESOLVED THAT:

For banking purposes, the Authority signing officers be one of: Chairman; Vice-Chairman; or Past Chairman; and one of: General Manager/Secretary-Treasurer; Director, Organization Effectiveness; or Team Lead, Corporate Services. For all other purposes, that fall within their signing limit and/or there is a Board Resolution, any of the above; and

FURTHER THAT:

1. The signing officers are authorized to borrow up to \$1,000,000 for the operation of the South Nation River Conservation Authority, if required.
2. Staff be authorized to continue the use of alternative signatures, such as the signature stamp for signing cheques up to \$10,000, or other limits requested by the Board of Directors, or any other electronic signatures introduced in conjunction with our accounting software. These tools are



in the custody of the Director,  
Organization Effectiveness. The Director  
may delegate the use of these tools to  
his/her delegate.

3. Staff continue to utilize various banking features to make payments more cost efficient for SNC, for example: the use of internet banking, electronic fund transfer (EFT) and/or by other electronic means. All payments are presented regularly to the Board of Directors for approval in the "Monies Received and Disbursement Register for the period".
4. The law firm of Ault & Ault, Winchester be appointed as solicitor for general Authority business, and that Emond Harnden, Ottawa be appointed the Authority's Human Resource legal counsel, at a total approximate cost of \$40,000 plus HST. Where in the best interests of the Authority, staff may engage other specialized legal services.
5. The Chartered Accountants Firm of Baker Tilly REO LLP, Winchester be appointed Auditors at an approximate cost of \$23,000 plus HST and Management sign engagement letter.
6. The Royal Bank, Winchester Branch, be the Authority Bank.

CARRIED

**REQUEST FOR APPROVAL: CONSERVATION ONTARIO LEVY**

RESOLUTION NO. BD-007/19

Moved by: Stéphane Sarrazin  
Seconded by: Magda Kubasiewicz

RESOLVED THAT:

The Board of Directors approve the payment of the 2019 Conservation Ontario Levy of



\$35,408, payable in two installments of \$17,704.

CARRIED

**The Board of Directors meeting recessed at 10:15 a.m.  
The Chair reconvened the Board of Directors meeting at 10:25 a.m.**

**REQUEST FOR APPROVAL: 2019 STUDENT AND RECENT GRADUATE HIRING PROGRAM**

RESOLUTION NO. BD-008/19

Moved by: George Darouze  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the student and recent graduate hiring program, at an approximate cost of \$160,000 (pending successful fundraising efforts); and

FURTHER THAT:

The Board of Directors approve applying for additional grants received in the past, including but not limited to:

- National Trust Canada-Young Canada Works (YCW) program: \$8,000
- Ministry of Natural Resources and Forestry: \$6,200
- Service Canada-Canada Summer Jobs: \$6,000
- Natural Resources Canada: \$10,000
- Agriculture and Agri-Food Canada: \$12,000

CARRIED

**REQUEST FOR APPROVAL: CANADA NATURE FUND GRANTS SUBMISSION**

RESOLUTION NO. BD-009/19

Moved by: Magda Kubasiewicz  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve submission of a grant application to the Canada Nature Fund requesting \$800,000 for implementation



of SNC Land Securement Strategy.

CARRIED

**REQUEST FOR APPROVAL: EXTENSION OF LOGGING CONTRACT**

RESOLUTION NO. BD-010/19

Moved by: Daniel Lafleur  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve an extension to Contract No. SNC-2, 3, 156-2016 until March 31<sup>st</sup>, 2020, to complete work suspended due to extreme wet conditions.

CARRIED

**REQUEST FOR APPROVAL: MUNICIPAL REQUEST FOR CONSERVATION AREA RENAMING**

RESOLUTION NO. BD-011/19

Moved by: Daniel Lafleur  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors, at the request of the Village of Casselman, and based on their community consultation, approve renaming the portion of High Falls Conservation Area, located on the east side of the South Nation River, to Doran Conservation Area; and

PROVIDED THAT:

The Village of Casselman support costs associated with this project.

CARRIED

**REQUEST FOR APPROVAL: FLOOD RISK MAPPING**

RESOLUTION NO. BD-012/19

Moved by: Magda Kubasiewicz  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the York Creek, McKinnons Creek, McFadden Creek, East Savage Creek, and South Bear Brook Flood Risk Mapping reports and associated maps as the best information available to





establish flood and regulation limits along the five watercourses; and

FURTHER THAT:

The reports and maps be used by SNC's planning and regulations programs and other watershed management activities effective immediately.

CARRIED

**REQUEST FOR APPROVAL: PURCHASE OF EQUIPMENT**

RESOLUTION NO. BD-013/19

Moved by: Pierre Leroux  
Seconded by: Magda Kubasiewicz

RESOLVED THAT:

The Board of Directors approve the purchase of flow measurement equipment at an approximate cost of \$45,000, plus HST.

CARRIED

**REQUEST FOR APPROVAL: SOUTH CASTOR RIVER AND SHAWS CREEK ASSESSMENT**

RESOLUTION NO. BD-014/19

Moved by: Pierre Leroux  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve hiring a consultant to complete the South Castor River and Shaws Creek watercourse surveys at an approximate amount of \$40,000.00, plus HST.

CARRIED

**REQUEST FOR APPROVAL: SHORELINE PLANTING PROJECT**

RESOLUTION NO. BD-015/19

Moved by: Doug Thompson  
Seconded by: Daniel Lafleur



RESOLVED THAT:

The Board of Directors approve expenditures for Shoreline Planting Project at an approximate amount of \$70,200, plus HST.

CARRIED

**REQUEST FOR APPROVAL: PURCHASE OF AUDIO-VISUAL EQUIPMENT**

RESOLUTION NO. BD-016/19

Moved by: George Darouze  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the purchase and installation of audio-visual equipment at an approximate cost of \$30,000 plus HST; and

FURTHER THAT:

The Board of Directors approve staff issuing a Request for Proposals and delegate approval of the supplier to the General Manager / Secretary-Treasurer.

CARRIED

**FINANCIAL REPORTS**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR DECEMBER 2018 AND JANUARY 2019**

RESOLUTION NO. BD-017/19

Moved by: Pierre Leroux  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the money received report for December 2018 and January 2019; and

FURTHER THAT:

The Board of Directors approve the Disbursement Register of \$1,130,894.00 for December 2018 and January 2019.

CARRIED



**CORRESPONDENCE**

- Letter to Hon. Catherine McKenna, MECC: Mississippi Valley Conservation
- Letter to CA's re: WECl Applications: Ministry of Natural Resources and Forestry
- Letter to CA's re: 2019 Ontario Budget Consultation, Ministry of Finance

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M. UNLESS INDICATED OTHERWISE:**

- March 21<sup>st</sup>, 2019 – *Annual General Meeting*
- April 18<sup>th</sup>, 2019
- May 16<sup>th</sup>, 2019
- June 20<sup>th</sup>, 2019
- July 2019 – *No Meeting*

**CLOSED SESSION**

The Board of Directors meeting move into Closed Session for the following report:

- External Request to Exchange Lands

RESOLUTION NO. BD-018/19

Moved by: George Darouze  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

**OPEN SESSION**

RESOLUTION NO. BD-019/19

Moved by: Peggy Taylor  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

**EXTERNAL REQUEST TO EXCHANGE LANDS**

RESOLUTION NO. BD-020/19

Moved by: Pierre Leroux



RESOLVED THAT:

Seconded by: Dana Farcasiu

The Board of Directors deny the request to exchange SNC owned land, (SNC 75, Pt. Lot 14, Concession 13) in Nation Municipality.

CARRIED

**ADJOURNMENT**

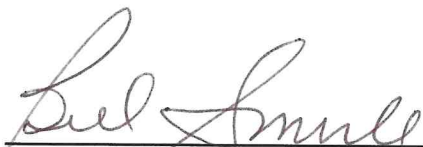
RESOLUTION NO. BD-021/19

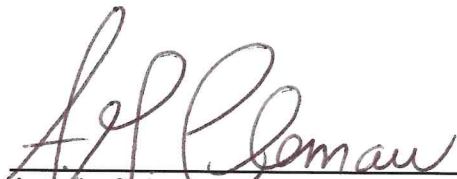
Moved by: Doug Thompson

RESOLVED THAT:

The Board of Directors meeting of February 21<sup>st</sup>, 2019 be adjourned at 12:05 a.m.

CARRIED

  
\_\_\_\_\_  
Bill Smirle,  
Interim Chair.

  
\_\_\_\_\_  
Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm



## Board of Directors Annual General Meeting

Meeting No. 02/19  
Thursday March 21<sup>st</sup>, 2019 – 9:00 a.m.

Watershed Room, SNC

### Directors Present:

Bill Smirle, Stormont Dundas Glengarry, Chair  
George Darouze, City of Ottawa, Vice Chair  
Doug Thompson, City of Ottawa, Past Chair  
Stephen Blais, City of Ottawa  
Michael Brown, City of Ottawa  
Dana Farcasiu, Leeds Grenville  
Gerrie Kautz, City of Ottawa  
Daniel Lafleur, Prescott Russell  
Pierre Leroux, Prescott Russell  
Archie Mellan, Stormont Dundas Glengarry  
Stéphane Sarrazin, Prescott Russell  
Peggy Taylor, Leeds Grenville

### Regrets:

Steve Densham, Stormont Dundas Glengarry

### Staff Present:

Angela Coleman, General Manager/Secretary-Treasurer  
Carl Bickerdike, Team Lead, Corporate Services  
Ronda Boutz, Team Lead, Special Projects  
Raymond Co, Engineering Assistant  
Laura Crites, Planning Assistant  
Philip Duncan, Property and Approvals Assistant II  
Brent Harbers, Watershed Biologist  
Kiersti Havekes, GIS Analyst  
James Holland, Watershed Planner  
Linda Hutchinson, Director, Organization Effectiveness  
Delaney Jacobs, GIS Technician  
Omar Kana'n, Water Resources Analyst  
Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
Elise Lefebvre, Administrative Assistant II  
Dianne MacMillan, Administrative Assistant II  
Sandra Mancini, Team Lead, Engineering  
Alison McDonald, Team Lead, Approvals  
Eric McGill, Corporate Counsel  
Hannah McMillan, Accounting Analyst  
Michael Melaney, Hydrogeologist  
John Mesman, Team Lead, Communications and Outreach





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Geoff Owens, Regulations Officer  
Karen Paquette, Fisheries Technician  
Pat Piitz, Team Lead, Property  
Claire-Mérodie Pilault, Water Resources Analyst  
David Scholz, Approvals and Administrative Assistant  
Kelsey Smith, Stewardship and Outreach Assistant  
Samantha Sprague, GIS Co-op Student  
Jason Symington, Environmental Technologist  
Simon Thibeault, Accountant  
Katherine Watson, Water Resources Specialist  
Graham Waugh, Water Resources Engineer

Guests:

Stephen Ault, Ault and Ault  
Megan Beehler, Policy Advisor, Councillor Darouze  
Gerry Boyce, Communications Committee  
Greg Chamberlain, Le Reflet  
Scott Hodgson, Baker Tilly  
Murray Inch, Committee Member  
Aleta Karstad, Fish and Wildlife Committee  
Jacqueline Kelly Pemberton, Chair, Clean Water Committee  
Warren Leroy, Ault and Ault  
Lawrence Levere, Communications Committee  
Kecia Podetz, Emond Harnden  
Dave Robertson, Chair, Forestry Committee  
Fred Schueler, Chair, Fish and Wildlife Committee  
Tom Van Dusen, Communications Committee



### **CHAIRS REMARKS**

Bill Smirle, Interim Chair, called the SNC Board of Directors Annual General Meeting of March 21<sup>st</sup>, 2019 to order at 9:00 a.m. Interim Chair Smirle welcomed everyone to the meeting and introduced guests, Committee Chairs, and Members. The following topics were discussed:

- Oschmann Forest Maple Program opening
- SNC Municipal Information Day
- SNC Municipal Council presentations
- SNC Joint Standing Committee meeting day

Archie Mellan, Board Member, Stormont Dundas Glengarry, conveyed the appreciation of South Dundas Township Mayor and Councillors for the impressive work of SNC staff regarding Two Creeks Forest Conservation Area winter grooming.

### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA**

RESOLUTION NO. BD-022/19

Moved by: Doug Thompson  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the March 21<sup>st</sup>, 2019 Board of Directors agenda as submitted.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

### **APPROVAL OF:**

#### **A. BOARD OF DIRECTORS MEETING MINUTES OF FEBRUARY 21<sup>st</sup>, 2019**

RESOLUTION NO. BD-023/19

Moved by: Michael Brown  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of February 21<sup>st</sup>, 2019 as submitted.

CARRIED



**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF:**

i. Joint Occupational Health and Safety Committee Minutes of March 6<sup>th</sup>, 2019

RESOLUTION NO. BD-024/19

Moved by: Doug Thompson

Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the Joint Occupational Health and Safety Committee meeting minutes of March 6<sup>th</sup>, 2019.

CARRIED

ii. Joint Standing Committee Minutes of March 7<sup>th</sup>, 2019

- Forestry Committee
- Clean Water Committee
- Joint Standing Committee
- Fish and Wildlife Committee
- Communications Committee

Peggy Taylor, Leeds Grenville, declared a Conflict of Interest regarding the Communications Committee meeting minutes therefore did not participate in discussions, or vote, regarding this report.

RESOLUTION NO. BD-025/19

Moved by: Dana Farcasiu

Seconded by: Michael Brown

RESOLVED THAT:

The SNC Board of Directors approve the actions and recommendations of the March 7<sup>th</sup>, 2019 Joint Standing Committee meeting minutes of:

- Forestry Committee
- Clean Water Committee
- Joint Standing Committee
- Fish and Wildlife Committee
- Communications Committee

CARRIED





**NEW BUSINESS**

**REQUEST FOR APPROVAL: 2019 BOARD OF DIRECTORS ELECTIONS  
(AND PROCEDURES)**

RESOLUTION NO. BD-026/19

Moved by: Doug Thompson  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors appoint Angela Coleman, General Manager/Secretary-Treasurer as Acting Chair; and

FURTHER THAT:

SNC Administrative By-law 15.3: *'All elections shall be in accordance with the Procedures for Election of Officers – Appendix A'* be adhered to.

CARRIED

1. Angela Coleman, Acting Chair, declared all positions vacant, according to SNC's Administrative By-laws.
2. Call for nominations three times for election of Chair (no seconder required).

**First call for nominations:**

Moved by: Michael Brown

Bill Smirle be nominated for the position of Chair, South Nation Conservation.

**Second call for nominations:** None

**Third call for nominations:** None

**Hearing none,**

3. RESOLUTION NO. BD-027/19

Moved by: Peggy Taylor  
Seconded by: Daniel Lafleur

RESOLVED THAT:

Nominations be closed for the position of Chair.

CARRIED



Bill Smirle accepted the nomination for Chair, South Nation Conservation.

4. Call for nominations three times for election of Vice Chair (no seconder required).

**First Call for Nominations:**

Moved by: Michael Brown

George Darouze be nominated for position of Vice Chair, South Nation Conservation.

**Second Call for Nominations:**

Moved by: Dana Farcasiu

Peggy Taylor be nominated for position of Vice Chair, South Nation Conservation.

**Third Call for Nominations:** None

**Hearing none,**

5. RESOLUTION NO. BD-028/19

Moved by:

Doug Thompson

Seconded by:

Pierre Leroux

RESOLVED THAT:

Nominations be closed for the position of Vice Chair.

CARRIED

George Darouze accepted the nomination to stand for election to the position of Vice Chair, South Nation Conservation.

Peggy Taylor accepted the nomination to stand for election to the position of Vice Chair, South Nation Conservation.

**Motion for Appointment of Scrutineer**

RESOLUTION NO. BD-029/19

Moved by:

Michael Brown

Seconded by:

Doug Thompson



RESOLVED THAT:

Scott Hodgson, Baker Tilly be appointed  
Scrutineer for the 2019 Board of Directors  
Elections.

CARRIED

Ballots were distributed to the Directors by the scrutineer for the purpose of the election of Vice Chair, and the Acting Chair asked the Directors to write the name of one individual only on the ballot.

The Scrutineer collected the ballots and left the meeting to count the ballots. The Scrutineer returned and advised the Acting Chair of the results by Majority Vote.

6. Approval of the following Motion:

RESOLUTION NO. BD-030/19

Moved by: Stéphane Sarrazin  
Seconded by: Michael Brown

RESOLVED THAT:

For the year 2019, and until the Annual  
General Meeting of 2020:

- Mr. Bill Smirle be elected as Chair of SNC,
- Mr. George Darouze be elected as Vice Chair of SNC, and
- Mr. Doug Thompson be appointed as Past Chair of SNC.

CARRIED

7. Chair, Vice Chair, and Past Chair assumed their offices.

**Bill Smirle, Chair, Remarks**

Chair Smirle thanked the Members and is looking forward to working with, and having the support of, Board Members over the next year.

**George Darouze, Vice Chair, Remarks**

Vice Chair Darouze thanked Members and noted he is ready to work with the Chair, Past Chair, and Board Members, becoming more involved in keeping the watershed safe.



**Doug Thompson, Past Chair, Remarks**

Past Chair Thompson welcomed new City of Ottawa representative Gerrie Kautz to the Board of Directors. The Past Chair thanked and congratulated the Chair and Vice Chair on their election and remarked that he has enjoyed his 17-year involvement with SNC Board Members and staff.

**REQUEST FOR APPROVAL: 2018 YEAR END AUDITED FINANCIAL STATEMENT AND AUDIT LETTERS**

RESOLUTION NO. BD-031/19

Moved by: Dana Farcasiu  
Seconded by: Steven Blais

RESOLVED THAT:

The Board of Directors approve: 2018 Draft Audited Financial Statements, Audit Reporting Letter, Letter of Representation; and signatures by Management and Chair; and

FURTHER THAT:

The Board of Directors approve a 2018 net transfer to reserve of \$184,955; and

FURTHER THAT:

The Board of Directors approve a 2019 transfer from reserve in the amount of \$40,000 for generator approved in 2018 to be purchased 2019.

CARRIED

**The Board of Directors meeting recessed at 10:10 a.m.  
The Chair reconvened the Board of Directors meeting at 10:21 a.m.**

**CONSERVATION ONTARIO VOTING DELEGATES**

RESOLUTION NO. BD-032/19

Moved by: Michael Brown  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors appoint the Chair as the Conservation Ontario Voting Delegate for South Nation Conservation, with SNC's Vice Chair as alternate, SNC's Past Chair as



second alternate, and General Manager/  
 Secretary-Treasurer as third alternate.

CARRIED

**REQUEST FOR APPROVAL: 2019 STANDING COMMITTEE MEMBER LISTING**

RESOLUTION NO. BD-033/19

Moved by: Peggy Taylor  
 Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve the 2019 SNC Standing Committee Member listing with the following amendments:  
 a. Add Vice Chair, George Darouze to all Standing Committee listings as ex-officio  
 b. Add Gerrie Kautz to the Communications Committee member listing

CARRIED

**REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2019 PARTNERSHIP PROGRAMS AND SPECIAL PROJECTS**

RESOLUTION NO. BD-034/19

Moved by: Doug Thompson  
 Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve disbursing 2019 funds for the following Partnership Programs and Special Projects:

| <b>Program</b>  | <b>2019 Amount</b> |
|---|--------------------|
| 1. UCPR Woodlot Advisory Service                      | \$20,000           |
| 2. SDG Woodlot Advisory Service                       | \$30,000           |
| 3. SDG Roadside Tree Program                          | \$15,000           |
| 4. Eastern Ontario Water Resources Program            |                    |
| a) UCPR Stormwater Management Project                 | \$6,607            |
| b) UCPR Floodplain Mapping Project                    | \$25,000           |
| c) City of Ottawa North Castor River Catchment Study  | \$19,427           |
| d) City of Ottawa Low Impact Development Project      | \$21,000           |
| e) City of Ottawa BMP: Outreach and Education Project | \$4,092            |
| <b>Total</b>  | <b>\$141,126</b>   |

CARRIED



**UPDATE: FLOOD RISK MAPPING OPEN HOUSE**

RESOLUTION NO. BD-035/19

Moved by: George Darouze  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the Flood Risk Mapping Update for: Ebbers Creek; Buckles Creek and Middle Castor River; and

FURTHER THAT:

The final report, with feedback received at the upcoming March 28<sup>th</sup>, 2019 Open House be brought to the April Board of Directors meeting for approval.

CARRIED

**REQUEST FOR APPROVAL: 2018 ANNUAL REPORT**

RESOLUTION NO. BD-036/19

Moved by: Stéphane Sarrazin  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the 2018 Annual Report.

CARRIED

**REQUEST FOR APPROVAL: LOWER SOUTH NATION SUBWATERSHED REPORT CARD**

RESOLUTION NO. BD-037/19

Moved by: Pierre Leroux  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the Lower South Nation Subwatershed Report Card report.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-038/19

Moved by: Michael Brown  
Seconded by: Peggy Taylor



RESOLVED THAT:

The SNC Board of Directors approve permits 15 – 25 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**UPDATE: CASSELMAN TO LEMIEUX POTENTIAL RETROGRESSIVE LANDSLIDE AREA**

RESOLUTION NO. BD-039/19

Moved by: Dana Farcasiu  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the Potential Retrogressive Landslide Area Report and Summary; and

FURTHER THAT:

The Board of Directors approves staff submitting letters to the Provincial and Federal governments, on an annual basis, to request funding to purchase the remaining residences in the Casselman to Lemieux Potential Retrogressive Landslide Area on willing vendor basis; and

FURTHER THAT:

If vendors in the Potential Retrogressive Landslide Area approach the Authority to purchase residences, decisions to purchase be debated by the Board, at the time, in consultation with Nation Municipality, on the merits – considering appropriate advice, market value, budget pressures, and other considerations that the Board deems appropriate; and

FURTHER THAT:

Current Residents be copied on the annual Provincial and Federal government funding request letters.

CARRIED



**FINANCIAL REPORT**

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR FEBRUARY 2019**

RESOLUTION NO. BD-040/19

Moved by: Doug Thompson  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the money received report for February 2019; and

FURTHER THAT:

The Board approve the Disbursement Register of \$489,592.13 for February 2019.

CARRIED

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE**

- April 18<sup>th</sup>, 2019
- May 16<sup>th</sup>, 2019
- June 20<sup>th</sup>, 2019
- July – *No Meeting*
- August 15<sup>th</sup>, 2019

**BOARD OF DIRECTORS TRAINING**

Staff provided Board Member with presentations from: Stephen Ault and Warren Leroy of Ault and Ault; and Kecia Podetz of Emond Harnden.

**FRIENDS OF SNC RECOGNITION: FLOYD DINGWALL**

The Friends of SNC Recognition presentation was postponed.

**CLOSED SESSION**

The Board of Directors meeting move into Closed Session for the following:

- Update: Casselman To Lemieux Potential Retrogressive Landslide Area

RESOLUTION NO. BD-041/19

Moved by: Pierre Leroux  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED





**OPEN SESSION**

RESOLUTION NO. BD-042/19

Moved by: Pierre Leroux  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors meeting move into  
Open Session.

CARRIED

**UPDATE: CASSELMAN TO LEMIEUX POTENTIAL RETROGRESSIVE LANDSLIDE  
AREA**

RESOLUTION NO. BD-043/19

Moved by: Michael Brown  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors receive and file the  
Casselman to Lemieux Potential  
Retrogressive Landslide Area update.

CARRIED

**ADJOURNMENT**

RESOLUTION NO. BD-044/19

Moved by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors Annual General  
Meeting of March 21<sup>st</sup>, 2019 be adjourned at  
12:33 a.m.

CARRIED

Bill Smirle,  
Chair.

Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: cb



**BOARD OF DIRECTORS MEETING**

Meeting No. 03/19  
 Thursday April 18<sup>th</sup>, 2019 – 9:00 a.m.

Watershed Room, SNC

**Directors Present:**

Bill Smirle, Stormont Dundas Glengarry, Chair  
 George Darouze, City of Ottawa, Vice Chair  
 Doug Thompson, City of Ottawa, Past Chair  
 Michael Brown, City of Ottawa  
 Steve Densham, Stormont Dundas Glengarry  
 Dana Farcasiu, Leeds Grenville  
 Gerrie Kautz, City of Ottawa  
 Daniel Lafleur, Prescott Russell  
 Pierre Leroux, Prescott Russell  
 Stéphane Sarrazin, Prescott Russell  
 Peggy Taylor, Leeds Grenville

**Regrets:**

Stephen Blais, City of Ottawa  
 Archie Mellan, Stormont Dundas Glengarry

**Staff Present:**

Angela Coleman, General Manager/Secretary-Treasurer  
 Carl Bickerdike, Team Lead, Corporate Services  
 Britney Bourdages, Co-op Student  
 Ronda Boutz, Team Lead, Special Projects  
 Cheyene Brunet, Forestry Technician  
 Taylor Campbell, Communications Specialist  
 Chris Craig, Senior Forestry Technician  
 Laura Crites, Planning Assistant  
 Deborah Edwards, Accounting Assistant II  
 Caroline Goulet, Forestry Technician  
 Brent Harbers, Watershed Biologist  
 James Holland, Watershed Planner  
 Carley Hutchinson, Co-op Student  
 Linda Hutchinson, Director, Organization Effectiveness  
 Delaney Jacobs, GIS Technician  
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
 Tavish MacLeod, Property and Approvals Assistant I  
 Dianne MacMillan, Administrative Assistant II  
 Sandra Mancini, Team Lead, Engineering  
 Alison McDonald, Team Lead, Approvals  
 Eric McGill, Corporate Counsel





SOUTH NATION  
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Michael Melaney, Hydrogeologist  
John Mesman, Team Lead, Communications and Outreach  
Holly Nyenkamp, Communications and Outreach Assistant  
Geoff Owens, Regulations Officer  
Karen Paquette, Fisheries Technician  
Claire-Mérodie Pilault, Water Resources Analyst  
Ryan Robson, Resource Technician  
David Scholz, Approvals and Administrative Assistant  
Samantha Sprague, GIS Co-op Student  
Jason Symington, Environmental Technologist  
Simon Thibeault, Accountant  
Graham Waugh, Water Resources Engineer  
Bradley Wright, Watershed Planner

Guests:

Murray Inch, Committee Member  
Pierre Dufresne, Tartan and Tamarack



### **CHAIRS REMARKS**

Bill Smirle, Chair, called the SNC Board of Directors meeting of April 18<sup>th</sup>, 2019 to order at 9:00 a.m. Chair Smirle provided updates on:

- Municipal Council presentations by SNC staff
- Three Open House events on Natural Hazard Mapping
- Maple Education Program re-launch at the Oschmann Forest

### **CONSERVATION ONTARIO MEETING**

Chair Smirle provided an update regarding the Conservation Ontario Annual General meeting of April 1<sup>st</sup>, 2019, including an overview of Conservation Ontario responsibilities and mandate.

### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA**

RESOLUTION NO. BD-045/19

Moved by: Doug Thompson  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the April 18<sup>th</sup>, 2019 Board of Directors agenda as submitted.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

### **RECOGNITION FOR YEARS OF SERVICE**

The Board of Directors recognize and thank Cheyene Brunet for her years of service working with South Nation Conservation.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

### **APPROVAL OF:**

#### **A. BOARD OF DIRECTORS MEETING MINUTES OF MARCH 21<sup>st</sup>, 2019**

RESOLUTION NO. BD-046/19

Moved by: Doug Thompson  
Seconded by: Dana Farcasiu



RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of March 21<sup>st</sup>, 2019 as submitted.

CARRIED

**NEW BUSINESS**

**UPDATE: ENVIRONMENTAL BILL OF RIGHTS POSTINGS REGARDING CONSERVATION AUTHORITIES**

RESOLUTION NO. BD-047/19

Moved by: Dana Farcasiu  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors receive and file the Environmental Bill of Rights Postings Regarding Conservation Authorities update; and

FURTHER THAT:

Staff be directed to prepare communications to share with local Municipalities, MPP's, First Nations, and partner organizations on these postings.

CARRIED

**REQUEST FOR APPROVAL: AGREEMENT WITH ASSOCIATION OF MUNICIPAL CLERKS AND TREASURERS OF ONTARIO**

RESOLUTION NO. BD-048/19

Moved by: Doug Thompson  
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors approve entering into Agreement with the Association of Municipal Clerks and Treasures of Ontario (AMCTO) to deliver the 2019 Municipal Law Program.

CARRIED

**REQUEST FOR APPROVAL: 2019 SNC EMERGENCY PREPAREDNESS PLANS**

RESOLUTION NO. BD-049/19

Moved by: Pierre Leroux  
Seconded by: Steve Densham



RESOLVED THAT:

The Board of Directors approve the 2019  
 SNC Emergency Preparedness Plans.

CARRIED

**REQUEST FOR APPROVAL: 2019 SNC FEE STRUCTURE FOR TREE SEEDLINGS**

RESOLUTION NO. BD-050/19

Moved by: Peggy Taylor  
 Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the 2019  
 SNC Tree Seedling Fee Structure; and

FURTHER THAT:

The Board of Directors approve the purchase  
 of tree seedlings at an approximate amount of  
 \$130,000, plus HST, subject to approval of  
 the 2020 Budget; and

FURTHER THAT:

The Board of Directors approve the purchase  
 of tree seedlings from Ferguson Tree Nursery  
 and Somerville Seedlings for spring of 2020,  
 subject to seedling availability.

CARRIED

**REQUEST FOR APPROVAL: FLOOD RISK MAPPING**

RESOLUTION NO. BD-051/19

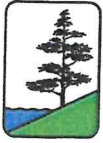
Moved by: Dana Farcasiu  
 Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the Ebbers  
 Creek, Buckles Creeks, and Middle Castor  
 River Flood Risk Mapping reports and  
 associated maps as the best information  
 available to establish flood and regulation  
 limits along the three watercourses; and

FURTHER THAT:

The reports and maps be used by South  
 Nation Conservation's planning and



regulations programs and other watershed management activities effective immediately.

CARRIED

**REQUEST FOR APPROVAL: 2019-2020 NATIONAL DISASTER MITIGATION PROGRAM**

RESOLUTION NO. BD-052/19

Moved by: Michael Brown  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve entering into an agreement with the Ministry of Municipal Affairs and Housing under the 2019-2020 National Disaster Mitigation Program (NDMP), Intake 5 for the following projects:

1. City of Ottawa Floodplain Mapping: \$174,046
2. United Counties of Prescott and Russell Floodplain Mapping: \$207,980
3. City of Ottawa Emergency Management Toolkit: \$157,820
4. Flood Mitigation Measures for Township of Edwardsburgh Cardinal Water Treatment Plant: \$85,100
5. Mitigation Flood Risk at the Chesterville Dam: \$400,203
6. Casselman Weir and Russell Weir Hazard Classification Update: \$37,954

FURTHER THAT:

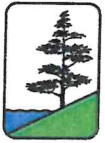
The Board of Directors approve undertaking the six above noted projects and adhere to SNC's Purchasing Policy for all purchases and services retained.

CARRIED

**REQUEST FOR APPROVAL: FUNDING APPLICATIONS, INFRASTRUCTURE**

RESOLUTION NO. BD-053/19

Moved by: Daniel Lafleur  
Seconded by: Michael Brown



RESOLVED THAT:

The Board of Directors approve the submission to Ministry of Natural Resources and Forestry, (MNRF) under the 2019-2020 Water and Erosion Control Infrastructure, (WECI) program totalling \$219,120 for the following projects:

1. Mitigation Flood Risk at the Chesterville Dam (\$200,143)
2. Casselman Weir and Russell Weir Hazard Classification Update (\$18,977)

FURTHER THAT:

In the event WECI funding is not obtained, the remaining required matching funds will be taken from reserves at an upset limit of \$164,120; and

FURTHER THAT:

The Board of Directors approve undertaking the noted projects by following SNC's Purchasing Policy for purchases and services retained.

CARRIED

**REQUEST FOR APPROVAL: FUNDING APPLICATIONS, EDUCATION**

RESOLUTION NO. BD-054/19

Moved by: George Darouze  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the following funding submissions:

1. Mountain Equipment Co-op: Green Time Education Initiative
2. Ontario Wildlife Foundation: Green Time Education Initiative

CARRIED

**The Board of Directors meeting recessed at 10:09 a.m.  
The Chair reconvened the Board of Directors meeting at 10:20 a.m.**





**UPDATE: LEITRIM WETLAND FILE**

RESOLUTION NO. BD-055/19

Moved by: Michael Brown  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the  
Leitrim Wetland File update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-056/19

Moved by: Doug Thompson  
Seconded by: Pierre Leroux

RESOLVED THAT:

The SNC Board of Directors approve permits 26-  
30 issued under Ontario Regulation 170/06  
Development, Interference with Wetlands and  
Alterations to Shorelines and Watercourses.

CARRIED

**FINANCIAL REPORT**

**MONIES RECEIVED AND DISBURSEMENT REGISTER FOR MARCH 2019**

RESOLUTION NO. BD-057/19

Moved by: Michael Brown  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the  
money received report for March 2019; and

FURTHER THAT:

The Board approve the Disbursement  
Register of \$ 674,282.89 for March 2019.

CARRIED

**SUPPLEMENTAL AGENDA**

**REQUEST FOR APPROVAL: ESTIMATED STATEMENT OF OPERATIONS FOR  
MARCH 2019**

RESOLUTION NO. BD-058/19

Moved by: George Darouze



Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operations for the year ending December 31<sup>st</sup>, 2019 as of March 31<sup>st</sup>, 2019.

CARRIED

**CLOSED SESSION**

The Board of Directors meeting move into Closed Session, for the following reports:

- Supplemental Agenda Item 3 a.: Update: Property Matters: Casselman-Lemieux
- Main Agenda Item 12 a.: SNC Property Legal Matter
- Main Agenda Item 12 b.: Request for Approval: Land Donation

RESOLUTION NO. BD-059/19

Moved by: Doug Thompson  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

**OPEN SESSION**

RESOLUTION NO. BD-060/19

Moved by: George Darouze  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

**UPDATE: PROPERTY MATTERS: CASSELMAN-LEMIEUX**

RESOLUTION NO. BD-061/19

Moved by: Pierre Leroux  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors approve staff working



with Ault and Ault and Enns MacEachern on the Casselman to Lemieux file.

CARRIED

**SNC PROPERTY LEGAL MATTER**

RESOLUTION NO. BD-062/19

Moved by: Steve Densham  
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors receive the update from Vincent, Dagenais, Gibson LLP; and

FURTHER THAT:

Staff undertake appropriate measures to remediate the Property in 2019.

CARRIED

**REQUEST FOR APPROVAL: LAND DONATION**

RESOLUTION NO. BD-063/19

Moved by: Doug Thompson  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors accept the Land Donation described as Block 123, Plan 4M-1321 (approximately .85 acres more or less); and

FURTHER THAT:

SNC's lawyer complete a title review prior to acceptance.

CARRIED

**CORRESPONDENCE**

- Letter from Ministry of Natural Resources and Forestry: Student Funding
- Letter from Ministry of Natural Resources and Forestry: Section 39 Funding

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE**

- May 16<sup>th</sup>, 2019
- June 20<sup>th</sup>, 2019



SOUTH NATION  
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- July – *No Meeting*
- August 15<sup>th</sup>, 2019
- September 19<sup>th</sup>, 2019

**ADJOURNMENT**

RESOLUTION NO. BD-064/19

Moved by: Pierre Leroux  
Seconded by: Dana Farcasiu

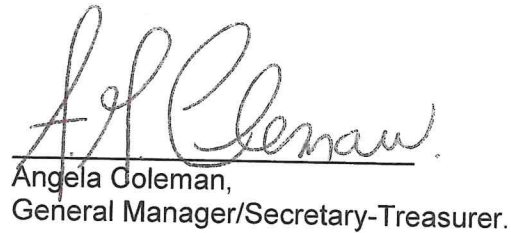
RESOLVED THAT:

The Board of Directors meeting of  
April 18<sup>th</sup>, 2019 be adjourned at 11:13 a.m.

CARRIED

  
Bill Smirle,  
Chair.

/dm

  
Angela Coleman,  
General Manager/Secretary-Treasurer.

SNC Review by: UB.



**BOARD OF DIRECTORS MEETING**

Meeting No. 04/19  
Thursday May 16<sup>th</sup>, 2019 – 9:00 a.m.

Watershed Room, SNC

**Directors Present:**

Bill Smirle, Stormont Dundas Glengarry, Chair  
George Darouze, City of Ottawa, Vice Chair  
Doug Thompson, City of Ottawa, Past Chair  
Stephen Blais, City of Ottawa  
Steve Densham, Stormont Dundas Glengarry  
Dana Farcasiu, Leeds Grenville  
Gerrie Kautz, City of Ottawa  
Daniel Lafleur, Prescott Russell  
Archie Mellan, Stormont Dundas Glengarry  
Stéphane Sarrazin, Prescott Russell  
Peggy Taylor, Leeds Grenville

**Regrets:**

Michael Brown, City of Ottawa  
Pierre Leroux, Prescott Russell

**Staff Present:**

Angela Coleman, General Manager/Secretary-Treasurer  
Carl Bickerdike, Team Lead, Corporate Services  
Ronda Boutz, Team Lead, Special Projects  
Cheyene Brunet, Forestry Technician  
Raymond Co, Engineering Assistant  
Laura Crites, Planning Assistant  
Philip Duncan, Property and Approvals Assistant  
David Fitch, Works Superintendent Assistant  
Caroline Goulet, Forestry Technician  
James Holland, Watershed Planner  
Linda Hutchinson, Director, Organization Effectiveness  
Delaney Jacobs, GIS Technician  
Omar Kana'n, Water Resources Analyst  
Michel Leger, Community Lands Representative  
Jacques Levert, Sewage System Inspector  
Tavish MacLeod, Property and Approvals Assistant I  
Dianne MacMillan, Administrative Assistant II  
Sandra Mancini, Team Lead, Engineering  
Alison McDonald, Team Lead, Planning  
Eric McGill, Corporate Counsel  
Hannah McMillan, Accounting Analyst



SOUTH NATION  
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Michael Melaney, Hydrogeologist  
John Mesman, Team Lead, Communications and Outreach  
Holly Nyenkamp, Communications and Outreach Assistant  
Geoff Owens, Regulations Officer  
Pat Piitz, Team Lead, Property  
Claire-Mérodie Pilault, Water Resources Analyst  
Monique Sauve, Lead, Sewage Systems Inspections  
David Scholz, Approvals and Administrative Assistant  
Jason Symington, Environmental Technologist  
Simon Thibeault, Accountant  
Graham Waugh, Water Resources Engineer  
Bradley Wright, Watershed Planner

Guests:

Murray Inch, Committee Member  
Guy Lauzon, MP, Stormont Dundas South Glengarry  
Magda Kubasiewicz, Past Board Member



### CHAIRS REMARKS

Bill Smirle, Chair, called the SNC Board of Directors meeting of May 16<sup>th</sup>, 2019 to order at 9:00 a.m. Chair Smirle commented on:

- SNC municipal tree giveaway events
- SNC historical books presented to Board Members
- Welcome to guests Guy Lauzon, MP, Stormont Dundas South Glengarry, Magda Kubasiewicz, Past Board Member, and Murray Inch, Standing Committee Member

### APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS

RESOLUTION NO. BD-065/19

Moved by: George Darouze  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the May 16<sup>th</sup>, 2019 Board of Directors agenda with the following amendments:

- a. Addition of Closed Session: *Personnel Update*, and move Supplemental Agenda Item #3 a., *Closed Session: Update and Request for Approval: Land Acquisition* to follow Main Agenda Item #11, *Dates of Upcoming Meetings*
- b. Move Main Agenda Item #13: *Friends of SNC Recognition* to follow Main Agenda Item #7 i., *Request for Approval: Planning File Management*

CARRIED

### DECLARATION OF CONFLICT OF INTEREST

Peggy Taylor, Leeds Grenville, declared a conflict of interest regarding the following reports:

1. Main Agenda Item #6 c. i.: Communications Committee meeting minutes
2. Main Agenda Item #7 g., Request for Approval: National Disaster Mitigation Program Municipal Agreements

### RECOGNITION FOR YEARS OF SERVICE

The Board of Directors recognize and thank Philip Duncan, Michel Leger, Jacques Levert, and Geoff Owens for their years of service working with South Nation Conservation.



**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF APRIL 18TH, 2019**

RESOLUTION NO. BD-066/19

Moved by: Stéphane Sarrazin  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of April 18<sup>th</sup>, 2019 as submitted.

CARRIED

**B. SOUTH NATION SOURCE PROTECTION AUTHORITY MEETING MINUTES OF APRIL 18<sup>TH</sup>, 2019**

RESOLUTION NO. BD-067/19

Moved by: Doug Thompson  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the South Nation Source Protection Authority meeting minutes of April 18<sup>th</sup>, 2019 as submitted.

CARRIED

**i. UPDATE: SOURCE PROTECTION COMMITTEE MEETING OF APRIL 25<sup>TH</sup>, 2019**

Peggy Taylor, Leeds Grenville, SNC Source Protection Committee Board representative provided an update on the Source Protection Committee meeting.

**C. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES:**

**i. Communications Committee Meeting Minutes of May 8<sup>th</sup>, 2019**

Peggy Taylor, Leeds Grenville, having declared a conflict of interest, did not participate in the discussion or voting regarding the report.







**UPDATE: FISHERIES ACT AMENDMENTS**

RESOLUTION NO. BD-071/19

Moved by: Stéphane Sarrazin  
 Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors receive and file the update report on *Fisheries Act* Amendments.

CARRIED

**UPDATE: 2019 FLOOD FORECASTING AND WARNING PROGRAM**

RESOLUTION NO. BD-072/19

Moved by: Doug Thompson  
 Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the 2019 Flood Forecasting and Warning Program update for the South Nation River Watershed, Ottawa River and the St. Lawrence River.

CARRIED

**REQUEST FOR APPROVAL: DISBURSEMENTS FOR 2019 PARTNERSHIP PROGRAMS**

RESOLUTION NO. BD-073/19

Moved by: Dana Farcasiu  
 Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve disbursing 2019 funds, (pending City of Ottawa final budget approval), for the following Partnership Programs.

| Program  | 2019 Amount      |
|--|------------------|
| 1. Eastern Ontario Water Resources Program (EOWRP)     |                  |
| a) City of Ottawa – North Castor River Catchment Study | \$20,320         |
| b) City of Ottawa – EOWRP Project Grants               | \$29,680         |
| 2. City of Ottawa                                      |                  |
| a) Ottawa Rural Clean Water Program                    | \$269,618        |
| b) Ottawa Ash Tree Replacement Program                 | \$200,000        |
| c) Ottawa Baseline Monitoring Program                  | \$39,354         |
| <b>Total</b>   | <b>\$558,972</b> |

CARRIED



**REQUEST FOR APPROVAL: FUNDING APPLICATIONS**

RESOLUTION NO. BD-074/19

Moved by: Gerrie Kautz  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the following funding submissions:

1. Species at Risk Stewardship Program:  
Snapping Turtle Habitat
2. Species at Risk Stewardship Program:  
American Ginseng
3. Climate Action Fund: Low Impact  
Development Training Workshops

CARRIED

**REQUEST FOR APPROVAL: NATIONAL DISASTER MITIGATION PROGRAM  
MUNICIPAL AGREEMENTS**

Peggy Taylor, Leeds Grenville, having declared a conflict of interest, did not participate in the discussion or voting regarding the report.

RESOLUTION NO. BD-075/19

Moved by: Daniel Lafleur  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The SNC Board of Directors approve entering into agreement with:

1. United Counties of Prescott and Russell:  
Completion of the South Indian and Lavigne  
Creeks Floodplain Mapping Project: \$207,980
2. Township of Edwardsburgh Cardinal:  
Completion of the Flood Mitigation Measures  
for the Water Treatment Plant: \$85,100

CARRIED

**REQUEST FOR APPROVAL: FLOODPLAIN MAPPING EXPENDITURES**

RESOLUTION NO. BD-076/19

Moved by: Doug Thompson  
Seconded by: Steve Densham

RESOLVED THAT:

The SNC Board of Directors approve hiring



consultants to complete the following studies:

1. Shaws Creek hydrology and hydraulic modelling at an approximate amount of \$40,000.00, plus HST
2. South Indian and Lavigne Creeks Floodplain peer review, at an approximate amount of \$30,000.00, plus HST

CARRIED

**REQUEST FOR APPROVAL: PLANNING FILE MANAGEMENT**

RESOLUTION NO. BD-077/19

Moved by: George Darouze  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the purchase of professional services from the OT Group, to develop the file management software for Planning and Regulations at a cost of approximately \$20,000 plus HST.

CARRIED

**Daniel Lafleur, Prescott Russell, and Stephen Blais, Ottawa, left the meeting at 11:00 a.m.**

**The Board of Directors meeting recessed at 11:00 a.m.**

**The Chair reconvened the Board of Directors meeting at 11:11 a.m.**

**FRIENDS OF SNC RECOGNITION: GUY LAUZON**

The Board of Directors acknowledged Guy Lauzon as a community leader and for his dedication, friendship, and support of SNC.

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-078/19

Moved by: Doug Thompson  
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors receive and file the Planning update.

CARRIED



**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-079/19

Moved by: Archie Mellan  
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve permits 31-45 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**FINANCIAL REPORT**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR APRIL 2019**

RESOLUTION NO. BD-080/19

Moved by: Doug Thompson  
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors receive and file the money received report for April 2019; and

FURTHER THAT:

The Board approve the Disbursement Register of \$553,647 for April 2019.

CARRIED

**SUPPLEMENTAL AGENDA**

**NEW BUSINESS**

**REQUEST FOR APPROVAL: AUDIO-VISUAL EQUIPMENT PURCHASE UPDATE**

RESOLUTION NO. BD-081/19

Moved by: Doug Thompson  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve an extra \$33,000 for the purchase and installation of audio-visual equipment, at a total cost of approximately \$63,000 plus HST.

CARRIED



## FINANCIAL REPORT

### REQUEST FOR APPROVAL: ESTIMATED STATEMENT OF OPERATIONS FOR APRIL 30<sup>TH</sup>, 2019

RESOLUTION NO. BD-082/19

Moved by: Peggy Taylor  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31<sup>st</sup>, 2019 as of April 30<sup>th</sup>, 2019.

CARRIED

## CORRESPONDENCE

- Draft Municipal Letter of Support: Environmental Registry of Ontario Posting: Minister of Environment, Conservation, and Parks
- Draft Municipal Letter of Support: Environmental Registry of Ontario Posting: Minister of Natural Resources and Forestry

### DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- June 20<sup>th</sup>, 2019
- July – *No Meeting*
- August 15<sup>th</sup>, 2019
- September 19<sup>th</sup>, 2019

## CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following reports:

- Update and Request for Approval: Land Acquisition
- Personnel Update

RESOLUTION NO. BD-083/19

Moved by: Doug Thompson  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED



**OPEN SESSION**

RESOLUTION NO. BD-084/19

Moved by: Doug Thompson  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

**UPDATE AND REQUEST FOR APPROVAL: LAND ACQUISITION**

RESOLUTION NO. BD-085/19

Moved by: Peggy Taylor  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the update on land acquisitions; and

FURTHER THAT:

The Board of Directors approve the acquisition of Part Lot 13-14 Concession 6, Clarence-Rockland subject to approval of the Canada Nature Fund Grant, at a negotiated price reviewed and approved by the Executive.

CARRIED

**PERSONNEL UPDATE**

RESOLUTION NO. BD-086/19

Moved by: Doug Thompson  
Seconded by: Stéphane Dubuc

RESOLVED THAT:

The Board of Directors approve the completed General Manager/Secretary Treasurer evaluation.

CARRIED

**ADJOURNMENT**

RESOLUTION NO. BD-087/19

Moved by: Dana Farcasiu  
Seconded by: Archie Mellan




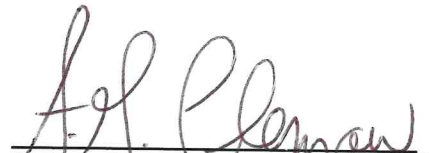
SOUTH NATION  
CONSERVATION  
DE LA NATION SUD

RESOLVED THAT:

The Board of Directors meeting of  
May 16<sup>th</sup>, 2019 be adjourned at 11:50 a.m.

CARRIED

  
\_\_\_\_\_  
Bill Smirle,  
Chair.

  
\_\_\_\_\_  
Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: CB





**BOARD OF DIRECTORS MEETING**

Meeting No. 05/19  
Thursday June 20<sup>th</sup>, 2019 – 9:00 a.m.

Watershed Room, SNC

**Directors Present:**

Bill Smirle, Stormont Dundas Glengarry, Chair  
George Darouze, City of Ottawa, Vice Chair  
Doug Thompson, City of Ottawa, Past Chair  
Michael Brown, City of Ottawa  
Steve Densham, Stormont Dundas Glengarry  
Dana Farcasiu, Leeds Grenville  
Gerrie Kautz, City of Ottawa  
Pierre Leroux, Prescott Russell  
Archie Mellan, Stormont Dundas Glengarry  
Stéphane Sarrazin, Prescott Russell  
Peggy Taylor, Leeds Grenville

**Regrets:**

Stephen Blais, City of Ottawa  
Daniel Lafleur, Prescott Russell

**Staff Present:**

Angela Coleman, General Manager/Secretary-Treasurer  
Carl Bickerdike, Team Lead, Corporate Services  
Ronda Boutz, Team Lead, Special Projects  
Raymond Co, Engineering Assistant  
Chris Craig, Senior Forestry Technician  
Laura Crites, Planning Assistant  
Philip Duncan, Property and Approvals Assistant II  
Deborah Edwards, Accounting Assistant II  
David Fitch, Works Superintendent Assistant  
Nevin Guy, Approvals Student  
Brent Harbers, Watershed Biologist  
Linda Hutchinson, Director, Organization Effectiveness  
Delaney Jacobs, GIS Technician  
Omar Kana'n, Water Resources Specialist, Engineering  
Tavish MacLeod, Property and Approvals Assistant  
Dianne MacMillan, Administrative Assistant II  
Sandra Mancini, Team Lead, Engineering  
Peter Martel, Property and Approvals Student  
Alison McDonald, Team Lead, Approvals  
Eric McGill, Corporate Counsel  
Hannah McMillan, Accounting Analyst  
Michael Melaney, Hydrogeologist





SOUTH NATION  
**CONSERVATION**  
DE LA NATION SUD

John Mesman, Team Lead, Communications and Outreach  
Geoff Owens, Regulations Officer  
Pat Piitz, Team Lead, Property  
David Scholz, Approvals and Administrative Assistant  
Jason Symington, Environmental Technologist  
Simon Thibeault, Accountant  
Katherine Watson, Water Resources Specialist, Monitoring  
Bradley Wright, Watershed Planner

Guests:

Murray Inch, Standing Committee Member  
Jacqueline Kelly Pemberton, Chair, Clean Water Committee  
Dave Robertson, Chair, Forestry Committee  
Frank Heerkens, On the Bend Sugar Shack



**CHAIRS REMARKS**

Bill Smirle, Chair, called the SNC Board of Directors meeting of June 20<sup>th</sup>, 2019 to order at 9:00 a.m.

**APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-088/19

Moved by: Peggy Taylor  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve the June 20<sup>th</sup>, 2019 main and supplemental agendas with the following amendment:  
a. Move Supplemental Agenda Item #4, *Update: Maple Sap Sales Summary* to follow Main Agenda Item #5, *SNC Project Update*.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

**RECOGNITION FOR YEARS OF SERVICE**

The Board of Directors recognize and thank Linda Hutchinson for her years of service working with South Nation Conservation.

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**UPDATE: MAPLE SAP SALES SUMMARY**

Angela Coleman, General Manager/Secretary-Treasurer, declared a Conflict of Interest, left the table, and did not participate in discussions regarding this report.

Linda Hutchinson, Director, Organization Effectiveness, assumed the position of Acting General Manager/Secretary-Treasurer for the duration of this report.

RESOLUTION NO. BD-089/19

Moved by: Pierre Leroux  
Seconded by: Archie Mellan



RESOLVED THAT:

The Board of Directors receive and file the  
 Maple Sap Sales Update.

CARRIED

Angela Coleman resumed the position of General Manager/Secretary-Treasurer.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF MAY 16<sup>TH</sup>, 2019**

RESOLUTION NO. BD-090/19

Moved by: Michael Brown  
 Seconded by: George Darouze

RESOLVED THAT:

The Members approve the Board of Directors  
 meeting minutes of May 16<sup>th</sup>, 2019 as submitted.

CARRIED

**B. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES:**

i. Forestry Committee Meeting Minutes of June 4<sup>th</sup>, 2019

RESOLUTION NO. BD-091/19

Moved by: Dana Farcasiu  
 Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the actions  
 and recommendations of the Forestry  
 Committee meeting minutes of June 4<sup>th</sup>, 2019.

CARRIED

ii. Clean Water Committee Meeting Minutes of June 10<sup>th</sup>, 2019

RESOLUTION NO. BD-092/19

Moved by: Dana Farcasiu  
 Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the actions and  
 recommendations of the Clean Water  
 Committee meeting minutes of June 10<sup>th</sup>, 2019.

CARRIED



**NEW BUSINESS**

**REQUEST FOR APPROVAL: OPEN DATA**

RESOLUTION NO. BD-093/19

Moved by: Peggy Taylor  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve sharing the regulatory flood line under an open data agreement with municipal and provincial partners, subject to reasonable requirements for data usage, including disclaimers, where deemed optimal by staff.

CARRIED

**UPDATE: SOUTH NATION RIVER WATERSHED AND TRIBUTARIES, OTTAWA RIVER, AND ST. LAWRENCE RIVER CONDITIONS**

RESOLUTION NO. BD-094/19

Moved by: Peggy Taylor  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The SNC Board of Directors receive and file the Watershed Conditions update for the South Nation River Watershed, Ottawa River and the St. Lawrence River.

CARRIED

**REQUEST FOR APPROVAL: NATURAL FEATURES STUDY**

RESOLUTION NO. BD-095/19

Moved by: Pierre Leroux  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve entering into a Memorandum of Agreement with the United Counties of Prescott and Russell for a multi-year Natural Features Project.

CARRIED



**REQUEST FOR APPROVAL: SALE OF WOOD**

RESOLUTION NO. BD-096/19

Moved by: Dana Farcasiu  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the sale of wood in North Stormont (SNC25) and North Glengarry (SNC54/55) as described in the report; and

FURTHER THAT:

The Board of Directors authorize the Executive to award the sale based on bids received, and conditions of sale.

CARRIED

**REQUEST FOR APPROVAL: FUNDING**

RESOLUTION NO. BD-097/19

Moved by: Michael Brown  
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve the submission of funding applications to:

1. Canadian Experiences Fund: Application submitted with the Township of North Dundas and the Mohawk Council of Akwesasne requesting \$250,000 for the construction of an interpretive education centre at the Oschmann Forest.
2. Canadian Experiences Fund: Application submitted by SNC requesting \$31,500 to develop a Conservation Area in Augusta Township.
3. TD Tree Days: Application submitted by SNC requesting \$2,550 to host a volunteer tree planting event at Camp Sheldrick; and



FURTHER THAT:

The Board of Directors approve entering into an agreement with TD Tree Days to receive grant funding in the amount of \$2,550 to host a volunteer tree planting event at Camp Sheldrick in September 2019.

CARRIED

**REQUEST FOR APPROVAL: SNC EOWRP PROJECT EXPENDITURES**

RESOLUTION NO. BD-098/19

Moved by: Steve Densham  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve expenditures for the following projects:

1. \$10,000 plus HST for Groundwater/Surface Water Constraint Mapping Project;
2. \$25,000 plus HST for the Vars-Winchester Esker Weather Station Project; and

FURTHER THAT:

The SNC Board of Directors approve sole sourcing expenditures to Forest Technology Services (FTS) at an upset level of \$25,000 plus HST to purchase and install equipment for the Vars-Winchester Esker Weather Station.

CARRIED

**REQUEST FOR APPROVAL: VEHICLE PURCHASE AND DISPOSAL**

RESOLUTION NO. BD-099/19

Moved by: George Darouze  
Seconded by: Michael Brown

RESOLVED THAT:

The SNC Board of Directors approve the purchase of a Crossover-type vehicle at an upset limit of \$30,000 plus HST; and



FURTHER THAT:

The Board of Directors approve disposal of a surplus vehicle.

CARRIED

**The Board of Directors meeting recessed at 10:40 a.m.  
The Chair reconvened the Board of Directors meeting at 10:55 a.m.**

**REQUEST FOR APPROVAL: 2019 DRAPE AERIAL PHOTOGRAPHY**

RESOLUTION NO. BD-100/19

Moved by: Dana Farcasiu  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The SNC Board of Directors approve entering into a licensing agreement with the Ontario Ministry of Natural Resources and Forestry (MNRF), to acquire updated aerial photography at an approximate cost of \$25,000 plus HST.

CARRIED

**REQUEST FOR APPROVAL: CHESTERVILLE DAM MAINTENANCE**

RESOLUTION NO. BD-101/19

Moved by: Dana Farcasiu  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve contracts for dam maintenance and repairs for the Chesterville Dam at an approximate cost of \$256,000, plus HST.

CARRIED

**REQUEST FOR APPROVAL: J. HENRY TWEED RESTORATION PLAN**

RESOLUTION NO. BD-102/19

Moved by: Pierre Leroux  
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve development of a shoreline restoration plan for J. Henry Tweed Conservation Area; and





FURTHER THAT:

The Board approve project expenditures to an upset limit of \$125,000 plus HST, based on current budgeted activities and external funding.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-103/19

Moved by: Pierre Leroux  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The SNC Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-104/19

Moved by: George Darouze  
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve permits 46-105 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**FINANCIAL REPORTS**

**REQUEST FOR APPROVAL: 2020 COMPENSATION AND BENEFITS COMMITTEE**

RESOLUTION NO. BD-105/19

Moved by: Stéphane Sarrazin  
Seconded by: Steve Densham

RESOLVED THAT:

The SNC Board of Directors approve establishing a Compensation and Benefits Committee; and

FURTHER THAT:

Board Members appoint one representative from each Upper Tier, being the Chair (Stormont



Dundas Glengarry), Vice Chair (City of Ottawa),  
and one representative from Prescott Russell,  
and Leeds Grenville.

CARRIED

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER  
FOR MAY 2019**

RESOLUTION NO. BD-106/19

Moved by: Pierre Leroux  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the  
money received report for May 2019; and

FURTHER THAT:

The Board approve the Disbursement  
Register of \$ 579,447.18 for May 2019.

CARRIED

**SUPPLEMENTAL AGENDA**

**NEW BUSINESS**

**REQUEST FOR APPROVAL: DAM SAFETY ASSESSMENTS**

RESOLUTION NO. BD-107/19

Moved by: Dana Farcasiu  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve entering into  
an agreement with Company B, for the  
completion of Dam Safety Assessments for  
the Casselman and Russell Weirs, at an  
approximate cost of \$28,700 plus HST.

CARRIED

**REQUEST FOR APPROVAL: FLOODPLAIN MAPPING EXPENDITURES**

RESOLUTION NO. BD-108/19

Moved by: Dana Farcasiu  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The SNC Board of Directors approve hiring



consultants to complete the hydrology and hydraulic modelling for South Indian and Lavigne Creeks at an approximate amount of \$40,000, plus HST.

CARRIED

**REQUEST FOR APPROVAL:**

**A. SNC COMMITTEE MEETING HIGHLIGHTS AND MINUTES OF**

- i. Leitrim Wetland Advisory Committee meeting of June 14<sup>th</sup>, 2019

RESOLUTION NO. BD-109/19

Moved by: Dana Farcasiu  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the actions and recommendations of the Leitrim Wetland Advisory Committee meeting minutes of June 14<sup>th</sup>, 2019.

CARRIED

**FINANCIAL REPORT**

Doug Thompson, City of Ottawa, joined the meeting at 11:25 a.m.

**REQUEST FOR APPROVAL: ESTIMATED STATEMENT OF OPERATIONS FOR MAY 31, 2019**

RESOLUTION NO. BD-110/19

Moved by: Peggy Taylor  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operation for the year ending December 31<sup>st</sup>, 2019 as of May 31<sup>st</sup>, 2019.

CARRIED



### CORRESPONDENCE

- Conservation Ontario's Comments: Bill 108
- Ministry of Natural Resources and Forestry: Water and Erosion Control Infrastructure (WECI) funding
- Ontario Federation of Agriculture: Cost Share Funding, Canadian Agricultural Partnership (CAP)

### DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- July – *No Meeting*
- August 15<sup>th</sup>, 2019
- September 19<sup>th</sup>, 2019
- October 17<sup>th</sup>, 2019

### CLOSED SESSION

The Board of Directors meeting move into Closed Session for the following report:

- Request for Approval: Land Donation

RESOLUTION NO. BD-111/19

Moved by: Stéphane Sarrazin  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

### OPEN SESSION

RESOLUTION NO. BD-112/19

Moved by: George Darouze  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

### REQUEST FOR APPROVAL: LAND DONATION

RESOLUTION NO. BD-113/19

Moved by: Pierre Leroux



RESOLVED THAT:

Seconded by: George Darouze

The Board of Directors accept the donation of land from the Estate of Leopolds Sipolins with acquisition costs of approximately \$10,000.

CARRIED

**ADJOURNMENT**

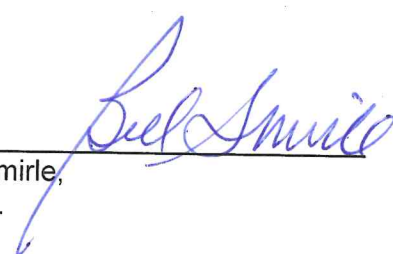
RESOLUTION NO. BD-114/19

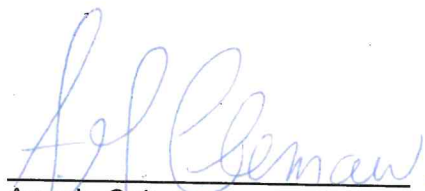
Moved by: George Darouze

RESOLVED THAT:

The Board of Directors meeting of June 20<sup>th</sup>, 2019 be adjourned at 11:41 a.m.

CARRIED

  
\_\_\_\_\_  
Bill Smirle,  
Chair.

  
\_\_\_\_\_  
Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

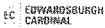
SNC Review by: CO



**BOARD OF DIRECTORS MEETING**

Meeting No. 06/19  
 Thursday August 15<sup>th</sup>, 2019 – 9:00 a.m.

Watershed Room, SNC



**Directors Present:**

Bill Smirle, Stormont Dundas Glengarry, Chair  
 George Darouze, City of Ottawa, Vice Chair  
 Doug Thompson, City of Ottawa, Past Chair  
 Steve Densham, Stormont Dundas Glengarry  
 Dana Farcasiu, Leeds Grenville  
 Gerrie Kautz, City of Ottawa  
 Daniel Lafleur, Prescott Russell  
 Pierre Leroux, Prescott Russell  
 Archie Mellan, Stormont Dundas Glengarry  
 Stéphane Sarrazin, Prescott Russell  
 Peggy Taylor, Leeds Grenville

**Regrets:**

Stephen Blais, City of Ottawa  
 Michael Brown, City of Ottawa

**Staff Present:**

Angela Coleman, General Manager/Secretary-Treasurer  
 Carl Bickerdike, Team Lead, Corporate Services  
 Ronda Boutz, Team Lead, Special Projects  
 Cheyene Brunet, Forestry Technician  
 Raymond Co, Engineering Assistant II  
 Laura Crites, Planning Assistant  
 Samantha DeVries, Communications and Outreach Student  
 Deborah Edwards, Accounting Assistant II  
 Nirali Gosai, Engineering Assistant II  
 Caroline Goulet, Forestry Technician  
 Nevin Guy, Approvals Student  
 Brent Harbers, Watershed Biologist  
 Lorie Henderson, Administrative Assistant II  
 Carley Hutchinson, Stewardship Student  
 Linda Hutchinson, Director, Organization Effectiveness  
 Delaney Jacobs, GIS Technician  
 Omar Kana'n, Water Resources Specialist - Engineering  
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
 Dianne MacMillan, Administrative Assistant II  
 Sandra Mancini, Team Lead, Engineering  
 Alison McDonald, Team Lead, Planning  
 Eric McGill, Corporate Counsel



SOUTH NATION  
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Hannah McMillan, Accounting Analyst  
Michael Melaney, Hydrogeologist  
John Mesman, Team Lead, Communications and Outreach  
Holly Nyenkamp, Communications and Outreach Assistant II  
Geoff Owens, Regulations Officer  
Karen Paquette, Fisheries Technician  
Pat Piitz, Team Lead, Property  
David Scholz, Approvals and Administrative Assistant  
Kelsey Smith, Stewardship and Outreach Assistant  
Jason Symington, Environmental Technologist  
Simon Thibeault, Accountant  
Katherine Watson, Water Resources Specialist - Monitoring  
Bradley Wright, Watershed Planner

Guests:

Murray Inch, Standing Committee Member



### **CHAIRS REMARKS**

Bill Smirle, Chair, called the SNC Board of Directors meeting of August 15<sup>th</sup>, 2019 to order at 9:00 a.m. The Chair updated Members on the following:

- Passing of previous Board Member Floyd Dingwall
- SNC Annual Bus: Northern area of SNC jurisdiction
- Summer Staff: Thank you for enthusiasm and work over the summer
- Association of Municipalities of Ontario Conference: Meetings scheduled with Ministry of Municipal Affairs and Housing, and Minister of Natural Resources and Forestry

### **APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-115/19

Moved by: Doug Thompson  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the August 15<sup>th</sup>, 2019 main and supplemental agendas as submitted.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

Peggy Taylor, Leeds Grenville, declared a Conflict of Interest regarding Main Agenda Item 6., b., ii., Communications Committee meeting minutes of July 2<sup>nd</sup>, 2019.

### **RECOGNITION FOR YEARS OF SERVICE**

The Board of Directors recognize and thank Sandra Mancini for her years of service working with South Nation Conservation.

### **REQUEST FOR APPROVAL:**

#### **A. BOARD OF DIRECTORS MEETING MINUTES OF JUNE 20TH, 2019**

RESOLUTION NO. BD-116/19

Moved by: Pierre Leroux  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of June 20<sup>th</sup>, 2019 as submitted.

CARRIED







Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the 2020  
Levy and Budget Schedule as presented.

CARRIED

**REQUEST FOR APPROVAL: NATURAL FEATURES STUDY PROJECT**

RESOLUTION NO. BD-120/19

Moved by: Steve Densham  
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors approve entering into  
a contract with the United Counties of  
Stormont, Dundas, and Glengarry for a multi-  
year Natural Features Study Project.

CARRIED

**REQUEST FOR APPROVAL: MONITORING EQUIPMENT PURCHASE**

RESOLUTION NO. BD-121/19

Moved by: Daniel Lafleur  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors approve the purchase  
of precipitation monitoring equipment for  
SNC's Hydrometric Monitoring Network, at an  
approximate cost of \$12,000 plus HST.

CARRIED

**REQUEST FOR APPROVAL: ENGAGE PARTNERS: LOWER OTTAWA RIVER**

RESOLUTION NO. BD-122/19

Moved by: Peggy Taylor  
Seconded by: Doug Thompson

RESOLVED THAT:

The SNC Board of Directors receive and file the  
report on *Enhanced Flood Warning and  
Communications along the Lower Ottawa River*,  
and

FURTHER THAT:

The Board direct staff to engage with partners  
involved in Flood Forecasting and Warning along



the Lower Ottawa River to create a Lower Ottawa River flood warning group.

CARRIED

**REQUEST FOR APPROVAL: STREAM GAUGE MAINTENANCE AGREEMENT**

RESOLUTION NO. BD-123/19

Moved by: Stéphane Sarrazin  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve entering into an agreement with the Ministry of Natural Resources and Forestry (MNR), for maintenance of the Stream Gauge Network in South Nation Conservation's jurisdiction.

CARRIED

**The Board of Directors meeting recessed at 10:33 a.m.**

**The Chair reconvened the Board of Directors meeting at 10:45 a.m.**

**Pierre Leroux, Prescott Russell, left the meeting at 10:35 a.m.**

**REQUEST FOR APPROVAL: CHESTERVILLE DAM CONCRETE REPAIRS**

RESOLUTION NO. BD-124/19

Moved by: Doug Thompson  
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve entering into agreements for concrete repairs at the Chesterville Dam with Company A at an approximate cost of \$248,000, plus HST, pending the approval of funding reallocation from Natural Disaster Mitigation Program; and

FURTHER THAT:

Legal counsel be instructed to draft a construction contract with consequences for construction delays.

CARRIED

**Dana Farcasiu, Leeds Grenville, left the meeting at 11:08 a.m.**



**REQUEST FOR APPROVAL: REGULATION POLICIES PURSUANT TO SECTION 28 OF  
THE CONSERVATION AUTHORITIES ACT**

RESOLUTION NO. BD-125/19

Moved by: Doug Thompson  
Seconded by: Archie Mellan

RESOLVED THAT:

The SNC Board of Directors approve the updated Regulations Policies pursuant to Section 28 of the *Conservation Authorities Act*.

CARRIED

**REQUEST FOR APPROVAL: PLANNING AND APPROVALS CLIENT SERVICE POLICY**

RESOLUTION NO. BD-126/19

Moved by: Stéphane Sarrazin  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the South Nation Conservation Planning and Approvals Client Service Policy with amendments from legal review.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-127/19

Moved by: Stéphane Sarrazin  
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-128/19

Moved by: George Darouze  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The SNC Board of Directors approve permits 106-139 issued under Ontario Regulation 170/06



Development, Interference with Wetlands and  
Alterations to Shorelines and Watercourses.

CARRIED

**FINANCIAL REPORT**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER  
FOR JUNE AND JULY 2019**

RESOLUTION NO. BD-129/19

Moved by: George Darouze  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the  
money received report for June and  
July 2019; and

FURTHER THAT:

The Board approve the Disbursement  
Register of \$ 1,248,517.12 for June and  
July 2019.

CARRIED

**SUPPLEMENTAL AGENDA**

**FINANCIAL REPORT**

**REQUEST FOR APPROVAL: ESTIMATED STATEMENT OF OPERATIONS FOR  
JULY 31ST, 2019**

RESOLUTION NO. BD-130/19

Moved by: George Darouze  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors receive and file the  
report for the Estimated Statement of  
Operations for the year ending  
December 31<sup>st</sup>, 2019 as of July 31<sup>st</sup>, 2019.

CARRIED



**CORRESPONDENCE**

- Congratulatory Letter from Hon. Steve Clark, Ministry of Municipal Affairs and Housing (NDMP)
- Resolution Regarding St. Lawrence River Flooding: United Counties of Leeds Grenville

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE**

- September 19<sup>th</sup>, 2019
- October 17<sup>th</sup>, 2019
- **\*\* New Date:** November 28<sup>th</sup>, 2019 – *2020 Budget Presentation* (fourth Thursday)
- December 19<sup>th</sup>, 2019

**ADJOURNMENT**

RESOLUTION NO. BD-131/19

Moved by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors meeting of August 15<sup>th</sup>, 2019 be adjourned at 11:47 a.m.

CARRIED

  
Bill Smirle,  
Chair.

  
Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

SNC Review by: cb



**BOARD OF DIRECTORS MEETING**

Meeting No. 07/19  
 Thursday September 19<sup>th</sup>, 2019 – 9:00 a.m.

Watershed Room, SNC

**Directors Present:**

Bill Smirle, Stormont Dundas Glengarry, Chair  
 George Darouze, City of Ottawa, Vice Chair  
 Michael Brown, City of Ottawa  
 Steve Densham, Stormont Dundas Glengarry  
 Dana Farcasiu, Leeds Grenville  
 Gerrie Kautz, City of Ottawa  
 Daniel Lafleur, Prescott Russell  
 Archie Mellan, Stormont Dundas Glengarry  
 Stéphane Sarrazin, Prescott Russell  
 Peggy Taylor, Leeds Grenville

**Regrets:**

Stephen Blais, City of Ottawa  
 Pierre Leroux, Prescott Russell  
 Doug Thompson, City of Ottawa, Past Chair

**Staff Present:**

Angela Coleman, General Manager/Secretary-Treasurer  
 Carl Bickerdike, Team Lead, Corporate Services  
 Ronda Boutz, Team Lead, Special Projects  
 Taylor Campbell, Communications Specialist  
 Laura Crites, Planning Assistant  
 Nirali Gosai, Engineering Assistant II  
 Brent Harbers, Watershed Biologist  
 Lorie Henderson, Administrative Assistant II  
 James Holland, Watershed Planner  
 Carley Hutchinson, Stewardship Student  
 Linda Hutchinson, Director, Organization Effectiveness  
 Delaney Jacobs, GIS Technician  
 Omar Kana'n, Water Resources Specialist - Engineering  
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
 Dianne MacMillan, Administrative Assistant II  
 Sandra Mancini, Team Lead, Engineering  
 Alison McDonald, Team Lead, Planning  
 Eric McGill, Corporate Counsel  
 Hannah McMillan, Accounting Analyst  
 Michael Melaney, Hydrogeologist  
 John Mesman, Team Lead, Communications and Outreach  
 Geoff Owens, Regulations Officer





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Karen Paquette, Fisheries Technician  
Pat Piitz, Team Lead, Property  
Kelsey Smith, Stewardship and Outreach Assistant  
Jason Symington, Environmental Technologist  
Simon Thibeault, Accountant  
Katherine Watson, Water Resources Specialist - Monitoring  
Graham Waugh, Water Resources Engineer  
Bradley Wright, Watershed Planner

Guests:

Murray Inch, Standing Committee Member  
Jacqueline Kelly-Pemberton, Chair, Clean Water Committee  
Dave Robertson, Chair, Forestry Committee





### **CHAIRS REMARKS**

Bill Smirle, Chair, called the SNC Board of Directors meeting of September 19<sup>th</sup>, 2019 to order at 9:00 a.m. The Chair updated Members on the following:

- SNC bus tour: outstanding job by staff; excellent comments from attendees
- OPG visit: Tour and video in Larose Forest
- Conservation Ontario Meeting: September 30<sup>th</sup>, 2019
- Association of Municipalities of Ontario Conference, Ottawa: Meetings with Municipal Affairs and Housing and Ministry of Natural Resources and Forestry. Plans to schedule a meeting with Ministry of the Environment, Conservation and Parks.
- Board of Directors discretionary fund: \$300 annually

### **APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-132/19

Moved by: Michael Brown  
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors approve the September 19<sup>th</sup>, 2019 main and supplemental agendas as submitted.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

Peggy Taylor, Leeds Grenville, declared a Conflict of Interest regarding Main Agenda Item #6. i.: Request for Approval: Funding (Stream of Dreams).

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**George Darouze, City of Ottawa, Vice Chair, joined the meeting at 9:30 a.m.**

### **REQUEST FOR APPROVAL:**

#### **A. BOARD OF DIRECTORS MEETING MINUTES OF AUGUST 15<sup>TH</sup>, 2019**

RESOLUTION NO. BD-133/19

Moved by: George Darouze  
Seconded by: Dana Farcasiu







**UPDATE: FISHERIES ACT AMENDMENTS**

RESOLUTION NO. BD-141/19

Moved by: Dana Farcasiu  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the *Fisheries Act* Amendments update; and

FURTHER THAT:

The Board of Directors direct staff to send letters to local Members of Parliament and member Municipalities seeking support for the previous streamlined approach with the Department of Fisheries and Oceans.

CARRIED

The Board of Directors meeting recessed at 10:30 a.m.

The Chair reconvened the Board of Directors meeting at 10:43 a.m.

**UPDATE: MEETING WITH ONTARIO'S SPECIAL ADVISOR ON FLOODING**

RESOLUTION NO. BD-142/19

Moved by: Archie Mellan  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the Ontario's Special Advisor on Flooding meeting update.

CARRIED

**UPDATE: FLOOD HAZARD MAPPING OPEN HOUSES SCHEDULE**

RESOLUTION NO. BD-143/19

Moved by: Dana Farcasiu  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors receive and file the Flood Hazard Mapping Open Houses Schedule; and

FURTHER THAT:

The East York Creek and Castor River final report, with feedback received at the



upcoming October 9<sup>th</sup> Open House, be brought to the November Board of Directors meeting for approval.

CARRIED

**REQUEST FOR APPROVAL: CHESTERVILLE DAM MAINTENANCE UPDATE**

RESOLUTION NO. BD-144/19

Moved by: Dana Farcasiu  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve contracts for dam maintenance, repairs, and assessments for the Chesterville Dam at an approximate cost of \$180,000, plus HST.

CARRIED

**REQUEST FOR APPROVAL: PURCHASE OF PLOTTER PRINTER**

RESOLUTION NO. BD-145/19

Moved by: Stéphane Sarrazin  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the purchase of a plotter printer at an approximate cost of \$11,000 plus HST.

CARRIED

**REQUEST FOR APPROVAL: FUNDING APPLICATIONS**

Peggy Taylor, Leeds Grenville, having declared a Conflict of Interest (Stream of Dreams), did not participate in the debate, or vote, regarding this report.

RESOLUTION NO. BD-146/19

Moved by: Dana Farcasiu  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors approve the submission of funding applications to:  
1. Canada-Ontario Job Grant: Application submitted requesting \$2,500 to offset training costs.



2. Natural Science and Engineering  
Research Council of Canada (NSERC):  
Application submitted requesting \$10,000 for  
Stream of Dreams Environmental Education  
Program expansion; and

FURTHER THAT:

The Board of Directors approve entering into  
an agreement with Canada-Ontario Job Grant  
to receive grant funding in the amount of  
\$2,500 to offset training costs in  
September 2019.

CARRIED

**REQUEST FOR APPROVAL: 2020 FEE SCHEDULES**

RESOLUTION NO. BD-147/19

Moved by: George Darouze  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the 2020 Fee  
Schedules as presented.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-148/19

Moved by: Dana Farcasiu  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors receive and file the  
Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-149/19

Moved by: Stéphane Sarrazin  
Seconded by: George Darouze

RESOLVED THAT:

The SNC Board of Directors approve permits  
140-162 issued under Ontario Regulation 170/06



Development, Interference with Wetlands and  
Alterations to Shorelines and Watercourses.

CARRIED

**FINANCIAL REPORT**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER  
FOR AUGUST**

RESOLUTION NO. BD-150/19

Moved by: Peggy Taylor  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the  
money received report for August 2019; and

FURTHER THAT:

The Board approve the Disbursement  
Register of \$ 805,643.64 for August 2019.

CARRIED

**SUPPLEMENTAL AGENDA**

**NEW BUSINESS**

**UPDATE: SNC TREE PLANTING PROGRAM**

RESOLUTION NO. BD-151/19

Moved by: Stéphane Sarrazin  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the  
SNC Tree Planting Program update.

CARRIED

**REQUEST FOR APPROVAL: CANADIAN EXPERIENCES FUND**

RESOLUTION NO. BD-152/19

Moved by: Dana Farcasiu  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve entering into



an agreement with FedDev Ontario to receive \$31,500 in funding through the Canadian Experiences Fund.

CARRIED

### FINANCIAL REPORT

#### APPROVAL OF: ESTIMATED STATEMENT OF OPERATIONS FOR AUGUST 31, 2019

RESOLUTION NO. BD-153/19

Moved by: Stéphane Sarrazin  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operations for the year ending December 31<sup>st</sup>, 2019 as of August 31, 2019.

CARRIED

### CORRESPONDENCE

- Casselman to Lemieux Landslide: Minister of Natural Resources and Forestry, Hon. John Yakabuski
- SNC letter to Minister of the Environment, Conservation, and Parks
- Letter from Minister of the Environment, Conservation, and Parks

**Daniel Lafleur, Prescott Russell, left the meeting at 11:31 a.m.**

**Bill Smirle, Chair left the meeting at 11:31 a.m.**

**George Darouze, Vice Chair, assumed the position of Chair for the remainder of the meeting.**

#### DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- October 17<sup>th</sup>, 2019
- November 28<sup>th</sup>, 2019 – Fourth Thursday - 2020 Budget Presentation
- December 19<sup>th</sup>, 2019
- January 23<sup>rd</sup>, 2019 – Fourth Thursday





**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

Michael Brown, City of Ottawa, provided a synopsis of the American Water Works Association (“AWWA”) Annual Conference he attended.

**CLOSED SESSION**

The Board of Directors meeting moved into Closed Session for the following report:

- Update: 2019 Land Acquisitions

RESOLUTION NO. BD-154/19

Moved by: Peggy Taylor  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

**OPEN SESSION**

RESOLUTION NO. BD-155/19

Moved by: Dana Farcasiu  
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

**UPDATE: 2019 LAND ACQUISITIONS**

RESOLUTION NO. BD-156/19

Moved by: Dana Farcasiu  
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors receive and file the 2019 Land Acquisitions update.

CARRIED

**ADJOURNMENT**

RESOLUTION NO. BD-157/19

Moved by: Stéphane Sarrazin  
Second by: Peggy Taylor

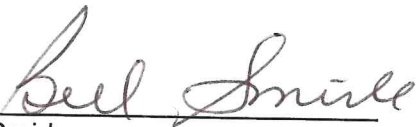


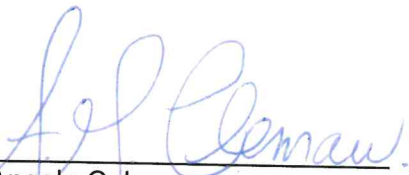
SOUTH NATION  
CONSERVATION  
DE LA NATION SUD


RESOLVED THAT:

The Board of Directors meeting of  
September 19<sup>th</sup>, 2019 be adjourned  
at 11:54 a.m.

CARRIED

  
\_\_\_\_\_  
Bill Smirle,  
Chair.

  
\_\_\_\_\_  
Angela Coleman,  
General Manager/Secretary-Treasurer.

  
\_\_\_\_\_  
George Darouze,  
Vice Chair.

/dm

  
\_\_\_\_\_  
Review by SNC



**BOARD OF DIRECTORS MEETING**

Meeting No. 08/19  
 Thursday October 17<sup>th</sup>, 2019 – 9:00 a.m.

Watershed Room, SNC

**Directors Present:**

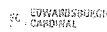
Bill Smirle, Stormont Dundas Glengarry, Chair  
 George Darouze, City of Ottawa, Vice Chair  
 Doug Thompson, City of Ottawa, Past Chair  
 Michael Brown, City of Ottawa  
 Steve Densham, Stormont Dundas Glengarry  
 Gerrie Kautz, City of Ottawa  
 Pierre Leroux, Prescott Russell  
 Archie Mellan, Stormont Dundas Glengarry  
 Stéphane Sarrazin, Prescott Russell  
 Peggy Taylor, Leeds Grenville

**Regrets:**

Stephen Blais, City of Ottawa  
 Dana Farcasiu, Leeds Grenville  
 Daniel Lafleur, Prescott Russell

**Staff Present:**

Angela Coleman, General Manager/Secretary-Treasurer  
 Carl Bickerdike, Team Lead, Corporate Services  
 Ronda Boutz, Team Lead, Special Projects  
 Cheyene Brunet, Forestry Technician  
 Taylor Campbell, Communications Specialist  
 Laura Crites, Planning Assistant  
 Nirali Gosai, Engineering Assistant II  
 Caroline Goulet, Forestry Technician  
 Brent Harbers, Watershed Biologist  
 Lorie Henderson, Administrative Assistant II  
 Carley Hutchinson, Engineering Assistant I  
 Linda Hutchinson, Director, Organization Effectiveness  
 Delaney Jacobs, GIS Technician  
 Omar Kana'n, Water Resources Specialist - Engineering  
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
 Tavish MacLeod, Property and Approvals Assistant II  
 Dianne MacMillan, Administrative Assistant II  
 Sandra Mancini, Team Lead, Engineering  
 Alison McDonald, Team Lead, Planning  
 Eric McGill, Corporate Counsel  
 Michael Melaney, Hydrogeologist  
 John Mesman, Team Lead, Communications and Outreach





SOUTH NATION  
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Karen Paquette, Fisheries Technician  
Pat Piitz, Team Lead, Property  
Ryan Robson, Resource Technician  
Monique Sauve, Lead Inspector, Septic Systems  
David Scholz, Approvals and Administrative Assistant  
Kelsey Smith, Stewardship and Outreach Assistant  
Jason Symington, Environmental Technologist  
Simon Thibeault, Accountant  
Katherine Watson, Water Resources Specialist - Monitoring  
Graham Waugh, Water Resources Engineer  
Bradley Wright, Watershed Planner

Guests:

Murray Inch, Standing Committee Member



### **CHAIRS REMARKS**

Bill Smirle, Chair, called the SNC Board of Directors meeting of October 17<sup>th</sup>, 2019 to order at 9:00 a.m. The Chair updated Members on the following:

- SNC Standing Committees: Update on Committee Member responsibilities and mandate
- Meeting: North Grenville Mayor, Nancy Peckford
- Minister of Environment, Conservation, and Parks: Future meeting with Minister Yurek

### **APPROVAL OF SNC BOARD OF DIRECTORS MAIN AND SUPPLEMENTAL AGENDAS**

RESOLUTION NO. BD-158/19

Moved by: Michael Brown  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the October 17<sup>th</sup>, 2019 main and supplemental agendas as submitted.

CARRIED

**Peggy Taylor, Leeds Grenville joined the meeting at 9:07 a.m.**

### **DECLARATION OF CONFLICT OF INTEREST**

Peggy Taylor, Leeds Grenville, Declared a Conflict of Interest regarding Main Agenda Item #5b, ii. Communications Committee meeting minutes of September 25<sup>th</sup>, 2019.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

### **REQUEST FOR APPROVAL:**

#### **A. BOARD OF DIRECTORS MEETING MINUTES OF SEPTEMBER 19<sup>th</sup>, 2019**

RESOLUTION NO. BD-159/19

Moved by: George Darouze  
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of September 19<sup>th</sup>, 2019 as submitted.

CARRIED





**REQUEST FOR APPROVAL: 2020 LEVY**

RESOLUTION NO. BD-162/19

Moved by: George Darouze  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the 2020 General and Forest Land Acquisition Levy at approximately \$3,786,505; and

FURTHER THAT:

The City of Ottawa be special levied \$50,000 for their share of the Eastern Ontario Water Resource Program (EOWRP) projects; and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the Ottawa Rural Clean Water Program (ORCWP) projects; and

FURTHER THAT:

The City of Ottawa be special levied \$200,000 for the Ottawa Ash Tree Replacement (OATRP) projects; and

FURTHER THAT:

The City of Ottawa be special levied \$39,700 for the Ottawa Baseline Monitoring Program.

CARRIED

**Steve Densham, Stormont Dundas Glengarry, left the meeting at 10:49 a.m.**

**The Board of Directors meeting recessed at 10:49 a.m.**

**The Chair reconvened the Board of Directors meeting at 11:00 a.m.**

**REQUEST FOR APPROVAL: PLANNING AND APPROVALS FEE ADMINISTRATION POLICY**

RESOLUTION NO. BD-163/19

Moved by: Pierre Leroux  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the South Nation Conservation Planning and Approvals Fee Administration Policy.

CARRIED



**UPDATE: PROVINCIAL POLICY STATEMENT DRAFT REVIEW POLICIES**

RESOLUTION NO. BD-164/19

Moved by: Stéphane Sarrazin  
Seconded by: Michael Brown

RESOLVED THAT:

The SNC Board of Directors receive and file the following update on the Provincial Policy Statement Review.

CARRIED

**UPDATE: PROPOSED CHANGES TO THE ONTARIO BUILDING CODE**

RESOLUTION NO. BD-165/19

Moved by: Peggy Taylor  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive this update on the Provincial government's proposed changes to the Ontario Building Code.

CARRIED

**UPDATE: MUNICIPAL MEMORANDUMS OF AGREEMENT**

RESOLUTION NO. BD-166/19

Moved by: Doug Thompson  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the summary of Memorandums of Agreement with partner Municipalities.

CARRIED

**REQUEST FOR APPROVAL: MEMORANDUM OF AGREEMENT: RAISIN REGION CONSERVATION AUTHORITY**

RESOLUTION NO. BD-167/19

Moved by: Peggy Taylor  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve entering into a Memorandum of Agreement with the Raisin





Region Conservation Authority to complete  
the St. Lawrence River Hazard Mapping.

CARRIED

**REQUEST FOR APPROVAL: FLOOD RISK MAPPING**

RESOLUTION NO. BD-168/19

Moved by: Gerrie Kautz  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors approve the East York  
Creek, and Castor River Flood Risk Mapping  
reports and associated maps as the best  
information available to establish flood and  
regulation limits along the three watercourses;  
and

FURTHER THAT:

The reports and maps be used by South  
Nation Conservation's planning and  
regulations programs and other watershed  
management activities effective immediately.

CARRIED

**REQUEST FOR APPROVAL: UCPR ROADSIDE TREE PLANTING AGREEMENT**

RESOLUTION NO. BD-169/19

Moved by: Peggy Taylor  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors approve entering into  
an agreement with the United Counties of  
Prescott and Russell for a 2019 Roadside  
Tree Planting program.

CARRIED

**UPDATE: FOREST COVER WORKING GROUP**

RESOLUTION NO. BD-170/19

Moved by: Archie Mellan  
Seconded by: Doug Thompson



RESOLVED THAT:

The Board of Directors receive and file the update on the Forest Cover Working Group.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-171/19

Moved by: Pierre Leroux  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update as presented.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-172/19

Moved by: George Darouze  
Seconded by: Peggy Taylor

RESOLVED THAT:

The SNC Board of Directors approve permits 163-178 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**REQUEST FOR APPROVAL: FUNDING APPLICATIONS**

RESOLUTION NO. BD-173/19

Moved by: Gerrie Kautz  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the submission of funding applications to:

1. Wildlife Habitat Canada: requesting \$30,000 for habitat restoration on SNC Community Lands.
2. One Tree Planted: requesting \$10,000 for habitat restoration on SNC Community Lands.

CARRIED



**REQUEST FOR APPROVAL: FLOOD FORECASTING EXPENDITURES**

RESOLUTION NO. BD-174/19

Moved by: Pierre Leroux  
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors approve hiring consultants to complete the following tasks:

1. Calibration of flood forecasting model at an upset limit of approximately \$20,000.00, plus HST.
2. Upgrade the SNC GeoPortal Website to facilitate real-time flood forecasting updates at an upset limit of approximately \$20,000.00, plus HST.

CARRIED

**REQUEST FOR APPROVAL: VEHICLE PURCHASE AND DISPOSAL**

RESOLUTION NO. BD-175/19

Moved by: Gerrie Kautz  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the purchase of a Crossover-type vehicle at an upset limit of \$30,000 plus HST; and

FURTHER THAT:

The Board of Directors approve disposal of a surplus vehicle.

CARRIED

**FINANCIAL REPORT**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR SEPTEMBER 2019**

RESOLUTION NO. BD-176/19

Moved by: Doug Thompson  
Seconded by: Pierre Leroux

RESOLVED THAT:

The Board of Directors receive and file the money received report for September 2019; and



FURTHER THAT:

The Board approve the Disbursement Register of \$ 470,247.73 for September 2019.

CARRIED

**SUPPLEMENTAL AGENDA**

**REQUEST FOR APPROVAL: COMPENSATION AND BENEFIT COMMITTEE RECOMMENDATION**

RESOLUTION NO. BD-177/19

Moved by: Pierre Leroux  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the changes recommended by the Compensation and Benefit Committee at an approximate cost of \$10,000.

CARRIED

**REQUEST FOR APPROVAL: FUNDING APPLICATION**

RESOLUTION NO. BD-178/19

Moved by: George Darouze  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the submission of a funding application to the investing in Canada Infrastructure Program: Community, Culture and Recreation.

CARRIED

**REQUEST FOR APPROVAL: ESTIMATED STATEMENT OF OPERATIONS FOR SEPTEMBER 30<sup>TH</sup>, 2019**

RESOLUTION NO. BD-179/19

Moved by: Archie Mellan  
Seconded by: Peggy Taylor



RESOLVED THAT:

The Board of Directors receive and file the report for the Estimated Statement of Operations for the year ending December 31<sup>st</sup>, 2019 as of September 30<sup>th</sup>, 2019.

CARRIED

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE**

- November 28<sup>th</sup>, 2019 – *Fourth Thursday - 2020 Budget Presentation*
- December 19<sup>th</sup>, 2019
- January 23<sup>rd</sup>, 2020 – *Fourth Thursday (ROMA: January 19-21)*
- February 20<sup>th</sup>, 2020 – (OGRA: February 23-25)

**ADJOURNMENT**

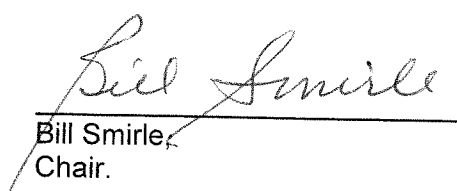
RESOLUTION NO. BD-180/19

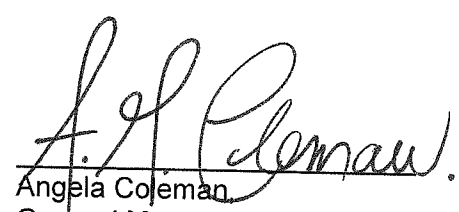
Moved by: Michael Brown  
Seconded by: George Darouze

RESOLVED THAT:


The Board of Directors meeting of October 17<sup>th</sup>, 2019 be adjourned at 11:53 a.m.

CARRIED

  
Bill Smirle,  
Chair.

  
Angela Coleman  
General Manager/Secretary-Treasurer.

/dm

  
Review by SNC



**BOARD OF DIRECTORS MEETING**

Meeting No. 09/19  
 Thursday November 28<sup>th</sup>, 2019 – 9:00 a.m.

Watershed Room, SNC



**Directors Present:**

Bill Smirle, Stormont Dundas Glengarry, Chair  
 George Darouze, City of Ottawa, Vice Chair  
 Doug Thompson, City of Ottawa, Past Chair  
 Michael Brown, City of Ottawa  
 Steve Densham, Stormont Dundas Glengarry  
 Dana Farcasiu, Leeds Grenville  
 Gerrie Kautz, City of Ottawa  
 Daniel Lafleur, Prescott Russell  
 Pierre Leroux, Prescott Russell  
 Archie Mellan, Stormont Dundas Glengarry  
 Stéphane Sarrazin, Prescott Russell  
 Peggy Taylor, Leeds Grenville

**Regrets:**

Stephen Blais, City of Ottawa

**Staff Present:**

Angela Coleman, General Manager/Secretary-Treasurer  
 Carl Bickerdike, Team Lead, Corporate Services  
 Ronda Boutz, Team Lead, Special Projects  
 Michelle Cavanagh, Team Lead, Stewardship  
 Chris Craig, Senior Forestry Technician  
 Deborah Edwards, Accounting Assistant II  
 Nirali Gosai, Engineering Assistant II  
 Caroline Goulet, Forestry Technician  
 James Holland, Watershed Planner  
 Carley Hutchinson, Stewardship Student  
 Linda Hutchinson, Director, Organization Effectiveness  
 Delaney Jacobs, GIS Technician  
 Omar Kana'n, Water Resources Specialist - Engineering  
 Naomi Langlois-Anderson, Senior Fish and Wildlife Technician  
 Tavish MacLeod, Property and Approvals Assistant II  
 Dianne MacMillan, Administrative Assistant II  
 Sandra Mancini, Team Lead, Engineering  
 Alison McDonald, Team Lead, Planning  
 Eric McGill, Corporate Counsel  
 Hannah McMillan, Accounting Analyst  
 Michael Melaney, Hydrogeologist  
 John Mesman, Team Lead, Communications and Outreach



SOUTH NATION  
**CONSERVATION**  
DE LA NATION SUD

Geoff Owens, Regulations Officer  
Karen Paquette, Fisheries Technician  
Pat Piitz, Team Lead, Property  
David Scholz, Approvals and Administrative Assistant  
Kelsey Smith, Stewardship and Outreach Assistant  
Jason Symington, Environmental Technologist  
Simon Thibeault, Accountant  
Michelle Yu, Engineering Assistant

Guests:

Murray Inch, Standing Committee Member  
Cindy Saucier, Councillor, Russell Township



### **CHAIRS REMARKS**

Bill Smirle, Chair, called the SNC Board of Directors meeting of November 28<sup>th</sup>, 2019 to order at 9:00 a.m. The Chair provided the Members with a listing of meetings and events attended in October and November 2019. George Darouze, Vice Chair commended Angela Coleman, General Manager/Secretary-Treasurer regarding the Minister's Brief presented at the meeting with the Ministry of the Environment, Conservation, and Park staff on November 14<sup>th</sup>, 2019.

### **APPROVAL OF SNC BOARD OF DIRECTORS AGENDA**

RESOLUTION NO. BD-181/19

Moved by: Michael Brown  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors approve the November 28<sup>th</sup>, 2019 agenda as submitted.

CARRIED

### **DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

### **RECOGNITION FOR YEARS OF SERVICE: MICHELLE CAVANAUGH, 10 YEARS**

The Board of Directors congratulated Michelle Cavanaugh for her years with South Nation Conservation.

### **SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

### **REQUEST FOR APPROVAL:**

#### **A. BOARD OF DIRECTORS MEETING MINUTES OF OCTOBER 17<sup>TH</sup>, 2019**

RESOLUTION NO. BD-182/19

Moved by: Doug Thompson  
Seconded by: Archie Mellan

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of October 17<sup>th</sup>, 2019 as submitted.

CARRIED







FURTHER THAT:

If future debates on the 2020 Budget lead to increased demands for funds, the equivalent amounts will be decreased elsewhere in the Budget, [therefore not affecting the 2020 Levy amounts]; and

FURTHER THAT:

If surplus funds are identified during future debates on the 2020 Budget, the surplus will be directed to the SNC Reserves.

CARRIED

**The Board of Directors meeting recessed at 11:24 a.m.**  
**The Chair reconvened the Board of Directors meeting at 11:30 a.m.**

**REQUEST FOR APPROVAL: FUNDING APPLICATIONS**

RESOLUTION NO. BD-186/19

Moved by: Doug Thompson  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the submission of the following funding applications:

1. Intact Adaptation Action Fund: requesting up to \$400,000, over 3 years, for a Flood Preparedness Project.
2. Enbridge Community Investment Fund: requesting \$5,000 for 2019 to assist with Chesterville Dam generator upgrades.

CARRIED

**REQUEST FOR APPROVAL: FLOOD FORECASTING MODEL CALIBRATION**

RESOLUTION NO. BD-187/19

Moved by: Pierre Leroux  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors approve the purchase of professional services from Aquanty Inc., to



complete calibration updates on SNC's flood forecasting model, at a cost of approximately \$20,000 plus HST.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-188/19

Moved by: Doug Thompson  
Seconded by: Michael Brown

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-189/19

Moved by: Dana Farcasiu  
Seconded by: Steve Densham

RESOLVED THAT:

The SNC Board of Directors approve permits 179-199 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**REQUEST FOR APPROVAL: HEARING GUIDELINES, SECTION 28 OF THE CONSERVATION AUTHORITIES ACT**

RESOLUTION NO. BD-190/19

Moved by: Michael Brown  
Seconded by: Archie Mellan

RESOLVED THAT:

The Board of Directors approve the Hearing Guidelines for Section 28 of the *Conservation Authorities Act* and Ontario Regulation 170/06.

CARRIED



## FINANCIAL REPORT

### REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR OCTOBER 2019

RESOLUTION NO. BD-191/19

Moved by: Doug Thompson  
Seconded by: Stéphane Sarrazin

RESOLVED THAT:

The Board of Directors receive and file the money received report for October 2019; and

FURTHER THAT:

The Board approve the Disbursement Register of \$ 484,074.90 for October 2019.

CARRIED

## CORRESPONDENCE

- a. Letter: Minister of the Environment, Conservation, and Parks
- b. Letter: Town of Ingersoll: Council Resolution Supporting Upper Thames River Conservation Authority

## DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE

- December 19<sup>th</sup>, 2019
- January 23<sup>rd</sup>, 2020 – *Fourth Thursday* (ROMA: January 19-21, 2020)
- February 20<sup>th</sup>, 2020 – (OGRA: February 23-25, 2020)
- March 19<sup>th</sup>, 2020 (*Annual General Meeting*)

## FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES

Michael Brown, City of Ottawa, recommended letters be sent to the Minister of the Environment, Conservation, and Parks; Minister of Natural Resources and Forestry; and the Premier of Ontario, regarding the meeting with MOECP staff on November 14<sup>th</sup>, 2019.

**Michael T. Brown, Ottawa, left the meeting at 11:47 a.m.**



**CLOSED SESSION**

The Board of Directors meeting moved into Closed Session for the following report:

- Request for Approval: Land Acquisition

RESOLUTION NO. BD-192/19

Moved by: George Darouze  
Seconded by: Dana Farcasiu

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

**OPEN SESSION**

RESOLUTION NO. BD-193/19

Moved by: Pierre Leroux  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

**REQUEST FOR APPROVAL: LAND ACQUISITION**

RESOLUTION NO. BD-194/19

Moved by: George Darouze  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the purchase of the North Stormont property at an upset limit of \$200,000 plus taxes and ancillary costs (appraisal, legal fees, survey); and

FURTHER THAT:

A charitable receipt be issued for the difference between the appraised value of the property and the actual monies paid.

CARRIED



**ADJOURNMENT**


RESOLUTION NO. BD-195/19

Moved by: Stéphane Sarrazin  
Seconded by: Doug Thompson

RESOLVED THAT:


The Board of Directors meeting of  
November 28<sup>th</sup>, 2019 be adjourned at 12:03 p.m.

CARRIED

  
\_\_\_\_\_  
Bill Smirle,  
Chair.

  
\_\_\_\_\_  
Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

  
\_\_\_\_\_  
Review by SNC



**BOARD OF DIRECTORS MEETING**

Meeting No. 10/19  
 Thursday December 19<sup>th</sup>, 2019 – 9:00 a.m.

Watershed Room, SNC



**Directors Present:**

Bill Smirle, Stormont Dundas Glengarry, Chair  
 George Darouze, City of Ottawa, Vice Chair  
 Doug Thompson, City of Ottawa, Past Chair  
 Michael Brown, City of Ottawa  
 Steve Densham, Stormont Dundas Glengarry  
 Gerrie Kautz, City of Ottawa  
 Daniel Lafleur, Prescott Russell  
 Peggy Taylor, Leeds Grenville

**Regrets:**

Stephen Blais, City of Ottawa  
 Dana Farcasiu, Leeds Grenville  
 Pierre Leroux, Prescott Russell  
 Archie Mellan, Stormont Dundas Glengarry  
 Stéphane Sarrazin, Prescott Russell

**Staff Present:**

Angela Coleman, General Manager/Secretary-Treasurer  
 Carl Bickerdike, Team Lead, Corporate Services  
 Cheyene Brunet, Forestry Technician  
 Taylor Campbell, Communications Specialist  
 Michelle Cavanagh, Team Lead, Stewardship  
 Chris Craig, Senior Forestry Technician  
 Laura Crites, Planning Assistant  
 Deborah Edwards, Accounting Assistant II  
 Brent Harbers, Watershed Biologist  
 James Holland, Watershed Planner  
 Carley Hutchinson, Stewardship Student  
 Linda Hutchinson, Director, Organization Effectiveness  
 Delaney Jacobs, GIS Technician  
 Omar Kana'n, Water Resources Specialist - Engineering  
 Tavish MacLeod, Property and Approvals Assistant II  
 Dianne MacMillan, Administrative Assistant II  
 Alison McDonald, Team Lead, Planning  
 Eric McGill, Corporate Counsel  
 Hannah McMillan, Accounting Analyst  
 Michael Melaney, Hydrogeologist  
 John Mesman, Team Lead, Communications and Outreach  
 Geoff Owens, Regulations Officer  
 Pat Piitz, Team Lead, Property



SOUTH NATION  
**CONSERVATION**  
DE LA NATION SUD

Monique Sauve, Lead Inspector, Septic Systems  
Jason Symington, Environmental Technologist  
Simon Thibeault, Accountant  
Katherine Watson, Water Resources Specialist - Monitoring  
Bradley Wright, Watershed Planner  
Michelle Yu, Engineering Assistant

Guests:

Murray Inch, Standing Committee Member  
Jacqueline Kelly Pemberton, Chair, Clean Water Committee  
Dave Robertson, Chair, Forestry Committee





**CHAIRS REMARKS**

Bill Smirle, Chair, called the SNC Board of Directors meeting of December 19<sup>th</sup>, 2019 to order at 9:00 a.m. The Chair updated the Members on the following items:

- 2020 County Wardens: Frank Prevost, United Counties of Stormont Dundas and Glengarry; and Pierre Leroux, United Counties of Prescott and Russell
- Year End Reports: Noted the number of projects and staff activity; thank you to staff for work well done
- Standing Committee Members and Chairs: Thank you for time and dedication throughout the year

**APPROVAL OF SNC BOARD OF DIRECTORS AGENDA**

RESOLUTION NO. BD-196/19

Moved by: Michael Brown  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors approve the December 19<sup>th</sup>, 2019 agenda as submitted.

CARRIED

**DECLARATION OF CONFLICT OF INTEREST**

There were no Declarations of Conflict of Interest.

**RECOGNITION FOR YEARS OF SERVICE: ALISON MCDONALD, 5 YEARS**

The Board of Directors congratulated Alison McDonald for her years with South Nation Conservation.

**SNC PROJECT UPDATE – POWERPOINT PRESENTATION**

Staff presented project and program updates.

**REQUEST FOR APPROVAL:**

**A. BOARD OF DIRECTORS MEETING MINUTES OF NOVEMBER 28<sup>TH</sup>, 2019**

RESOLUTION NO. BD-197/19

Moved by: Peggy Taylor  
Seconded by: Steve Densham

RESOLVED THAT:

The Members approve the Board of Directors meeting minutes of November 28<sup>th</sup>, 2019 as submitted.

CARRIED





FURTHER THAT:

The Board of Directors contact staff if they wish to join a Standing Committee.

CARRIED

**UPDATE: 2020 BOARD CONFERENCES**

RESOLUTION NO. BD-201/19

Moved by: Daniel Lafleur  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the 2020 Conference Listing; and

FURTHER THAT:

The Board of Directors coordinate their conference attendance with Dianne MacMillan.

CARRIED

**REQUEST FOR APPROVAL: 2020 STUDENT AND RECENT GRADUATE HIRING PROGRAM**

RESOLUTION NO. BD-202/19

Moved by: Peggy Taylor  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve the student and recent graduate hiring program, at an approximate cost of \$103,000 (pending successful fundraising efforts); and

FURTHER THAT:

The Board of Directors approve applying for additional grants received in the past, including, but not limited to:

- Agriculture and Agri-Food Canada – Youth Employment and Skills Program: \$14,000
- Canada Parks and Recreation – Green Job Initiative Program: \$11,500
- ECO Canada – Internship Program: \$15,000
- ECO Canada – Student Work-Integrated Learning Program: \$10,000
- National Trust Canada – Young Canada Works program: \$8,000



Service Canada – Canada Summer  
Jobs: \$1,500

CARRIED

**REQUEST FOR APPROVAL: ONBASE ANNUAL LICENSE AND SUPPORT RENEWAL**

RESOLUTION NO. BD-203/19

Moved by: Doug Thompson  
Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors approve the renewal of our annual OnBase software license and support with The OT Group at a cost of \$12,408 plus HST.

CARRIED

**REQUEST FOR APPROVAL: TRANSFER OF CHESTERVILLE DAM FUNDS TO 2020**

RESOLUTION NO. BD-204/19

Moved by: George Darouze  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors approve the transfer of approximately \$40,000 in unused 2019 Chesterville Dam funds to SNC reserves; and

FURTHER THAT:

The Board of Directors approve the transfer of the same amount from SNC reserves to the 2020 budget to complete remaining Chesterville Dam work.

CARRIED

**REQUEST FOR APPROVAL: BULK FLOODPLAIN DATA**

RESOLUTION NO. BD-205/19

Moved by: Michael Brown  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve current practice of providing small sections of floodplain maps and data using SNC's Digital Data License Agreement; and

FURTHER THAT:

Individual property owners have access to



floodplain information through the property inquiry service; and

FURTHER THAT:

Staff deny requests for bulk floodplain mapping and data unless there is a Board approved agreement, or legal obligation approves the release of this information.

CARRIED

**UPDATE: DIGITAL DATA LICENSE AGREEMENTS ACTIVITY**

RESOLUTION NO. BD-206/19

Moved by: Daniel Lafleur  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the Digital Data License Agreements Activity update.

CARRIED

**UPDATE: FISHERIES MANAGEMENT PLAN: OTTAWA RIVER**

RESOLUTION NO. BD-207/19

Moved by: Doug Thompson  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors receive and file the Fisheries Management Plan: Ottawa River update.

CARRIED

**UPDATE: SOURCE WATER PROTECTION**

RESOLUTION NO. BD-208/19

Moved by: Doug Thompson  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors receive and file the Source Water Protection update.

CARRIED



**UPDATE: CLIENT SERVICE AND STREAMLINING INITIATIVE**

RESOLUTION NO. BD-209/19

Moved by: Steve Densham  
Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors receive and file the Client Service and Streamlining Initiative update.

CARRIED

**UPDATE: PLANNING ACTIVITY**

RESOLUTION NO. BD-210/19

Moved by: Michael Brown  
Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the Planning Activity update.

CARRIED

**REQUEST FOR APPROVAL: PERMITS ISSUED**

RESOLUTION NO. BD-211/19

Moved by: Doug Thompson  
Seconded by: George Darouze

RESOLVED THAT:

The SNC Board of Directors approve permits 200-211 issued under Ontario Regulation 170/06 Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.

CARRIED

**UPDATE: 2019 YEAR END REPORTS**

- i. Science and Research  
RESOLUTION NO. BD-212/19

Moved by: Michael Brown  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors receive and file the 2019 Year End report update.

CARRIED



ii. Property and Approvals

RESOLUTION NO. BD-213/19

Moved by: George Darouze

Seconded by: Gerrie Kautz

RESOLVED THAT:

The Board of Directors receive and file the 2019 Year End report update.

CARRIED

iii. Organization Effectiveness

RESOLUTION NO. BD-214/19

Moved by: Doug Thompson

Seconded by: Daniel Lafleur

RESOLVED THAT:

The Board of Directors receive and file the 2019 Year End report update.

CARRIED

**Daniel Lafleur, Prescott Russell, left the meeting at 10:35 a.m.**

**FINANCIAL REPORT**

**REQUEST FOR APPROVAL: MONIES RECEIVED AND DISBURSEMENT REGISTER FOR NOVEMBER 2019**

RESOLUTION NO. BD-215/19

Moved by: Doug Thompson

Seconded by: Peggy Taylor

RESOLVED THAT:

The Board of Directors receive and file the monies received report for November 2019; and

FURTHER THAT:

The Board approve the Disbursement Register of \$762,392.99 for November 2019.

CARRIED

**DATES OF UPCOMING MEETINGS, THIRD THURSDAY, AT 9:00 A.M., UNLESS INDICATED OTHERWISE**

January 23<sup>rd</sup>, 2020 – *Fourth Thursday* (ROMA: January 19-21, 2020)



- February 20<sup>th</sup>, 2020 – (OGRA: February 23-25, 2020)
- March 19<sup>th</sup>, 2020 (*Annual General Meeting*)
- April 16<sup>th</sup>, 2020

**FUTURE MOTIONS OF THE BOARD AND/OR DISCUSSION OF SNC ISSUES**

Steve Densham, North Stormont, requested a report for the January 2020 Board meeting regarding joint and several liability.

**CLOSED SESSION**

The Board of Directors meeting moved into Closed Session for the following report:

- External Request to Purchase SNC Lands
- Discussion: Upcoming Mediation Legal Matter

RESOLUTION NO. BD-216/19

Moved by: Doug Thompson  
Seconded by: George Darouze

RESOLVED THAT:

The Board of Directors meeting move into Closed Session.

CARRIED

**OPEN SESSION**

RESOLUTION NO. BD-217/19

Moved by: George Darouze  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors meeting move into Open Session.

CARRIED

**EXTERNAL REQUEST TO PURCHASE SNC LANDS**

RESOLUTION NO. BD-218/19

Moved by: Peggy Taylor  
Seconded by: Doug Thompson

RESOLVED THAT:

The Board of Directors decline the offer to purchase SNC land, Lot 19 Concession 4, North Stormont, at fair market value.

CARRIED





**DISCUSSION: UPCOMING MEDIATION LEGAL MATTER**

RESOLUTION NO. BD-219/19

Moved by: Michael Brown  
Seconded by: Steve Densham

RESOLVED THAT:

The Board of Directors approve staff proceeding with upcoming mediation as discussed; and

FURTHER THAT:

The Board Members delegate authority to the Chair and General Manager to provide direction to counsel on the day of mediation

CARRIED

**ADJOURNMENT**

RESOLUTION NO. BD-220/19

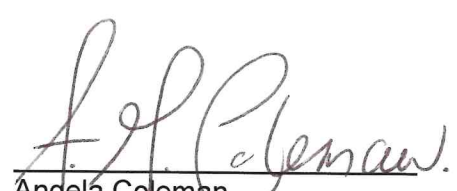
Moved by: Gerrie Kautz  
Seconded by: Doug Thompson

RESOLVED THAT:


The Board of Directors meeting of December 19<sup>th</sup>, 2019 be adjourned at 11:03 a.m.

CARRIED

  
\_\_\_\_\_  
Bill Smirle,  
Chair.

  
\_\_\_\_\_  
Angela Coleman,  
General Manager/Secretary-Treasurer.

/dm

  
\_\_\_\_\_  
Review by SNC